

## Junior HSE Coordinator-Biosafety & Lab HSE

Job ID  
REQ-10082131

6月 29, 2026

Switzerland

Verfü gbar inDeutsch

### 摘要

Support the operational implementation of biosafety and laboratory safety requirements within R&D facilities. The role focuses on hands-on biosafety activities, laboratory HSE inspections, and support of incident investigations. The position is designed as a temporary role (12 months) and requires a proactive, flexible, and team-oriented mindset.

### About the Role

Work Arrangement: Onsite, #LI-Onsite

Location: Basel, Switzerland

Relocation Support: This role is based in Basel, Switzerland. Novartis is unable to offer relocation support: please only apply if accessible.

## Key Responsibilities:

- Drive biosafety and laboratory safety excellence by supporting implementation of standards, ensuring compliance, and promoting safe and sustainable lab operations.
- Strengthen risk management and prevention by conducting inspections, supporting risk assessments, and proactively identifying safety risks in laboratory environments.
- Enable a strong incident management framework by supporting investigation of HSE incidents and near misses, driving root cause analysis, and ensuring timely corrective and preventive actions.
- Enhance continuous improvement in safety performance through trend analysis, lessons learned, and embedding best practices across laboratory operations.
- Collaborate closely with scientists, laboratory teams, and HSE colleagues to build a proactive and accountable safety culture across the organization.
- Support and represent the team in selected leadership forums, contributing to decision-making and operational alignment through deputizing responsibilities where required.
- Deliver impactful training and capability building in biosafety and lab safety, enhancing awareness and ensuring consistent adherence to standards.
- Develop and continuously improve safety procedures, guidelines, and training materials, ensuring alignment with regulatory, HSE, and organizational requirements.
- Foster a culture of collaboration, reliability, and structured execution, ensuring flexibility and responsiveness in a dynamic operational environment.
- Contribute to personal and team growth by actively engaging in continuous learning and professional development within HSE and biosafety disciplines.

## Essential Requirements:

- Initial professional experience in laboratory, research, or biosafety environments
- Interest in lab safety and/or biosafety is an advantage
- Strong communication and presentation skills
- Confident presence in operational laboratory environments
- Ability to work independently and in a structured manner

## Desirable Requirement:

- Bachelor's or Master's degree in life sciences, biology, biomedical sciences, safety, or related field, or laboratory associate with relevant professional experience
- Proficient in German and English; additional national languages are an advantage

## Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

## Accessibility and Accommodation

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to [diversity.inclusionch@novartis.com](mailto:diversity.inclusionch@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Primary location salary range  
CHF65,870.00 - CHF122,330.00

部门  
Operations

Business Unit  
HSE & BCM

地点  
Switzerland

站点  
Basel (City)

Company / Legal Entity  
C028 (FCRS = CH028) Novartis Pharma AG

Functional Area  
Facilities & Administration

Job Type  
Full time

Employment Type  
Befristet (Innendienst) (Befristet)

Shift Work  
No

```
var kPlayer = KalturaPlayer55802022 || KalturaPlayer; var config = { targetId:
"kalturaplayer6a435713947e2083852665", provider: { widgetId: "1Qm7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false, muted: false, loop:
false }, sources: { options: {}, startTime: 0 }, disableUserCache: "true", plugins: {}, sources: { options:
{}}, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu:
false }, components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets:
['Playback', 'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
kPlayer.ui.components.Remove } ] } }; // Check and add plugins only if they exist if
(kPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if
(kPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", // Default:
bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default:
alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled:
false, printDisabled: false, disable: true }; } if (kPlayer.plugins["preventSeek"]) {
config.plugins.preventSeek = { preventSeekForward: false, preventSeek: false }; }
config.plugins.floating = { disable: true }; if (kPlayer.plugins["navigation"]) { config.plugins.navigation =
```

```
{ position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; } if
(kPlayer.plugins["hotspots"]) { config.plugins['playkit-js-hotspots'] = { disable: true }; } if
(kPlayer.plugins["moderation"]) { config.plugins['playkit-js-moderation'] = { disable: true }; } if
(kPlayer.plugins["info"]) { config.plugins['playkit-js-info'] = { disable: true }; } if
(kPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents = []; if
(kPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } }; }
```

```
// Ensure the global player registry array always exists, regardless of embed type.
window.kalturaPlayerVideos = window.kalturaPlayerVideos || []; try { var thumbEmbedPromise =
thumbnailEmbed({config, mediaInfo: {entryId: "1_dgfvmafo"}}); // thumbnailEmbed() returns a
Promise that resolves with the player instance // when the user clicks the thumbnail. Use .then() to
capture the player directly. thumbEmbedPromise .then(function(player) {
window.kalturaPlayerVideos.push(player); // Notify kaltura_data_layer.js that a new player is ready so
it can // attach custom event listeners immediately, regardless of when // the user clicked the
thumbnail relative to page load. document.dispatchEvent(new CustomEvent('kalturaPlayerReady', {
detail: { player: player } })); }) .catch(function(error) { console.error(error); }); } catch (e) {
console.error(e.message) }
```

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