

## QA Specialist

Job ID  
REQ-10080394

6月 08, 2026

Indonesia

### 摘要

Act as Responsible Pharmacist with accountability for the oversight of all distribution activities, ensuring PT Novartis Indonesia is in full compliance with Good Distribution Practices (GDP/CDOB), applicable local Health Authority regulations, and Novartis Quality Standards requirements to maintain product quality, safety, and integrity throughout the distribution chain.

### About the Role

#### Major Accountabilities:

- A. Quality Management System
  - Act as the primary accountable person for the implementation and maintenance of the GDP/CDOB Quality Management System.
  - Review, approve, and control GDP-related policies, SOPs, and controlled documents.
  - Ensure effective implementation of Corrective and Preventive Actions (CAPA) arising

- from deviations, self-inspections, internal audits, and BPOM inspections.
- Conduct Quality oversight and ensure Quality Plan is implemented in (Indonesia) Country Organization (namely for commercial batch release in compliance with Marketing Authorization, effective change control management, effective complaint management, effective risk assessment).
  - Conduct regular review and assessment of KQIs of relevant stakeholders.
  - Implement applicable Quality Manual/ Standards and ensure compliance with escalation processes in (Indonesia) Country Organization.
  - Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt.
  - Supporting QA Lead in day-to-day activities in maintaining Novartis Quality Management System.
- B. Distribution Operation Oversight
    - Oversee receipt, storage, picking, and distribution of medicinal products in compliance with GDP.
    - Ensure products are distributed only to authorized and licensed parties.
    - Ensure appropriate storage conditions, including cold chain and controlled medicines.
  - C. Documentation and Traceability
    - Ensure all distribution activities are accurately documented and fully traceable.
    - Ensure documentation systems support effective and timely product recall.
  - D. Complaints, Investigations, Recall
    - Manage and assess distribution-related quality complaints, including to conduct the investigation.
    - Act as PIC for returned products, suspected falsified medicines, and recall activities.
    - Serve as the primary contact with BPOM and Kementerian Kesehatan.
  - E. Personnel, Training, and Compliance
    - Ensure personnel involved in distribution are adequately trained and qualified.
    - Support the development and execution of GDP training programs.
    - Promote a strong quality and compliance culture.
  - F. Self-Inspection and Regulatory Interaction
    - Coordinate and follow up GDP self-inspections.
    - Deliver successful GDP Regulatory inspections and internal/ external audits of (Indonesia) Country Organization.
    - Ensure timely and effective closure of inspection findings.

#### Requirements:

- Minimum education background: A registered pharmacist with active license (STRA - Surat Tanda Registrasi Apoteker, Sertifikat Kompetensi Apoteker).

- Fluency in English and local language (oral and written).
- More than 1 year experience in pharmaceutical product distribution/QA/PBF is a plus.
- Understanding basic CDOB regulation and basic Quality Management System (QMS).

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部门  
Operations

Business Unit  
Quality

地点  
Indonesia

站点  
Jakarta

Company / Legal Entity  
ID03 (FCRS = ID003) PT Novartis Indonesia

Functional Area  
Quality

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

```
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sources: { options: {}, startTime: 0 }, ui: { showCCButton: false, settings: { showQualityMenu: true,
showSpeedMenu: false }, css : "/modules/custom/arcticnckalturaaddon/css/kalturavideo.css",
components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
KalturaPlayer.ui.components.Remove } ] } }; // Check and add plugins only if they exist if
(KalturaPlayer.plugins["download"]) { config.plugins.download = { disable: true }; } if
(KalturaPlayer.plugins["transcript"]) { config.plugins["playkit-js-transcript"] = { position: "right", //
Default: bottom;('left', 'right', 'top', 'bottom') to enable transcript. expandMode: "over", // Default:
alongside;('alongside', 'hidden', 'over') expandOnFirstPlay: false, showTime: true, downloadDisabled:
false, printDisabled: false, disable: true }; } if (KalturaPlayer.plugins["preventSeek"]) {
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false }; } if (KalturaPlayer.plugins["hotspots"]) { config.plugins['playkit-js-hotspots'] = { disable: true }; }
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(KalturaPlayer.plugins["share"]) { config.plugins.share = { disable: true }; } config.ui.uiComponents =
[]; if (KalturaPlayer.plugins["googleAnalytics"]) { config.plugins.googleTagManager = {};
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config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } }; }
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```
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kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var
kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } // Load the Player for other
media. kalturaPlayer.loadMedia({entryId: "1_dgfvmafo"}); } catch (e) { console.error(e.message) }
```

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