Warehouse Supervisor

Job ID
REQ-10065750

1 08, 2026

USA

The Warehouse Supervisor oversees Warehouse Associates across multiple shifts. This is a working supervisor role responsible for making warehouse decisions and addressing or resolving issues based on experience, written procedures and analytical analysis.

About the Role

Location: This position will be located in Morris Plains, NJ and will be a full-time onsite role. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Shift: This will be a Monday – Friday Day shift, however, as the supervisor for multiple shifts, this person may need to be available off hours for support.

Company will not sponsor visas for this position.

Key Responsibilities:

- Oversee all activities related to receiving, issuing, production/lab support, shipping, inventory control and waste flow in support of the manufacturing site.
- Oversee the Warehouse Associates with day-to-day tasks and goals to support manufacturing and labs.
- Manages schedules (vacation/sick days/etc.).
- Communicating/assigning tasks within their shift and relay issues or updates to the Warehouse Manager.
- Maintains the warehouse in a constant audit ready state and participates in mock audits as well as health authority audits on site.
- Trains and coaches' staff and conducts annual performance reviews including goal setting, scheduling and monitoring progress of work and assignments/projects.
- Maintains inventory accountability and investigates any variances. Coordinate and ensure annual cycle count process.
- Manage scrapping of materials as well as seeking proper approval for destruction of materials.
- Supports receiving and shipping activities, along with issuing, kitting, cycle counting and waste flow.
- Ensures coordination between multiple warehouses shifts focusing on proper staffing and inventory movements.
- Agility to shift focus in a dynamic environment.
- Author/Revise/Standard Operating Procedures.
- Supports annual financial budget activities, while monitoring monthly expenditure and understanding key warehouse needs.
- Supports strategy planning for the warehouse, implements continuous improvement ideas within shift.
- Ensure efficient shift changes by effectively communicating with other Supervisors and Associates during transition.
- Execute monthly compliance reports for finance.
- Track and record metrics for warehouse receipts/transfers/capacity/etc.

- Monitor and work with 3PL warehouse.
- Other related job duties as assigned.

Essential Requirements:

- B.S. degree in supply chain, business or other relevant field with 5 years GMP warehouse experience OR 9 years of GMP warehouse experience OR relevant B.S. Degree with 3 years Novartis Gene Therapies warehouse or GMP Manufacturing experience strongly preferred.
- 2 years' supervisory experience required.
- Pharmaceutical experience is preferred.
- Excellent oral and written communication skills.
- Ability to analyze issues and summarize outcomes to provide recommendations on compliant path forward; ideal applicant will be required to demonstrate high attention to detail, multi-tasking, and organization ability.

- Proficiency in ERP systems, S4 is preferred.

Novartis Compensation and Benefit Summary:

The salary for this position is expected to range between $85,400 and $158,600 per year.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

#LI-Onsite

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. Read our handbook (PDF 30 MB)

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Operations

Business Unit
Production /Manufacturing

USA

New Jersey

Morris Plains

Company /Legal Entity
UO14 (FCRS = USO14) Novartis Pharmaceuticals Corporation

Functional Area
Technical Operations

Job Type
Full time

Employment Type
Regular

Shift Work

No

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function adjustKalturaPlayer() { var deviceWidth = window.innerWidth ||
document.documentElement.clientWidth || document.body.clientWidth; var mediaElement =
document.getElementById("kalturaplayer_697c7c2a90f3c511270581"); var mediaContainer =
mediaElement.closest('.nc-kaltura-media'); var originalWidth = "1200px"; var originalHeight = "674px";
var originalWidthValue = parseFloat(originalWidth); var originalHeightValue =
parseFloat(originalHeight); var mediaType = "video"; var isResponsive = false; //Get computed styles
of the container element. var parentStyles = window.getComputedStyle(mediaContainer); var
finalWidth = parseFloat(parentStyles.width); if (finalWidth   var config = { targetId:
"kalturaplayer_697c7c2a90f3c511270581", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false,
allowMutedAutoPlay: false, loop: false }, sources: { options: {}, startTime: 0 }, plugins: { download: {
disable: true }, "playkit-js-transcript":{ position: "right", //Default: bottom;(' left' , ' right', ' top' , 'bottom' ) to
enable transcript. expandMode: "over", //Default: alongside;(' alongside', ' hidden' , 'over' )
expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable:
true } }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false },
components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
KalturaPlayer.ui.components.Remove } ] } }; config.plugins.preventSeek = { preventSeekForward:
false, preventSeek: false }; config.plugins.floating = { disable: true }; config.plugins.navigation = {
position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; config.plugins['playkit-
js-hotspots'] = { disable: true }; config.plugins['playkit-js-moderation'] = { disable: true };
config.plugins['playkit-js-info'] = { disable: true }; config.plugins.share = { disable: true };
config.ui.uiComponents = []; config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } };
```

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try { var kalturaPlayer = KalturaPlayer.setup(config); //Add the player to the global array. if (typeof
kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var
kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } //Load the Player for other
media. kalturaPlayer.loadMedia({entryId: "1dgfvmafo"}); setTimeout(() => {
setupAutoPause(kalturaPlayerVideos); }, 500); function setupAutoPause(players) {
players.forEach((currentPlayer) => { currentPlayer.addEventListener('play', () => {
players.forEach((otherPlayer) => { if (otherPlayer !== currentPlayer && typeof otherPlayer.pause ===
'function') { otherPlayer.pause(); } }); }); }); } } catch (e) { console.error(e.message) }
```

VIDEO

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3. mailto:us.reasonableaccommodations@novartis.com
4. https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Morris-Plains/Warehouse-SupervisorREQ-10065750-1
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