

## Procurement Manager with German

Job ID  
REQ-10069749

1月 20, 2026

Czech Republic

### 摘要

#LI-Hybrid

Location: Prague, Czech Republic

Relocation Support: This role is based in Prague, Czech Republic. Novartis is unable to offer relocation support: please only apply if accessible.

As Procurement Manager, you ' ll collaborate with cross-functional teams and senior stakeholders to shape supplier relationships and drive innovation on the German market. This is your chance to influence how Novartis reimagines medicine—bringing your curiosity, ownership, and passion for excellence to a team that values growth, collaboration, and making a real-world impact.

Join our Procurement team for the HQ and TOP5 regions, based in Prague, and become a part of the transformative change in medicine!

## About the Role

### Key Responsibilities:

- Implement global category strategy and sourcing business plan for Meeting, Congresses and Events category in Germany.
- Lead sourcing plans and deliver savings targets for assigned sub-category.
- Influence supplier selection, timing, and commercial terms within local procurement scope.
- Manage strategic supplier relationships and monitor performance using defined KPIs.
- Gather supplier feedback and report Procurement Balanced Scorecard metrics.
- Create, review, and ensure consistent application of major contracts.
- Resolve supplier performance risks and issues to ensure stakeholder satisfaction.
- Lead negotiations with global stakeholders and ensure alignment across divisions.
- Negotiate contracts and commercial conditions to support business objectives.
- Organize tenders and manage end-to-end procurement processes.

### Essential Requirements:

- Higher degree in business administrations, logistics, supply chain, or similar.
- Minimum 5 years of experience in procurement or sourcing within a global organization.
- Proven ability to lead supplier negotiations and manage senior stakeholder relationships.
- Strong contract negotiation skills and understanding of commercial terms.
- Collaborative mindset with experience working in virtual and remote teams.
- High level of independence, ownership, and self-motivation.
- Demonstrated curiosity and commitment to continuous professional growth.
- Full professional fluency in English and German.

### Desirable Requirements:

- Procurement experience in the category Meeting, Congresses and Events.

### Benefits & Rewards

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement); 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 17,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services: <https://www.novartis.cz/>

### Commitment to Diversity and Inclusion / EEO paragraph:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

<https://talentnetwork.novartis.com/network>

Accessibility and accommodation:</b>

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to [di.cz@novartis.com](mailto:di.cz@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门  
Operations

Business Unit  
Other

地点  
Czech Republic

站点  
Prague

Company / Legal Entity

Functional Area  
Procurement

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

```
function adjustKalturaPlayer() { var deviceWidth = window.innerWidth ||
document.documentElement.clientWidth || document.body.clientWidth; var mediaElement =
document.getElementById("kalturaplayer696f4e1f43fda955011857"); var mediaContainer =
mediaElement.closest('.nc-kaltura-media'); var originalWidth = "1200px"; var originalHeight = "674px";
var originalWidthValue = parseFloat(originalWidth); var originalHeightValue =
parseFloat(originalHeight); var mediaType = "video"; var isResponsive = false; // Get computed styles
of the container element. var parentStyles = window.getComputedStyle(mediaContainer); var
finalWidth = parseFloat(parentStyles.width); if (finalWidth < originalWidthValue) {
  var config = { targetId:
    "kalturaplayer696f4e1f43fda955011857", provider: { widgetId: "10m7rm1pm", partnerId:
    "2076321", uiConfd: "55802022" }, playback: { autoplay: false, autopause: false,
    allowMutedAutoPlay: false, loop: false }, sources: { options: {}, startTime: 0 }, plugins: { download: {
      disable: true }, "playkit-js-transcript": { position: "right", // Default: bottom; ('left', 'right', 'top', 'bottom')
      enable: true, transcript: { position: "right", // Default: bottom; ('left', 'right', 'top', 'bottom') } },
      expandMode: "over", // Default: alongside; ('alongside', 'hidden', 'over') },
      expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable:
      true }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false },
      components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
      'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
      KalturaPlayer.ui.components.Remove } ] } }, config.plugins.preventSeek = { preventSeekForward:
      false, preventSeek: false }; config.plugins.floating = { disable: true }; config.plugins.navigation = {
      position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false };
      config.plugins['playkit-js-hotspots'] = { disable: true }; config.plugins['playkit-js-moderation'] = { disable: true };
      config.plugins['playkit-js-info'] = { disable: true }; config.plugins.share = { disable: true };
      config.ui.uiComponents = []; config.plugins.googleTagManager = {};
      config.plugins.googleTagManager.customEventsTracking = {};
      config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
      config.plugins.googleTagManager.customEventsTracking.custom = [];
      config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
      false, playlistEvents: false, castEvents: false } };
```

```
try { var kalturaPlayer = KalturaPlayer.setup(config); // Add the player to the global array. if (typeof kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } // Load the Player for other media. kalturaPlayer.loadMedia({entryId: "1_dgfvmafo"}); setTimeout(() => { setupAutoPause(kalturaPlayerVideos); }, 500); function setupAutoPause(players) { players.forEach((currentPlayer) => { currentPlayer.addEventListener('play', () => { players.forEach((otherPlayer) => { if (otherPlayer !== currentPlayer && typeof otherPlayer.pause === 'function') { otherPlayer.pause(); } }); }); }); } } catch (e) { console.error(e.message) }
```



## VIDEO

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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