NOVARTIS

RA Manager GDD - Oman (Omani National)

Job ID
REQ-10073066

3   02, 2026

Oman

We are hiring for a RA Manager role in Oman. This role will provide effective regulatory support to Oman for new product registration, regulatory maintenance , and regulatory intelligence activities.

This role is only for Omani Nationals who are based in Oman currently.

#LI-Onsite

About the Role

Ø NEW PRODUCT REGISTRATION

·   Implementing the registration of priority / new products in Oman as per the agreed yearly objectives. With minimum supervision, evaluate, prepare and submit drug registration applications in

a timely manner and follow through the application during the evaluation phase to achieve a favourable outcome for registration and pricing.

· Coordinate with Regional Brand Regulatory Managers (RBRMs) in Basel and Hyderabad team to ensure having the registration requirements on time, hence fast submission / approval of new products.

· Coordinate with 3rd party suppliers for reference / related substance requests from the MOH.

Ø REGULATORY MAINTENANCE:

CMC, PT and Update - responsibilities:

· Receive and archive all 'CMC, PT & Update' that are dispatched by Regulatory team in Hyderabad

· Prepare and submit the 'CMC, PT & Update' that are relevant to assigned countries

· Ensure speedy approvals from Health Authorities in assigned countries

· Update local registration files with new 'CMC, PT & Update' approvals

· Update the approval to Regulatory team in Hyderabad and logistics for assigned countries, by sending notification.

· Coordinate with maintenance group - Team Leader to ensure correct and speedy implementation / correct consignments

New / Renewal of registration of Manufacturing site/s - responsibilities:

· Ensure new/renewal of registration of manufacturing site as per new and mature products registration plan in the assigned countries

· Request all required documentation concerning manufacturing site registration from Basel and support team in India

· Ensure speedy submissions and approvals of manufacturing site registration in the assigned countries in order to shorten time of product registration

· Update local archives for manufacturing site new/renewal of registrations

· Coordinate with maintenance group Team Leader to ensure correct and speedy implementation / consignments

· Develop and maintain good working relationship with DRA Team in Middle East Cluster and Indian DRA support team

· Develop and maintain strong relationship with the Health Authorities and Agents in the assigned countries

De-registration of pruned products - responsibilities:

· Initiate de-registration of pruned products without affecting the existing stock, coordinating with the respective countries and keeping informed the country managers

· Update local registration files with submission and/or confirmation from HA for the de-registration

· Update the de-registration to Regulatory team in Hyderabad and logistics for assigned countries

Divestment projects - responsibilities:

· Provide necessary supports to the responsible parties of the acquired companies for the Novartis products divested to them.

· Provide necessary maintenances (CMC/PT/Renewals) to the divested products until the divestment process is completed

· Necessary follow-ups until the Marketing Authorization of the divested product is transferred to the new company

Renewal:

· Co-ordinate with Renewal coordinator ME in Regional office to ensure the registration renewal is submitted and approved in assigned countries as per the local regulations and the renewal plan.

LABELING:

· Coordinate with logistics to ensure availability of correct pack in assigned countries.

· Sign PPMS (material and shipment approval).

· Answer manufacturing site queries concerning shipment approval/authorisations /pre license sale

· Coordinate with Logistics/chain supply/Artwork teams and manufacturing site to obtain valid artworks and implementation dates.

· Coordinate with Logistics/chain supply/Artwork teams and manufacturing site to ensure that the registered product specifications are compliant and being imported to each country.

QUALITY ASSURANCE RESPONSIBILITIES:

·   Assist Quality Assurance Manager for QA issues in assigned countries.

Regulatory intelligence Responsibilities:

·   Developing and maintaining Healthy professional relationships with MOHs in assigned countries.

·   Monitor competitor activities.

·   Establish and maintain the Health Authority stakeholder mapping.

·   Establish and maintain regulatory country fact book.

·   Design and implement Health Authority management plan.

·   Effective identification and communication of regulatory changes and emerging opportunities in assigned countries.

·   Ensure transparency in Health Authority communication and interaction.

·   Ensure participation at relevant local trade association.

OTHERS:

·   Ensure full support to Global regulatory compliance initiatives in BOQ including:

-       DRAGON updates and verification.

-       Registration and implementation of labelling changes.

-       Submission of Risk Management plans (RMP) and Periodic Safety Update Reports (PSURs).

-       Ensue submission of new Safety updates received from DRA Regional office

·   Update logistics with the DRA related information for the completion of Notification of Introduction (NOI).

·   Communicate pricing of new products /Re-pricing to local logistics department and global – operations department.

·   Monthly update of the registration data sheet (RDS) for Oman based on " Global project list", in order to have a plan for registration and/or launch for new products. The same being a very important tool which provides a registration update to various departments (Marketing, Medical, logistics etc.), at any time.

·   Monthly reporting regulatory activities to Head Regulatory affairs Department – ME cluster.

·   Provide regulatory advice to country managers in Oman.

·   Develop and maintain healthy working relationship with colleagues in DRA department and with other Novartis department both locally in the ME , Hyderabad DRA support team and with Head office.

·   Develop and maintain strong relationship with the Health Authorities and Agents in the assigned countries

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. Read our handbook (PDF 30 MB)

Development

Business Unit
Development

Oman

Oman

Company / Legal Entity
OMPO (FCRS = CHO24) Oman (AEPO)

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

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function adjustKalturaPlayer() { var deviceWidth = window.innerWidth ||
document.documentElement.clientWidth || document.body.clientWidth; var mediaElement =
document.getElementById("kalturaplayer69a588556a48b903015929"); var mediaContainer =
mediaElement.closest('.nc-kaltura-media'); var originalWidth = "1200px"; var originalHeight = "674px";
var originalWidthValue = parseFloat(originalWidth); var originalHeightValue =
parseFloat(originalHeight); var mediaType = "video"; var isResponsive = false; //Get computed styles
of the container element. var parentStyles = window.getComputedStyle(mediaContainer); var
finalWidth = parseFloat(parentStyles.width); if (finalWidth   var config = { targetId:
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enable transcript. expandMode: "over", //Default alongside;(' alongside', ' hidden' , 'over' )
expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable:
true } }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false },
components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get
KalturaPlayer.ui.components.Remove } ] } }; config.plugins.preventSeek = { preventSeekForward:
false, preventSeek: false }; config.plugins.floating = { disable: true }; config.plugins.navigation = {
position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; config.plugins['playkit-
js-hotspots'] = { disable: true }; config.plugins['playkit-js-moderation'] = { disable: true };
config.plugins['playkit-js-info'] = { disable: true }; config.plugins.share = { disable: true };
config.ui.uiComponents = []; config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } };
```

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try { var kalturaPlayer = KalturaPlayer.setup(config); //Add the player to the global array. if (typeof
kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var
kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } //Load the Player for other
media. kalturaPlayer.loadMedia({entryId: "1dgfvmafo"}); setTimeout(() => {
```

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setupAutoPause(kalturaPlayerVideos); }, 500); function setupAutoPause(players) {
players.forEach((currentPlayer) => { currentPlayer.addEventListener('play', () => {
players.forEach((otherPlayer) => { if (otherPlayer !== currentPlayer && typeof otherPlayer.pause ===
'function') { otherPlayer.pause(); } }); }); }); } } catch (e) { console.error(e.message) }
```


VIDEO

Novartis is committed to building an outstanding, inclusive work environment and diverse teams'
representative of the patients and communities we serve.

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