Manager, GMA Study Management Excellence

Job ID
REQ-10068939

12月 22, 2025

Ireland

摘要

Are you passionate about driving excellence in clinical study management? As Manager, GMA Study Management Excellence, you ’ ll play a vital role in shaping the future of global medical affairs by ensuring robust demand forecasting, resource planning, and budget management for all studies. You ’ ll collaborate across teams to streamline processes, enhance performance, and uphold the highest standards of compliance, directly impacting the success of medical programmes and patient outcomes worldwide.

Location: Dublin, Ireland / London, UK / Barcelona, Spain #LI-Hybrid

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

About the Role

Responsibilities:

- Set up and maintain demand forecasting and management processes for all studies based on the GMA EG Book of Work.
- Ensure all planned, ongoing, and completed studies are accurately tracked in the GMA EG Book of Work.
- Develop and improve processes and tools for capacity algorithms, demand, and supply management for study lead capacity.
- Collaborate with Study Management associates to consolidate study budgets and forecasts for all GMA studies.
- Provide timely and accurate budget and capacity reports to relevant stakeholders, including GMA Portfolio and Programme Management.
- Identify capacity and budget risks early and support the development of mitigation strategies.
- Report progress and mitigation plans to leadership, ensuring transparency and accountability.
- Support internal audits and Health Authority inspections, ensuring no critical findings in assigned functions.
- Ensure Corrective and Preventive Action (CAPA) plans are implemented and closed on time.
- Drive process simplification, performance improvement, and a sustainable compliance mindset across teams.

Essential for the role:

- Bachelor's or master's degree, preferably in life sciences.
- Approximately 5 years' experience in capacity planning or resource management, ideally in clinical research within pharma or CRO.
- Experience in Medical Affairs is preferred.
- Strong understanding of clinical development activities, functions, and responsibilities.
- Advanced knowledge of business processes, relevant regulations.
- Experience in budget management and forecasting of clinical studies.
- Demonstrated innovation in operational processes and issue resolution.
- Strong interpersonal, problem-solving, negotiation, and conflict resolution skills, with experience working cross-functionally in global teams.

Desirable for the role:

- Experience in Medical Affairs within a global pharmaceutical company or contract research organisation.
- Demonstrated ability to innovate and improve operational processes in a cross-functional, multicultural environment.

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Read our handbook to learn about all the ways we 'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

部门
Development

Business Unit
Development

地点
Ireland

站点
Dublin (NOCC)

Company / Legal Entity
IE02 (FCRS = IE002) Novartis Ireland Ltd

Alternative Location 1
Barcelona Gran V í a, Spain

Alternative Location 2
London (The Westworks), United Kingdom

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

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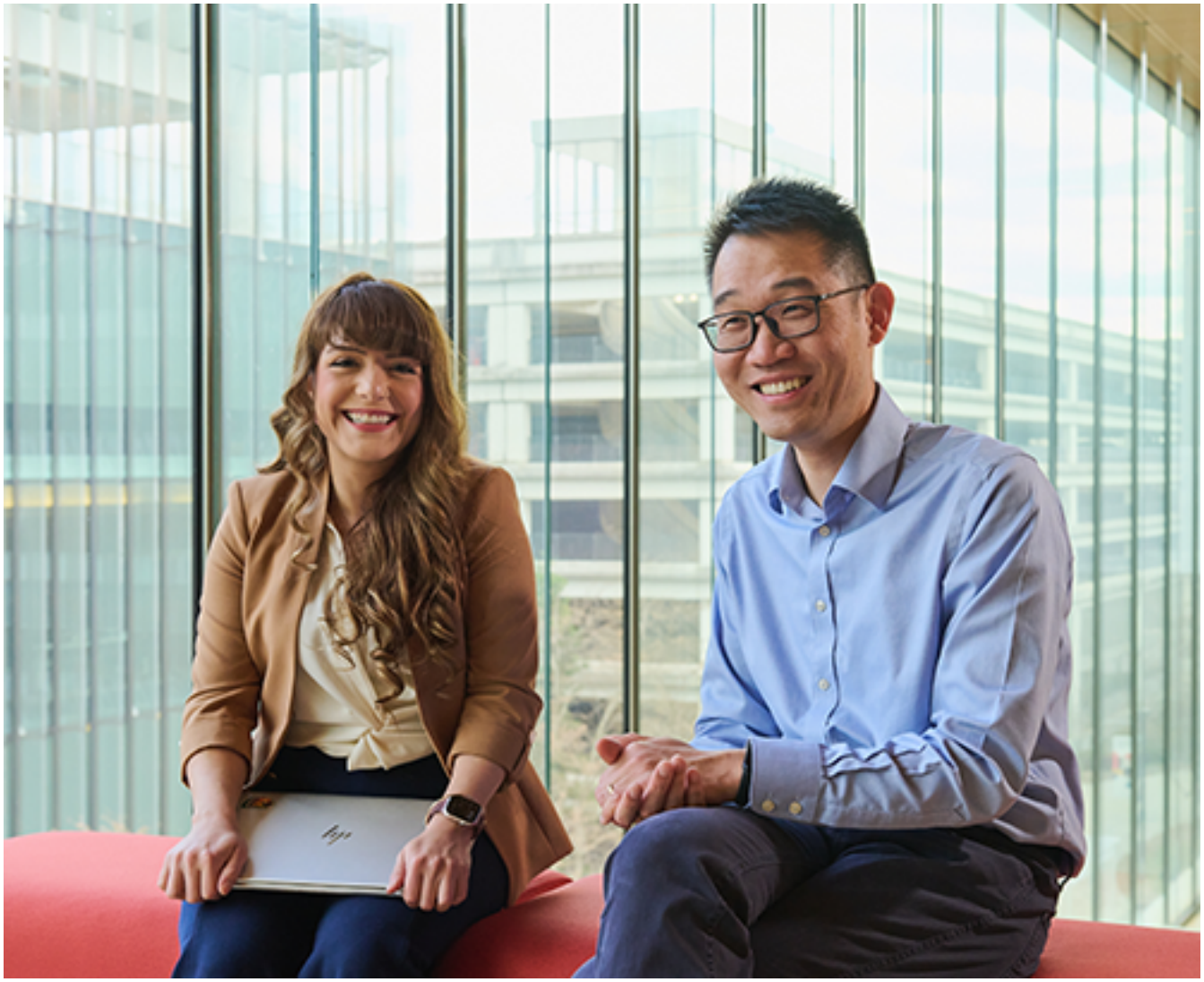

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