

Lead, Congress Management & Association Relations

Job ID
REQ-10071603

2月 12, 2026

USA

摘要

The Lead, Congress Management and Association Relations (CMAR) is responsible for the leadership of the Congress Management efforts across all US Business Units. This enterprise leader will set the strategic direction for congress operations and association engagement, ensuring alignment with Medical, Commercial, Finance, and Compliance priorities. The Lead is accountable for ensuring the CMAR team is developed and skilled at managing all facets of congresses, including pre-planning, onsite execution and cross-functional orchestration.

About the Role

Key responsibilities

- Enterprise leader responsible for setting the strategic direction for congress operations and association engagement, ensuring alignment with Medical, Commercial, Finance, and

Compliance priorities

- Establish and maintain governance frameworks that ensure fiscally responsible, compliant, and metrics oriented congress and association activities
 - Partner with associations and conference organizers to negotiate participation, visibility opportunities, and engagement models on behalf of cross functional Novartis teams
 - Oversee the end to end planning, execution, and post event evaluation of congress participation, ensuring operational excellence across timelines, risk mitigation, and cross functional workflows
 - Drive efficiency and innovation in congress execution through AI led processes that lead to continuous improvement and identification of new tools and operating opportunities
 - Lead and develop a multifaceted team supporting congress planning, onsite execution, and cross functional orchestration
 - Function as main POC for congress suppliers, providing direction to congress vendors, addressing issues, aligning expectations, and ensuring all suppliers deliver to Novartis ' operational, financial, and compliance standards in partnership with Procurement
 - Serve as the accountable owner for the third party service provider supporting congress operations, acting as their primary point of contact and ensuring strategic alignment on deliverables, performance expectations, and process adherence to drive efficiency and continuous improvement across CMAR
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- Management of suppliers, monitoring quality and budget, and in accordance with Procurement guidelines
 - High employee engagement, as measured by GLINT or similar survey

Essential Requirements

- Bachelor ' s degree required, MBA a plus
- Minimum 10 years of diverse experience in a variety of commercial operations roles; desired experience in Project Management, Operations Management, Finance or Continuous Improvement
- Managerial experience with multiple teams and client groups; direct people management experience required
- Excellent command and knowledge of applicable regulatory requirements in the Pharmaceutical industry
- Experience managing budgets
- Role based on East Hanover campus; 30% domestic travel

Desirable Requirements:

- 7+ years Congress management experience preferred
- Knowledge related to HCP engagements and pharmaceutical events desirable

Benefits & Rewards

The salary for this position is expected to range between \$168,000 and \$312,000 per year. The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors. Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards. US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

部门

Finance

Business Unit

Marketing

地点

USA

状态

New Jersey

站点

East Hanover

Company / Legal Entity

U014 (FCRS = US014) Novartis Pharmaceuticals Corporation

Functional Area

Marketing

Job Type

Full time

Employment Type

Regular

Shift Work

No

```
function adjustKalturaPlayer() { var deviceWidth = window.innerWidth ||
document.documentElement.clientWidth || document.body.clientWidth; var mediaElement =
document.getElementById("kalturaplayer6998ac521b37d839136317"); var mediaContainer =
mediaElement.closest('.nc-kaltura-media'); var originalWidth = "1200px"; var originalHeight = "674px";
var originalWidthValue = parseFloat(originalWidth); var originalHeightValue =
parseFloat(originalHeight); var mediaType = "video"; var isResponsive = false; // Get computed styles
of the container element. var parentStyles = window.getComputedStyle(mediaContainer); var
finalWidth = parseFloat(parentStyles.width); if (finalWidth < originalWidthValue) {
var config = { targetId:
"kalturaplayer6998ac521b37d839136317", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false,
allowMutedAutoPlay: false, loop: false }, sources: { options: {}, startTime: 0 }, plugins: { download: {
disable: true }, "playkit-js-transcript":{ position: "right", // Default: bottom;( ' left ', ' right', ' top ', 'bottom' ) to
enable transcript. expandMode: "over", // Default: alongside;( ' alongside', ' hidden ', 'over' )
expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable:
true } }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false },
components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
KalturaPlayer.ui.components.Remove } ] } }; config.plugins.preventSeek = { preventSeekForward:
false, preventSeek: false }; config.plugins.floating = { disable: true }; config.plugins.navigation = {
position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; config.plugins['playkit-
js-hotspots'] = { disable: true }; config.plugins['playkit-js-moderation'] = { disable: true };
config.plugins['playkit-js-info'] = { disable: true }; config.plugins.share = { disable: true };
config.ui.uiComponents = []; config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } };
```

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try { var kalturaPlayer = KalturaPlayer.setup(config); // Add the player to the global array. if (typeof
kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var
kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } // Load the Player for other
media. kalturaPlayer.loadMedia({entryId: "1_dgfvmafo"}); setTimeout(() => {
setupAutoPause(kalturaPlayerVideos); }, 500); function setupAutoPause(players) {
players.forEach((currentPlayer) => { currentPlayer.addEventListener('play', () => {
players.forEach((otherPlayer) => { if (otherPlayer !== currentPlayer && typeof otherPlayer.pause ===
'function') { otherPlayer.pause(); } })); }); }); } catch (e) { console.error(e.message) }
```



VIDEO

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