

Process Support Unit Lead

Job ID
REQ-10066822

11月 12, 2025

Italy

摘要

The Process Support Unit Lead leads the process unit team in coordinating and planning of all activities with end-to-end manufacturing responsibility (logistics, project work, operational excellence, resources and budget/costs) in a way that is consistent with a culture of self-direction (empowerment and accountability).

Ensures full compliance with quality, Health, Safety and Environment (HSE), Good Manufacturing Practices (GMP), customer service, statutory, regulatory and Novartis requirements.

About the Role

Major accountabilities:

- Transmits knowledge, skills and information to members of his team on objectives, problems, performance indicators, values and behavior

- Monitor compliance activities necessary for the release of batches produced in compliance with the defined dates.
- Ensure that the processes remain consistent with good manufacturing practices (cGMP) and apply the rules and regulations for safety, health and the environment.
- Ensure the appropriate management of the quality events within the appropriate timeframe (escalation, description, investigation of the cause, evaluation of the impact and criticality, etc.).
- Ensure the availability of appropriate operational expertise resources in order to maintain the validated state of the manufacturing processes in the unit as well as the qualified and validated state of the equipment in the area.
- Provide necessary support for the preparation and submission of regulatory dossier (in the context of transferring new products or variations of existing products / processes), and in answering questions from health and safety / environment authorities.
- Manage the preparation, execution and follow-up of internal and external audits and GMP and HSE inspections.
- Manage the production documentation flow within the production unit (SOPs; MBRs; Forms etc).
- Ensure overall inspection readiness for area of responsibility.
- Participate to the definition of the operational improvement strategy and the portfolio of continuous improvement projects. Plays a key role in the prioritization of improvement actions based on available resources.

Essential requirements:

- Scientific or Engineering degree.
- Previous solid experience within the manufacturing/QA/engineering department of a pharmaceutical company.
- People management skills.
- Proficient in Italian. Fluent in English.

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部门
Operations

Business Unit
Production / Manufacturing

地点
Italy

站点
Torre Annunziata

Company / Legal Entity
IT08 (FCRS = IT008) Novartis Farma S.p.A.

Functional Area
Technical Operations

Job Type
Full time

Employment Type
Regular

Shift Work
No

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