

Associate Director/Senior Manager, Program management

Job ID
REQ-10085846

8月 16, 2026

China

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摘要

定义并推动科学稳健和业务驱动的项目战略。审查、管理、主动挑战和控制项目和预算项目运营的状态;管理计划, 并可能准备状态报告。指导和领导团队实现计划的目标, 包括问题识别、解决和应急计划。评估项目问题并制定解决方案, 以满足生产力、质量和利益相关者的目标和目标。建立机制, 以监测项目进度, 并与团队成员和直线经理一起进行干预和解决问题。与联盟合作伙伴和公司外部的思想领袖联络。与利益相关者接口, 确保满足需求。

About the Role

Major Accountabilities

负责所分配项目或项目系列的运营管理

- 为项目团队提供规划和运营支持
- 确保项目计划的执行
- 使用项目规划工具或系统管理职能间项目计划和预算
- 确定项目内的问题和潜在瓶颈, 并提出备选方案
- 借助项目规划系统, 为方案生成做出贡献
- 维护项目计划和项目文档
- 合并和跟踪项目终止计划
- 制定运营目标和工作计划, 并将任务委托给下属。高级管理层审查目标, 以确定运营成功与否。
- 定期与高级管理层或高管就多个职能领域、部门和/或客户有关的事项进行互动。
- 在选择方法、技术和评估标准以取得结果时实施战略策略。
- 建立并确保遵守预算、时间表、工作计划和绩效要求。
- 促进并经常领导部门目标和目的的发展。
- 作为全球项目团队的核心成员, 在指定产品的主要市场制定全球科学发展战略, 并提交和批准。
- 在收到诺华产品后24小时内报告与诺华产品相关的技术投诉/不良事件/特殊情况
- 营销样本的分发(如适用)

Key Performance Indicators

- 及时交付已定义的项目
- 项目交付和跟踪, 以满足项目预算 卓越运营
- 工程执行
- 客户反馈
- 科学交流, 包括内部和外部出版物/演讲、邀请讲座

Work Experience

运营管理和执行
 项目管理
 跨界协作
 职能广度
 跨文化经历

Skills

临床研究
 财务管理
 跨职能团队
 药物开发
 人际沟通技巧
 Microsoft 项目
 NPD(新产品开发)
 PMI(项目管理协会)
 PMP(项目管理专业人员)
 项目管理
 项目交付
 项目执行
 项目生命周期
 项目管理
 项目规划
 R&D(研究与开发)

资源配置
风险管理
高级管理层
时间管理技巧
适应性战略与创新
利害关系人管理

Language

英语

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

部门
Development

Business Unit
Development

地点
China

站点
Shanghai (Shanghai)

Company / Legal Entity
CN14 (FCRS = CN014) China Novartis Institutes for BioMedical Research Co., Ltd.

Alternative Location 1
Beijing (Beijing), China

Functional Area
Research & Development

Job Type
Full time

Employment Type
正式

Shift Work
No

```
var kPlayer = KalturaPlayer55802022 || KalturaPlayer; var config = { targetId:
"kalturaplayer6a86c4c987167935201292", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false, muted: false, loop:
false }, sources: { options: {}, startTime: 0 }, disableUserCache: "true", plugins: {}, sources: { options:
{}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu:
false }, components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets:
['Playback', 'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
kPlayer.ui.components.Remove } ] } }; // Check and add plugins only if they exist if
(kPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if
(kPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", // Default:
bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default:
alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled:
false, printDisabled: false, disable: true }; } if (kPlayer.plugins["preventSeek"]) {
config.plugins.preventSeek = { preventSeekForward: false, preventSeek: false }; }
config.plugins.floating = { disable: true }; if (kPlayer.plugins["navigation"]) { config.plugins.navigation =
{ position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; } if
(kPlayer.plugins["hotspots"]) { config.plugins["playkit-js-hotspots"] = { disable: true }; } if
(kPlayer.plugins["moderation"]) { config.plugins["playkit-js-moderation"] = { disable: true }; } if
(kPlayer.plugins["info"]) { config.plugins["playkit-js-info"] = { disable: true }; } if
(kPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents = []; if
(kPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } }; }
```

// Ensure the global player registry array always exists, regardless of embed type.

```
window.kalturaPlayerVideos = window.kalturaPlayerVideos || []; try { var thumbEmbedPromise =  
_thumbnailEmbed({config, mediaInfo: {entryId: "1dgfvmafo"}}); // _thumbnailEmbed() returns a  
Promise that resolves with the player instance // when the user clicks the thumbnail. Use .then() to  
capture the player directly. thumbEmbedPromise .then(function(player) {  
window.kalturaPlayerVideos.push(player); // Notify kaltura_datalayer.js that a new player is ready so  
it can // attach custom event listeners immediately, regardless of when // the user clicked the  
thumbnail relative to page load. document.dispatchEvent(new CustomEvent('kalturaPlayerReady', {  
detail: { player: player } })); }) .catch(function(error) { console.error(error); }); } catch (e) {  
console.error(e.message) }
```

无障碍及便利设施

诺华承诺与残障人士共事并为他们提供合理的便利设施。如果您由于健康状况或残障在招聘过程的任何环节需要合理便利设施或者为了履行职位的基本职能请发送电子邮件至 diversityandincl.china@novartis.com 告知您的需求和联系方式, 并在邮件中附上您的职位申请编号。

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11. <https://www.novartis.com/about/strategy/people-and-culture>
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