

Manager, Study Management Excellence

Job ID
REQ-10068940

12月 22, 2025

India

摘要

#LI-Hybrid Location: Hyderabad, India

Are you passionate about driving excellence in clinical study management? As Manager, GMA Study Management Excellence, you ' ll play a vital role in shaping the future of global medical affairs by ensuring robust demand forecasting, resource planning, and budget management for all studies. You ' ll collaborate across teams to streamline processes, enhance performance, and uphold the highest standards of compliance, directly impacting the success of medical programmes and patient outcomes worldwide.

About the Role

Responsibilities:

- Set up and maintain demand forecasting and management processes for all studies based on

the GMA EG Book of Work.

- Ensure all planned, ongoing, and completed studies are accurately tracked in the GMA EG Book of Work.
- Develop and improve processes and tools for capacity algorithms, demand, and supply management for study lead capacity.
- Collaborate with Study Management associates to consolidate study budgets and forecasts for all GMA studies.
- Provide timely and accurate budget and capacity reports to relevant stakeholders, including GMA Portfolio and Programme Management.
- Identify capacity and budget risks early and support the development of mitigation strategies.
- Report progress and mitigation plans to leadership, ensuring transparency and accountability.
- Support internal audits and Health Authority inspections, ensuring no critical findings in assigned functions.
- Ensure Corrective and Preventive Action (CAPA) plans are implemented and closed on time.
- Drive process simplification, performance improvement, and a sustainable compliance mindset across teams.

Essential for the role:

- Bachelor ' s or master ' s degree, preferably in life sciences.
- Approximately 5 years ' experience in capacity planning or resource management, ideally in clinical research within pharma or CRO.
- Experience in Medical Affairs is preferred.
- Strong understanding of clinical development activities, functions, and responsibilities.
- Advanced knowledge of business processes, relevant regulations.
- Experience in budget management and forecasting of clinical studies.
- Demonstrated innovation in operational processes and issue resolution.
- Strong interpersonal, problem-solving, negotiation, and conflict resolution skills, with experience working cross-functionally in global teams.

Desirable for the role:

- Experience in Medical Affairs within a global pharmaceutical company or contract research organisation.
- Demonstrated ability to innovate and improve operational processes in a cross-functional, multicultural environment.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we 'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门

Development

Business Unit

Development

地点

India

站点

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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