

Associate Director Operational Excellence LDC

Job ID
REQ-10063540

10月 20, 2025

India

摘要

As the Operational Excellence Associate Director for Lean Digital Core (LDC) in MEOG team, you will lead the design, implementation, and continuous improvement of Medical Affairs processes. Your mission is to drive process excellence, ensure compliance, and deliver measurable improvements in efficiency, quality, and user experience across the Medical Affairs organization globally. You will support Global Process Owner Medical Affairs in successful delivery of improvements in Medical Affairs processes.

About the Role

Associate Director Operational Excellence LDC

Location - Hyderabad #LI Hybrid

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successful delivery of improvements in Medical Affairs processes.

Key Responsibilities:

- Lead submission readiness reviews in the content (medical and commercial) review process and monitor project status to ensure schedules and deadlines are being met.
- Manage and facilitate the full content approval process for both non-promotional and promotional materials.
- Work with internal and external stakeholders, including project owners, medical, legal and regulatory review process reviewers, agencies, and CPOs (local countries), to plan and route materials to appropriate reviewers for timely compliance review.
- Provide guidance to project owners and vendors/agencies on submission requirements
- Facilitate review/concept review meetings, monitor the status of system tasks and follow-up, update/maintain system delegation
- Identify and champion opportunities for automation and digital enablement.
- Collaborate with LDC cross-functional and country medical teams to translate Medical Affairs needs into User Requirements (e.g., in JIRA).
- Support LDC implementation through various release stages of country engagement, release scoping to deployment and post go-live support.

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Essential Requirements

- At least 8 years of pharmaceutical experience
- At least 3 years of working in matrix environment and ability to support complex international multidisciplinary teams
- Strong experience of Process Mapping and Business Processes Management tools
- Proven experience of utilizing digital tools and demonstrated digital savviness in support operational excellence initiatives
- Familiarity in ERP systems preferred.
- Strong tolerance for ambiguity, willingness to adapt, willing to speak-up and challenge

Desirable Requirements

- Ability to work seamlessly across matrices.
- Demonstrated sensitivity and knowledge of cultural differences with experience in multi-

country, multi-cultural environments and demonstrated success with global collaboration.

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部門

Development

Business Unit

Universal Hierarchy Node

地点
India

站点
Hyderabad (Office)

Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

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