

AwOps - Intern

Job ID
REQ-10076456

4月 24, 2026

India

摘要

- Manage the Artwork Supply Chain for packaging site, starting from when an Artwork Request is received up to the point where the print-ready artwork is handed over to the manufacturing site.
- Ensure “On Time in Full” delivery of high-quality artworks fully compliant with Novartis standards and in-country regulatory, marketing, manufacturing & legal compliance to internal Artwork customers & stakeholders. Manage Artwork Change Requests and communication & alignment with Country Organizations, different site stakeholders to ensure timely implementation of artworks
- Support various types of projects - regular launches, regular text changes, technical changes, transfers, mock-ups, divestments etc. in the Novartis Artwork landscape.
- Execute technical check of artworks according to manufacturing site technical parameters.
- Collect & align all the necessary data / inputs required for Finished Product Bill of Material management.
- Manage Artwork implementation in the Finished Product Bills of Materials based on the relevant data collected
- Manage various Finished Product Bill of Material Life-Cycle events - creation, maintenance, deactivation etc. (for Production BoMs) in accordance with GMP and manufacturing site standards & requirements.
- Proactively report all deviations through timely escalations & ensure implementation of relevant

CAPAs and performance improvements.

- Ensure Training on relevant procedures before taking up any GxP activities.
- Implement continuous process improvement projects to enhance quality & productivity.
- Ensure compliance with GMP, regulatory requirements, HSE (including record management).

About the Role

- Manage the Artwork Supply Chain for packaging site, starting from when an Artwork Request is received up to the point where the print-ready artwork is handed over to the manufacturing site.
- Ensure “On Time in Full” delivery of high-quality artworks fully compliant with Novartis standards and in-country regulatory, marketing, manufacturing & legal compliance to internal Artwork customers & stakeholders. Manage Artwork Change Requests and communication & alignment with Country Organizations, different site stakeholders to ensure timely implementation of artworks
- Support various types of projects - regular launches, regular text changes, technical changes, transfers, mock-ups, divestments etc. in the Novartis Artwork landscape.
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- Proactively report all deviations through timely escalations & ensure implementation of relevant CAPAs and performance improvements.
- Ensure Training on relevant procedures before taking up any GxP activities.
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- Ensure compliance with GMP, regulatory requirements, HSE (including record management).

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部门

Operations

Business Unit

Production / Manufacturing

地点

India

站点

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Others

Job Type

Full time

Employment Type

Early Career (Fixed Term)

Shift Work

No

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