

## Analytical Project Leader (m/f/d)

Job ID  
REQ-10068389

12月 11, 2025

Switzerland

### 摘要

Location: Basel, Switzerland #onsite

#### Role Purpose:

We are searching for an Analytical Project Leader to support Analytical Research & Development (ARD) in the area of Project management. ARD sits within the Technical R&D department of Novartis Development and plays an essential role in the characterization and analysis of Drug Substances and Drug Products from the time the compounds leave the discovery laboratories until they are transferred to Commercial Production. We are looking for a highly motivated and experienced Analytical Project Leader with experience in Oligonucleotide analytics.

### About the Role

Main Accountabilities:

- You will be a member of a global CMC subteam, which is responsible for leading the technical development of Drug Substance and Drug Products from early to late phase clinical development.
- You will manage analytical activities within a Technical CMC project team (e. g. defining control and specification setting strategies for Drug substances and Drug products of small molecule new modalities (e.g. xRNAs)
- In your role, you will be leading an analytical subteam and preparing analytical project plans and be accountable to meet quality, timelines and budget for assigned projects.
- You are responsible to accurately forecast FTE and cost demand for your assigned projects.
- You are responsible for the timely issuance of analytical source documents (e.g., Specifications, Validation reports, Stability reports, etc.)
- You provide scientific inputs to the analytical CMC documents and support regulatory submissions.
- You collaborate with internal and external stakeholders of drug development and coaching of analytical experts.
- You lead outsourced analytical activities at CROs / CDMOs and contribute to manage the external partnership

#### Ideal Background:

- Desirable: PhD in analytical chemistry or equivalent and a minimum of 5 years ' experience in the pharmaceutical industry in analytical development as project leader, preferable in development for sterile parenteral products. Experience in Oligonucleotides analytic is a plus
- Proven knowledge in Early or late phase parenteral development and filing
- Proven leadership experience in managing development projects, ideally in a global matrix environment.
- Excellent understanding and awareness of regulatory guidelines for analytical development.
- High level and intrinsic motivation to work with new development compounds where it is sometimes necessary to go the extra mile is a key element to our success.
- Broad scientific knowledge in chemistry, pharmaceutical or analytical sciences, ability to perform in a highly dynamic environment.
- Excellent communication and role model skills
- Good understating on how to use novel digital tools to become more productive in a global project management environment.
- Fluent in English (oral and writing), German is a plus

**Commitment to Diversity and Inclusion:** Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

#### Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to [inclusion.switzerland@novartis.com](mailto:inclusion.switzerland@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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部门

Development

Business Unit

Development

地点

Switzerland

站点

Basel (City)

Company / Legal Entity

C028 (FCRS = CH028) Novartis Pharma AG

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work  
No

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