

## Vodja vzdrževanja (m/ ž /d) / Maintenance Lead (m/f/d)

Job ID

REQ-10067741

12月 05, 2025

Slovenia

### 摘要

#LI-Hybrid

Lokacija: Ljubljana, Slovenija

Pridruži se nam kot Vodja vzdrževanja (m/ ž /d) in prevzemi ključno vlogo pri zagotavljanju nemotenega delovanja naše opreme in infrastrukture na področju pakiranja farmacevtskih izdelkov. Tvoje poslanstvo bo usmerjanje in koordinacija aktivnosti vzdrževanja ter umerjanja, vodenje projektov in uvajanje stalnih izboljšav na področju zgradb, procesne opreme, energetike in avtomatizacije - vse skladno z zakonodajo, internimi predpisi in najboljšimi praksami. Poleg tehničnih izzivov boš skrbel tudi za razvoj ekipe, spodbujal sodelovanje ter prispeval k doseganju poslovnih ciljev in trajnostnih rešitev.

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#LI-Hybrid

Location: Ljubljana, Slovenija

Join us as a Maintenance Lead (m/f/d) and take on a key role in ensuring the smooth operation of our equipment and infrastructure in pharmaceutical packaging. Your mission will be to lead and coordinate maintenance and calibration activities, manage projects, and implement continuous

improvements in buildings, process equipment, energy systems, and automation - all in compliance with legislation, internal regulations, and best practices. In addition to technical challenges, you will also focus on team development, foster collaboration, and contribute to achieving business goals and sustainable solutions.

## About the Role

Vaš e ključne odgovornosti:

- Zagotavljanje skladnosti opreme z zahtevami kakovosti, okolja in zanesljivosti.
- Vodenje projektov za izboljšanje opreme, infrastrukture in energetske učinkovitosti.
- Koordinacija aktivnosti vzdrževanja in umerjanja ter razporejanje nalog tehnikom.
- Oblikovanje in implementacija standardnih postopkov (SOP) ter splošnih procesov (GOP).
- Upravljanje virov oddelka in optimizacija stroškov vzdrževanja.
- Razvoj, spremljanje in izboljšanje KPI za vzdrževanje in umerjanje.
- Preiskovanje odstopanj ter izvajanje analiz temeljnih vzrokov.
- Skrb za strokovni razvoj ekipe in spodbujanje sodelovanja.

Vaš doprinos k delovnem mestu:

- Univerzitetna izobrazba tehnične (strojništvo, elektrotehnika) ali druge ustrezne smeri.
- Aktivno znanje angleškega in slovenskega jezika in računalniška pismenost (MS Office, CMMS).
- Minimalno 5 let delovnih izkušenj na področju inženiringa, zlasti v farmacevtski industriji.
- Izkušnje z vodenjem vzdrževalnih procesov in projektov v industrijskem okolju.
- Dobro poznavanje zakonodaje, standardov kakovosti in varnostnih predpisov.
- Odlične organizacijske in vodstvene sposobnosti ter usmerjenost k razvoju ekipe.

Z izbranim kandidatom bomo sklenili delovno razmerje za nedoločeno časovno dobo 6 mesecev. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Ugodnosti in nagrajevanje: Konkurenčni plačni paket, letni bonus, fleksibilen načina dela z možnostjo prilagajanja urnika in delom od doma, pokojninska shema, možnost vključitve v kolektivno zdravstveno zavarovanje, shema nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju fizičnega in duševnega dobrega počutja ter delovne obremenitve (Polni življenja)., številne priložnosti za učenje in razvoj.

Preberite naš priročnik, da spoznate načine, s katerimi bomo spodbujali vaš osebni in profesionalni razvoj: <https://www.novartis.com/careers/benefits-rewards>

Predani smo raznolikosti in vključnosti. Novartis si prizadeva ustvariti izjemno, vključujočo delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo življenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami?

<https://www.novartis.com/about/strategy/people-and-culture>

Pridružite se Novartisu! Ni pravo delovno mesto za vas? Prijavite se v našo bazo talentov, da ostanete v kontaktu z nami in se seznanite z ustreznimi kariernimi priložnostmi takoj, ko se pojavijo:

<https://talentnetwork.novartis.com/network>

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#### Key Responsibilities:

- Ensure equipment compliance with quality, environmental, and reliability standards.
- Lead projects to improve equipment, infrastructure, and energy efficiency.
- Coordinate maintenance and calibration activities and assign tasks to technicians.
- Develop and implement standard operating procedures (SOP) and general processes (GOP).
- Manage departmental resources and optimize maintenance costs.
- Develop, monitor, and improve KPIs for maintenance and calibration.
- Investigate deviations and perform root cause analysis.
- Promote team development and encourage collaboration.

#### Essential Requirements:

- University degree in a technical field (mechanical engineering, electrical engineering, or similar).
- Active knowledge of English and Slovenian, plus computer literacy (MS Office, CMMS).
- Minimum 5 years of engineering experience, preferably in the pharmaceutical industry.
- Proven experience in managing maintenance processes and projects in an industrial setting.
- Strong knowledge of legislation, quality standards, and safety regulations.
- Excellent organizational and leadership skills with a focus on team development.

We offer permanent employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

**Benefits and Rewards:** Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, possibility of joining collective health insurance scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical and mental well-being and managing workload (Well-being), Unlimited learning and development opportunities.

**Commitment to Diversity and Inclusion:** Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门

Operations

Business Unit

Production / Manufacturing

地点

Slovenia

站点

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work  
No

```
function adjustKalturaPlayer() { var deviceWidth = window.innerWidth ||
document.documentElement.clientWidth || document.body.clientWidth; var mediaElement =
document.getElementById("kalturaplayer69661bba9023d601143677"); var mediaContainer =
mediaElement.closest('.nc-kaltura-media'); var originalWidth = "1200px"; var originalHeight = "674px";
var originalWidthValue = parseFloat(originalWidth); var originalHeightValue =
parseFloat(originalHeight); var mediaType = "video"; var isResponsive = false; // Get computed styles
of the container element. var parentStyles = window.getComputedStyle(mediaContainer); var
finalWidth = parseFloat(parentStyles.width); if (finalWidth  var config = { targetId:
"kalturaplayer69661bba9023d601143677", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false,
allowMutedAutoPlay: false, loop: false }, sources: { options: {}, startTime: 0 }, plugins: { download: {
disable: true }, "playkit-js-transcript":{ position: "right", // Default: bottom;( ' left ', ' right', ' top ', 'bottom' ) to
enable transcript. expandMode: "over", // Default: alongside;( ' alongside', ' hidden ', 'over' )
expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable:
true } }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false },
components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
KalturaPlayer.ui.components.Remove } ] } }; config.plugins.preventSeek = { preventSeekForward:
false, preventSeek: false }; config.plugins.floating = { disable: true }; config.plugins.navigation = {
position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; config.plugins['playkit-
js-hotspots'] = { disable: true }; config.plugins['playkit-js-moderation'] = { disable: true };
config.plugins['playkit-js-info'] = { disable: true }; config.plugins.share = { disable: true };
config.ui.uiComponents = []; config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } };
```

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try { var kalturaPlayer = KalturaPlayer.setup(config); // Add the player to the global array. if (typeof
kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var
kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } // Load the Player for other
media. kalturaPlayer.loadMedia({entryId: "1dgfvmafo"}); setTimeout(() => {
setupAutoPause(kalturaPlayerVideos); }, 500); function setupAutoPause(players) {
players.forEach((currentPlayer) => { currentPlayer.addEventListener('play', () => {
players.forEach((otherPlayer) => { if (otherPlayer !== currentPlayer && typeof otherPlayer.pause ===
'function') { otherPlayer.pause(); } } ); } } ); } catch (e) { console.error(e.message) }
```



## VIDEO

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

### Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusionslo@novartis.com](mailto:diversity.inclusionslo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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List of links present in page

1. <https://www.novartis.com/careers/benefits-rewards>
2. <https://www.novartis.com/about/strategy/people-and-culture>
3. <https://talentnetwork.novartis.com/network>
4. <https://www.novartis.com/about/strategy/people-and-culture>
5. <https://www.novartis.com/careers/benefits-rewards>
6. <mailto:diversity.inclusionslo@novartis.com>
7. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Ljubljana/Vodja-vzdrevanja--m--d----Maintenance-Lead--m-f-d-REQ-10067741-2>
8. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Ljubljana/Vodja-vzdrevanja--m--d----Maintenance-Lead--m-f-d-REQ-10067741-2>