

Expert Scientific Writer

Job ID
REQ-10068388

12月 09, 2025

India

摘要

To write, support and manage projects to prepare high quality medical and scientific communications including, literature review, abstracts, posters, slide sets, Manuscripts for publication/ presentation at congresses or assets to be used by internal medical teams.

About the Role

Expert Scientific Writer

Location - Hyderabad #LI Hybrid

Major Responsibilities:

- Demonstrate a command of assigned therapeutic areas and expertise with assigned

products. Research and write original content for publications activities (primary and review manuscripts, abstracts, posters), slide presentations and other materials from data sources including clinical study reports, patient profiles etc.

- Timely preparation of publications to satisfy regulatory requirements for publication of clinical trial results, to increase customer awareness of company products, and to support marketing activities. Develop content that is scientifically accurate, evidence-based, grammatically accurate, referenced using appropriate sources, and consistent with quality standards for author review, stakeholder review as appropriate, and scientific peer review.
- Perform internal scientific reviews to ensure quality in line with the scope and scientific messages to meet defined expectations. Mentor internal team members and help new joiners onboard. Perform quality control (QC) checking / proof reading of the above-mentioned documents to meet defined expectations.
- Clearly communicate medical scientific concepts in a condensed, audience-appropriate way. Follow all internal processes and procedures regarding workflow, development of deliverables, and adherence to industry best practices, including GPP. Ability to function on different therapeutic teams or projects across multiple brands as needed.
- Manages multiple assigned projects at one time. Obtains feedback from customers. Complies with and support group's project management tool, standards, policies and initiatives. Provide input and aid in troubleshooting/problem-solving.
- Maintains records for all assigned projects including archiving in line with the SOPs. Maintains audit, SOP and training compliance. Performs additional tasks as assigned.

Minimum Requirements:

- **Education Minimum:** Healthcare professional degree or degree in a healthcare-related field. Desirable: Advanced degree (PhD, PharmD, MD) in life science/healthcare.
- **Experience:** Minimum of 5 years' experience in medical communications preferable in pharmaceutical industry.
- Good understanding of industry work processes for publications.
- Demonstrated ability to establish effective working relationship in a matrix and multicultural environment. Strong customer-oriented mindset.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Willingness to work and be available during US business hours (up to 8:00 p.m. IST or 10:30 a.m. EST), schedule coordination in advance to ensure US Holiday coverage, and on call for critical matters, based on business needs.

Key Performance Indicators:

Attention to detail and high degree of scientific and medical accuracy. Ability to identify key issues and to creatively and strategically overcome challenges or obstacles.

Sound analytical thinking, planning, prioritization, and execution skills. Well-developed professional communication skills, including written and inter-personal.

Exceptional organizational skills with adeptness at multitasking. Flexibility and adaptability to change; ability to work under time constraints.

Ability to interact effectively in a team-oriented environment. Established track record of high-quality

medical communications outputs (eg, manuscripts, posters, slide decks etc).

Understanding of good publication practice guidelines (GPP). Adheres to quality, compliance to SOPs, timeliness, and productivity of deliverables as per KPI targets. Adheres to Novartis values and behaviours.

Why Novartis: Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

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Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部門
US

Business Unit
Marketing

地点
India

站点
Hyderabad (Office)

Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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