

AwOps - Intern

Job ID
REQ-10076455

4月 24, 2026

India

摘要

- Responsible for executing various Artwork Operations activities supporting the manufacturing sites to ensure quality & compliant artwork creation and implementation on time, every time, safely and efficiently with full satisfaction of our customers within the framework of regulatory compliance and operating within high standards of GMP, HSE and good working practices.

About the Role

- Manage the Artwork Supply Chain for packaging site, starting from when an Artwork Request is received up to the point where the print-ready artwork is handed over to the manufacturing site.
- Ensure “On Time in Full” delivery of high-quality artworks fully compliant with Novartis standards and in-country regulatory, marketing, manufacturing & legal compliance to internal Artwork customers & stakeholders. Manage Artwork Change Requests and communication & alignment with Country Organizations, different site stakeholders to ensure timely implementation of artworks

- Support various types of projects - regular launches, regular text changes, technical changes, transfers, mock-ups, divestments etc. in the Novartis Artwork landscape.
- Execute technical check of artworks according to manufacturing site technical parameters.
- Collect & align all the necessary data / inputs required for Finished Product Bill of Material management.
- Manage Artwork implementation in the Finished Product Bills of Materials based on the relevant data collected
- Manage various Finished Product Bill of Material Life-Cycle events - creation, maintenance, deactivation etc. (for Production BoMs) in accordance with GMP and manufacturing site standards & requirements.
- Proactively report all deviations through timely escalations & ensure implementation of relevant CAPAs and performance improvements.
- Ensure Training on relevant procedures before taking up any GxP activities.
- Implement continuous process improvement projects to enhance quality & productivity.
- Ensure compliance with GMP, regulatory requirements, HSE (including record management).

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部门
Operations

Business Unit
Production / Manufacturing

地点
India

站点
Hyderabad (Office)

Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area
Others

Job Type
Full time

Employment Type
Early Career (Fixed Term)

Shift Work
No

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