

## Collections Sr Specialist

Job ID  
REQ-10072699

2月 25, 2026

Mexico

### 摘要

The Collection role focuses on ensuring effective collection management to achieve target KPIs and support optimal cash usage for the organization. It requires applying differentiated collection strategies based on the country and customer context to secure timely invoice payments, while aligning monthly priorities across credit, collection, and cash management to create operational synergies within O2C. The position is also responsible for executing the country specific collection tactic and proactively resolving all open points identified during monthly KPI review meetings to maintain a leading and efficient operation.

### About the Role

Location: Hybrid. CDMX

Your responsibilities include, but are not limited to:

Effective collection management to achieve the target KPIs and enable the CPO to have effective cash usage.

- Based on the understanding of the country and customer specific situation, ensure timely payment of the invoices to be due in the month applying differentiated collection techniques based on the customer materiality & relevance (following the country customer segmentation & strategy developed by the Team Lead and Manager)
- Align monthly priorities between credit, collection and cash management to achieve a common goal, creating synergies and developing / strengthen the relationship between O2C
- Execute the country specific customer collection tactic
- Close all open points raised during monthly KPI review meetings, ensuring leading operations
- Ensure operational excellence in the collection area
  - Provide active support during LDC implementation, ensuring smooth transition, readiness, and process integration.
  - Ensure compliance of all internal controls (Inc. no unsatisfactory audit / FCCR ratings / FCRS reopens and, if applicable, timely execution of corrective plans)
  - Ensure local policies and documents (eg. LSI, contracts, RACI, APPs) are properly followed, granting execution excellence and avoiding business disruption
  - Collaborates with stakeholders / O2C & TCM manager to resolve collection related issues
  - High quality assistance during the month end closing process and reviews bad debt provision calculation
  - Timely execution of 100% of trainings assigned

#### Required Skills & Qualifications

- Rapid problem solving
- Critical thinking
- Resilience
- Embracing change

- Continuous process improvement
- Data cleaning / normalization
- General accounting
- Financial and management reporting
- Compliance and controls

Language Inglés

## Commitment to Diversity and Inclusion

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### Accessibility and Accommodation:

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Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a [tas.mexico@novartis.com](mailto:tas.mexico@novartis.com) y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

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Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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部门  
Finance

Business Unit  
Finance

地点  
Mexico

站点  
INSURGENTES

Company / Legal Entity  
MX06 (FCRS = MX006) Novartis Farmac é utica S.A. de C.V.

Functional Area  
Audit & Finance

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

```
function adjustKalturaPlayer() { var deviceWidth = window.innerWidth ||
document.documentElement.clientWidth || document.body.clientWidth; var mediaElement =
document.getElementById("kalturaplayer699f40f01e693127214548"); var mediaContainer =
mediaElement.closest('.nc-kaltura-media'); var originalWidth = "1200px"; var originalHeight = "674px";
var originalWidthValue = parseFloat(originalWidth); var originalHeightValue =
parseFloat(originalHeight); var mediaType = "video"; var isResponsive = false; // Get computed styles
of the container element. var parentStyles = window.getComputedStyle(mediaContainer); var
finalWidth = parseFloat(parentStyles.width); if (finalWidth <= 0) { var config = { targetId:
"kalturaplayer699f40f01e693127214548", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false,
allowMutedAutoPlay: false, loop: false }, sources: { options: {}, startTime: 0 }, plugins: { download: {
```

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disable: true }, "playkit-js-transcript":{ position: "right", // Default: bottom;( ' left ', ' right', ' top ', 'bottom ' ) to
enable transcript. expandMode: "over", // Default: alongside;( ' alongside', ' hidden ', 'over ' )
expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable:
true } }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false },
components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
KalturaPlayer.ui.components.Remove } ] } }; config.plugins.preventSeek = { preventSeekForward:
false, preventSeek: false }; config.plugins.floating = { disable: true }; config.plugins.navigation = {
position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; config.plugins['playkit-
js-hotspots'] = { disable: true }; config.plugins['playkit-js-moderation'] = { disable: true };
config.plugins['playkit-js-info'] = { disable: true }; config.plugins.share = { disable: true };
config.ui.uiComponents = []; config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } } };
```

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try { var kalturaPlayer = KalturaPlayer.setup(config); // Add the player to the global array. if (typeof
kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var
kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } // Load the Player for other
media. kalturaPlayer.loadMedia({entryId: "1_dgfvmafo"}); setTimeout(() => {
setupAutoPause(kalturaPlayerVideos); }, 500); function setupAutoPause(players) {
players.forEach((currentPlayer) => { currentPlayer.addEventListener('play', () => {
players.forEach((otherPlayer) => { if (otherPlayer !== currentPlayer && typeof otherPlayer.pause ===
'function') { otherPlayer.pause(); } })); }); }); } catch (e) { console.error(e.message) }
```



# VIDEO

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