

Sourcing Manager - Facility Management Services & CAPEX

Job ID
REQ-10072533

3月 03, 2026

Czech Republic

摘要

The Sourcing Manager - Facility Management Services & CAPEX is responsible for aligning globally and locally with respective REFS (Real Estate & Facility Management Services), Finance and Procurement Stakeholders (Business Partners) to implement Procurement projects and strategies to realized key productivity targets. Provides end-to-end category and project management in the areas of Facility Management & Construction (plus Capital Projects). This is done through alignment of business requirements, operational excellence, strategic sourcing and negotiation expertise, supplier market intelligence, financial productivity and mitigation of risk.

Relocation Support: This role will be preferably based in Prague, Czech Republic or Barcelona, Spain. Novartis is unable to offer relocation support, please only apply if accessible.

#LI-Hybrid

About the Role

Major accountabilities:

- Oversee and manage procurement activities when no category strategy is established above the strategic threshold, including negotiation strategy development, approval processes, and effective communication.
- Provide leadership and support for sourcing execution and negotiation, acting as an escalation point for buyers and ensuring successful outcomes.
- Maintain clear and consistent information flows with Regional and Category teams to identify opportunities for demand aggregation and maximize leverage.
- Ensure that operational procurement requests align with category strategies and comply with all relevant policies, procedures, and preferred supplier agreements.
- Assist in identifying and delivering cost-saving opportunities to contribute to overall organizational efficiency.
- Balance business objectives with Novartis' strategic goals, ensuring the right approach for both operational excellence and company priorities.
- Collaborate with stakeholders to identify the most effective and cost-efficient methods to achieve business objectives.

Minimum Requirements:

- Minimum of 5 years' experience in procurement and contract management.
- Bachelor's degree required; advanced degree (e.g., Master's in business administration, finance, law, or a scientific/technical discipline) strongly preferred.
- Proven background in procuring Integrated Facilities Management (IFM) Services, Construction & Capital Projects. Experience in Real Estate services is a plus.
- Demonstrated ability to operate effectively within global, matrixed organizations, and collaborate across diverse geographies and cultures.
- Expertise in sourcing processes such as RFI/RFQ, negotiation strategies, project management, market analysis, and driving operational excellence.
- Outstanding communication and collaboration skills.
- Fluent in spoken and written English; proficiency in additional languages such as German, Spanish, Portuguese, or Russian is highly desirable.

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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部门

Operations

Business Unit

Purchasing & Sourcing

地点

Czech Republic

站点

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o.

Functional Area

Procurement

Job Type

Full time

Employment Type

Regular

Shift Work

No

```
function adjustKalturaPlayer() { var deviceWidth = window.innerWidth ||
document.documentElement.clientWidth || document.body.clientWidth; var mediaElement =
document.getElementById("kalturaplayer69a6bb391f2ae186853288"); var mediaContainer =
mediaElement.closest('.nc-kaltura-media'); var originalWidth = "1200px"; var originalHeight = "674px";
var originalWidthValue = parseFloat(originalWidth); var originalHeightValue =
parseFloat(originalHeight); var mediaType = "video"; var isResponsive = false; // Get computed styles
of the container element. var parentStyles = window.getComputedStyle(mediaContainer); var
finalWidth = parseFloat(parentStyles.width); if (finalWidth < originalWidthValue) {
var config = { targetId:
"kalturaplayer69a6bb391f2ae186853288", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false,
allowMutedAutoPlay: false, loop: false }, sources: { options: {}, startTime: 0 }, plugins: { download: {
disable: true }, "playkit-js-transcript":{ position: "right", // Default: bottom;( ' left ', ' right', ' top ', 'bottom' ) to
enable transcript. expandMode: "over", // Default: alongside;( ' alongside', ' hidden ', 'over' )
expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable:
true } }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false },
components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
KalturaPlayer.ui.components.Remove } ] } }; config.plugins.preventSeek = { preventSeekForward:
false, preventSeek: false }; config.plugins.floating = { disable: true }; config.plugins.navigation = {
position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; config.plugins['playkit-
js-hotspots'] = { disable: true }; config.plugins['playkit-js-moderation'] = { disable: true };
config.plugins['playkit-js-info'] = { disable: true }; config.plugins.share = { disable: true };
config.ui.uiComponents = []; config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } } };
```

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try { var kalturaPlayer = KalturaPlayer.setup(config); // Add the player to the global array. if (typeof
kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var
kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } // Load the Player for other
media. kalturaPlayer.loadMedia({entryId: "1_dgfvmafo"}); setTimeout(() => {
setupAutoPause(kalturaPlayerVideos); }, 500); function setupAutoPause(players) {
players.forEach((currentPlayer) => { currentPlayer.addEventListener('play', () => {
```

```
players.forEach((otherPlayer) => { if (otherPlayer !== currentPlayer && typeof otherPlayer.pause ===  
'function') { otherPlayer.pause(); } }); }); } catch (e) { console.error(e.message) }
```



VIDEO

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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