International Trade Analyst (m/f/d) / Analitik mednarodne trgovine (m/ ž /d)

Job ID
REQ-10092456

十一月 20, 2026

Slovenia

摘要

#LI-Hybrid
Location: Ljubljana, Slovenia
Relocation Support: This role is based in Ljubljana, Slovenia. Novartis is unable to offer relocation support: please only apply if accessible.

Global trade regulations are evolving rapidly, making compliance more critical than ever. As an International Trade Analyst (m/f/d), you will play a key role in helping Novartis navigate the complexities of international trade while enabling the efficient movement of materials and products across global markets. Working with colleagues across regions and functions, you will apply your expertise in customs and trade compliance to support business operations, mitigate risk, and ensure adherence to international regulations. This is an exciting opportunity for a detail-oriented professional who enjoys solving complex challenges, collaborating with diverse stakeholders, and making a meaningful impact in a global organization.

Globalni predpisi na podro č ju mednarodne trgovine se hitro spreminjajo, zato je zagotavljanje skladnosti pomembnej š e kot kadar koli prej. Kot Analitik mednarodne trgovine (m/ ž /d) boste imeli klju č no vlogo pri podpori Novartisu pri obvladovanju zahtevnosti mednarodne trgovine ter omogo č anju u č inkovitega pretoka materialov in izdelkov na globalnih trgih. V sodelovanju s sodelavci iz razli č nih regij in funkcij boste s svojim strokovnim znanjem na podro č ju carine in trgovinske skladnosti podpirali poslovanje, zmanj š evali tveganja ter zagotavljali skladnost z mednarodnimi predpisi. To je odli č na prilo ž nost za natan č nega in analiti č nega strokovnjaka, ki u ž iva v re š evanju kompleksnih izzivov, sodelovanju z raznolikimi dele ž niki ter ž eli s svojim delom prispevati k uspehu globalne organizacije.

About the Role

Key Responsibilities:

- Ensuring accurate customs classification of materials within global scope.
- Excellent understanding and origin determination
- Manage activities related to Post-entry import and export declaration checks
- Support collection, analysis and submission of the Key Performance Indicators from Novartis businesses to Global CTC function
- Advising business partners on customs classification and international trade compliance requirements.
- Preparing and presenting reports on customs and trade compliance matters.
- Supporting collection, analysis, and submission of trade compliance key performance indicators.
- Collaborating with internal stakeholders to ensure compliance with customs and trade regulations.
- Identifying and escalating compliance risks to management and Global Customs and Trade Compliance teams.
- Contributing to continuous improvement of customs and trade compliance processes.
- Supporting Health, Safety and Environment requirements and professional development objectives.

Essential Requirements:

- University degree in Economics, Business Administration, International Trade, Supply Chain, or another relevant field.
- Minimum 3 years of experience in an international trade, customs, or trade compliance function.
- Strong knowledge of origin determination, customs regulations.
- Experience with customs classification and international trade compliance processes
- Proficiency in Microsoft Office applications.
- Fluent written and spoken English.
- Strong analytical skills with a high level of accuracy and attention to detail.
- Excellent communication skills and ability to collaborate with stakeholders across different

functions and levels.

Desirable Requirements:

- Experience working within a global or multinational organization.
- Knowledge of international export licensing processes and trade compliance reporting.

We offer **temporary employment** with **6 months** of probation period. Submit your application with the CV in Slovenian and English language.

Rewards:

At Novartis, we ' re committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role:
27.510,00 - 51.090,00 EUR

The salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

In addition to your base salary, you will be eligible for benefits listed below:

- **Annual bonus for all employees:** 10% of annual base salary.
- **Holiday allowance:** In 2025 it amounted to € 2,496 (net). For 2026 it amounts to € 2,678.28 (net).
- **Yearly performance-based bonus:** In 2025 it amounted to € 2,538.64 (gross), including the winter allowance.
- **Voluntary supplementary pension insurance:** Novartis in Slovenia provides voluntary supplementary pension insurance (5.844% of gross salary, capped annually at € 3,054.65).
- **Insurance: Additional accident insurance:** During employment at Novartis, the employee is insured 24/7 in the event of death or disability resulting from an accident. **Specialist insurance:** Group health insurance providing faster access to specialist healthcare services at Triglav Health Insurance Company d.d. for you and your family members.
- **Care Connect:** A program offering confidential, personalized support for mental health and well-being through therapy, counselling, tools, and more.

- Other benefits in accordance with legislation and collective agreements: **Transportation, meal allowance, and other supplements.**

Read our brochure to learn more about our global total rewards offering: https://www.novartis.com/sites/novartiscom/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

–

Va š e klju č ne odgovornosti:

- Zagotavljanje pravilne carinske klasifikacije materialov v globalnem obsegu.
- Odli č no poznavanje pravil o poreklu blaga in dolo č anje porekla.
- Upravljanje aktivnosti, povezanih s preverjanjem uvoznih in izvoznih deklaracij po carinjenju.
- Podpora pri zbiranju, analizi in poro č anju klju č nih kazalnikov uspe š nosti (KPI) iz poslovnih enot Novartisa funkciji Global Customs and Trade Compliance (CTC).
- Svetovanje poslovnim partnerjem glede carinske klasifikacije in zahtev skladnosti na podro č ju mednarodne trgovine.
- Priprava in predstavitev poro č il s podro č ja carinske in trgovinske skladnosti.
- Podpora pri zbiranju, analizi in predlo ž itvi klju č nih kazalnikov uspe š nosti s podro č ja trgovinske skladnosti.
- Sodelovanje z internimi dele ž niki za zagotavljanje skladnosti s carinskimi in trgovinskimi predpisi.
- Prepoznavanje tveganj neskladnosti ter njihova eskalacija vodstvu in globalnim ekipam za carinsko in trgovinsko skladnost.
- Prispevanje k nenehnemu izbolj š evanju procesov na podro č ju carinske in trgovinske skladnosti.
- Podpora zahtevam s podro č ja zdravja, varnosti in okolja (HSE) ter ciljem strokovnega razvoja.

Va š doprinos k delovnem mestu:

- Univerzitetna izobrazba s podro č ja ekonomije, poslovnih ved, mednarodne trgovine, oskrbovalnih verig ali druge ustrezne smeri.
- Najmanj 3 leta izku š enj na podro č ju mednarodne trgovine, carine ali trgovinske skladnosti.

- Dobro poznavanje dolo č anja porekla blaga in carinskih predpisov.
- Izku š nje s carinsko klasifikacijo in procesi skladnosti na podro č ju mednarodne trgovine.
- Dobro poznavanje programov Microsoft Office.
- Aktivno znanje angle š kega jezika, ustno in pisno.
- Izrazite analiti č ne sposobnosti ter visoka stopnja natan č nosti in pozornosti do podrobnosti.
- Odli č ne komunikacijske ve š č ine in sposobnost sodelovanja z dele ž niki na razli č nih funkcionalnih podro č jih in organizacijskih ravneh.

Za ž **elene zahteve:**

- Izku š nje z delom v globalnem ali mednarodnem okolju.
- Poznavanje procesov izvoznih dovoljenj in poro č anja na podro č ju trgovinske skladnosti.

Z izbranim kandidatom bomo sklenili delov
no razmerje za **dolo** č **en** č **as** poskusno dobo **6 mesecev**
. Prijavo oddajte z ž ivljenjepisom v slovenskem in angle š kem jeziku.

Nagrajevanje:

V Novartisu smo zavezani k soustvarjanju prihodnosti medicine ter priznavanju in nagrajevanju ljudi,
ki to omogo č ajo.

Pri č akovani letni osnovni razpon pla č e za delovno mesto:

27.510,00 - 51.090,00 EUR

Osnovna pla č a se dolo č a na podlagi vnaprej opredeljenih in transparentnih kriterijev, kot so relevantn
e ve š č ine, kompetence in izku š nje, ne glede na spol, ter
v skladu z Novartisovo politiko dolo č anja pla č .

Po zaposlitvi v Novartisu se pla č a periodi č no pregleda v skladu z internimi akti in postopki.

Pla č na enakost je temeljno na č elo na š e kadrovske politike in odra ž a na š o zavezo k ustvarjanju razno
likega, pravi č nega in vklju č ujo č ega okolja,
ki vse zaposlene obravnava dostojanstveno in spo š tljivo, kot je opredeljeno v na š em Kodeksu etike.

Poleg osnovne letne bruto pla č e so zaposleni upravi č eni tudi do spodaj navedenih ugodnosti:

- **Letni bonus,** ki pripada vsakemu zaposlenemu: 10% letne pla č e.
- **Regres za dopust**: Leta 2025 je zna š al 2.496 € (neto). Za leto 2026 zna š a 2.678,28 € (neto).
- **Nagrada za poslovno uspe** š **nost** Leta 2025 je zna š ala 2.538,64 €
  (bruto), skupaj z zimskim regresom.

- **Prostovoljno dodatno pokojninsko zavarovanje**: Novartis v Sloveniji zagotavlja prostovoljno dodatno pokojninsko zavarovanje (5,844 % bruto izpla č ila, letno omejeno na 3.054,65 €).

- **Zavarovanje:**
  Dodatno nezgodno zavarovanje:
  V č asu zaposlitve pri Novartisu je zaposleni 24/7 zavarovan za primer smrti ali invalidnosti, ki bi bila posledica nezgode.
  Zavarovanje - Specialisti : Kolektivno zdravstveno zavarovanje, ki omogo č a hitrej š i dostop do specialisti č nih zdravstvenih storitev pri Zavarovalnici Triglav d.d. za vas in va š e dru ž inske č lane.

- **Care Connect:** Program, ki ponuja zaupno, osebno podporo za va š e du š evno zdravje in dobro po č utje s pomo č jo terapij, svetovanj, orodij in š e mnogo ve č .
- Ostale ugodnosti v skladu z zak onom in kolektivno pogodbo: **Prevoz, prehrana ter ostali dodatki.**

Preberite bro š uro in izvedite ve č o n a š em sistemu nagrajevanja:https://www.novartis.com/sites/novartiscom/files/novartis-life-handbook.pdf

Opomba: Ugodnosti se lahko razlikujejo glede na dr ž avo ter so skladni z lokalno zakonodajo, vklju č n o z dolo č ili kolektivnih pogodb. Celovit pregled va š ega paketa prejemkov, vklju č no z morebitnimi rele vantnimi dolo č bami kolektivne pogodbe, ki veljajo za va š o delovno mesto glede na lokacijo zaposlitve in delodajalca Novartis, vam bo posredovan v okviru nadaljnjih korakov zaposlitvenega postopka.

Predani smo raznolikosti in vklju č enosti: Novartis si prizadeva ustvariti izjemno, vklju č ujo č e delovno o kolje in oblikovanje raznolikih timov, saj ti predstavljajo na š e bolnike in skupnosti, ki jih oskrbujemo.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we ' ll help you thrive personally and professionally. Read our handbook (PDF 30 MB)

Primary location salary range
€ 27,510.00 - € 51,090.00

部门
Operations

Business Unit
General Management

地点
Slovenia

站点
Ljubljana

Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area
Technical Operations

Job Type
Full time

Employment Type
Temporary (Fixed Term)

Shift Work
No

var kPlayer = KalturaPlayer55802022 || KalturaPlayer; var config = { targetId: "kalturaplayer6b009dcee000a294070876", provider: { widgetId: "10m7rm1pm", partnerId: "2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false, muted: false, loop: false }, sources: { options: {}, startTime: 0 }, disableUserCache: "true", plugins: {}, sources: { options: {}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false }, components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [{ presets: ['Playback', 'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get: kPlayer.ui.components.Remove }] } }; // Check and add plugins only if they exist if (kPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if (kPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", // Default: bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default:

alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable: true }; } if (kPlayer.plugins["preventSeek"]) { config.plugins.preventSeek = { preventSeekForward: false, preventSeek: false }; } config.plugins.floating = { disable: true }; if (kPlayer.plugins["navigation"]) { config.plugins.navigation = { position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; } if (kPlayer.plugins["hotspots"]) { config.plugins['playkit-js-hotspots'] = { disable: true }; } if (kPlayer.plugins["moderation"]) { config.plugins['playkit-js-moderation'] = { disable: true }; } if (kPlayer.plugins["info"]) { config.plugins['playkit-js-info'] = { disable: true }; } if (kPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents = []; if (kPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {}; config.plugins.googleTagManager.customEventsTracking = {}; config.plugins.googleTagManager.containerId = 'GTM-57RJQ5'; config.plugins.googleTagManager.customEventsTracking.custom = []; config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents: false, playlistEvents: false, castEvents: false } }; }

// Ensure the global player registry array always exists, regardless of embed type. window.kalturaPlayerVideos = window.kalturaPlayerVideos || []; try { var thumbEmbedPromise = thumbnailEmbed({config, mediaInfo: {entryId: "1dgfvmafo"}}); // thumbnailEmbed() returns a Promise that resolves with the player instance // when the user clicks the thumbnail. Use .then() to capture the player directly. thumbEmbedPromise .then(function(player) { window.kalturaPlayerVideos.push(player); // Notify kaltura datalayer.js that a new player is ready so it can // attach custom event listeners immediately, regardless of when // the user clicked the thumbnail relative to page load. document.dispatchEvent(new CustomEvent('kalturaPlayerReady', { detail: { player: player } })); }) .catch(function(error) { console.error(error); }); } catch (e) { console.error(e.message) }

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusionslo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Job ID
REQ-10092456

International Trade Analyst (m/f/d) / Analitik mednarodne trgovine (m/ ž /d)

Apply to Job



Job ID
REQ-10092456

International Trade Analyst (m/f/d) / Analitik mednarodne trgovine (m/ ž /d)

Apply to Job

Source URL:
https://www.novartis.com.cn/careers/career-search/job/details/req-10092456-international-trade-analyst-mfd-analitik-mednarodne-trgovine-mzd

List of links present in page

1. https://www.novartis.com/careers/benefits-rewards
2. https://www.novartis.com/sites/novartiscom/files/novartis-life-handbook.pdf
3. https://www.novartis.com/sites/novartiscom/files/novartis-life-handbook.pdf
4. https://www.novartis.com/about/strategy/people-and-culture
5. https://www.novartis.com/sites/novartiscom/files/novartis-life-handbook.pdf
6. mailto:diversity.inclusionslo@novartis.com
7. https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Ljubljana/International-Trade-Analyst--m-f-d----Analitik-mednarodne-trgovine--m--d-REQ-10092456-1
8. https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Ljubljana/International-Trade-Analyst--m-f-d----Analitik-mednarodne-trgovine--m--d-REQ-10092456-1