

# Raziskovalec ekspert v tehničnem razvoju (m/ ž /d) / Expert Science & Technology (m/f/d)

Job ID  
REQ-10062867

10月 08, 2025

Slovenia

## 摘要

#LI-Hybrid

Lokacija: Mengeš, Slovenija

V razvoju bioloških zdravil Mengeš, iščemo sodelavca za delovno mesto Raziskovalec ekspert v tehničnem razvoju. Sodelavec bo odgovoren za izvajanje, koordinacijo in implementacijo fizikalno-kemijskih analitskih metod (HPLC, CE etc.) s poudarkom na uporabi digitalizacije in avtomatizacije. Poznavanje in razumevanje uporabe CDS programov kot sta Empower in Chromeleon ter globoko razumevanje GMP okolja je prednost. Samoiniciativnost, želja po učenju ter visoka odgovornost do rezultatov pa je bistvena.

We are seeking a colleague for the position of Expert Science & Technology in Technical Development. The colleague will be responsible for the execution, coordination, and implementation

of phys-chem analytical methods (HPLC, CE), with a focus on the use of digitalization and automation. Knowledge and understanding of the use of CDS programs such as Empower and Chromeleon and a deep understanding of the GMP environment are an advantage. Self-initiative, a desire to learn and a high level of responsibility for results are essential.

## About the Role

Vaše ključne odgovornosti:

- Samostojno pod minimalnim nadzorom oblikuje, načrtuje, organizira, izvaja in dokumentira znanstvene eksperimente /testiranja GMP; obvladuje več aktivnosti hkrati.
- Zagotavlja dokumentiranje neobdelanih podatkov, vrednoti in tolmači rezultate, samostojno dela ustrezone zaključke in oblikuje naslednje eksperimente; nadzoruje znanstvene eksperimente, povezane s projekti. Pregleduje in preverja neobdelane podatke drugih.
- Pod minimalnim nadzorom sestavlja protokole, znanstvena poročila, laboratorijske postopke ali splošne postopke; sestavlja znanstvene dokumente, namenjene zunanjim partnerjem ali pripravi registracijske dokumentacije.
- Obvešča o problemih s področja, za katerega je odgovoren, jih obravnava in rešuje; učinkovito komunicira s kontaktnimi osebami v organizaciji; vodi prenos znanja in izkušenj na druge oddelke ali zunanje pogodbene izvajalce, tudi reševanje problemov in usposabljanje na lokaciji.
- Razvija nove metode/procese ali optimizira obstoječe; prispeva k razvoju in uvajanju novih tehnologij.
- Zagotavljanje skladnosti aktivnosti s standardi na področju kakovosti (GMP), na področju zagotavljanja zdravja in varnosti pri delu ter drugimi Novartisovimi standardi.
- Daje znanstvene in tehnične smernice; išče informacije in dela poizvedbe v literaturi; aktivno vzpodbuja izmenjavo znanja. Usposablja in usmerja člane ekip, začasno zaposlene in zaposlene, ki se usposabljamjo; izvaja interne predstavitve znanstvenih/tehničnih rezultatov ter prispeva k objavam in prezentacijam.
- Vodi/koordinira funkcionalne podekipe; sodeluje v internih in mednarodnih ekipah, specifičnih za posamezno funkcijo, ter pod minimalnim nadzorom izvaja projektne naloge in odgovornosti, ki so mu dodeljene. Vodi pobude za proaktivno zagotavljanje skladnosti in stalnih izboljšav.
- Odgovornost za osebni in strokovni razvoj.
- Ostale naloge določene z letnim pogovorom o ciljih in s kazalniki uspešnosti ter opravlja druge naloge po navodilu nadrejenega in naloge na podlagi posebnega imenovanja.

Vaše doprinos k delovnemu mestu:

- Univerzitetna izobrazba / magisterij (MSc) ustrezne naravoslovne smeri in 2 leti izkušenj na primerljivem delovnem mestu ali doktorat ustrezne naravoslovne smeri brez izkušenj.
- Osnovno znanje analitskih metod in tehnik, vključno s kromatografijo, spektroskopijo in drugimi ustreznimi fizikalno-kemijskimi metodami.
- Izkušnje pri oblikovanju eksperimentov in tehnik nem pisanju.
- Začetne izkušnje in poznavanje zahtev GMP okolja.
- Odlične sposobnosti reševanja problemov in sposobnost odpravljanja težav z instrumenti in analitičnimi metodami.

- Želja za delo in implementacijo digitalnih rešitev v laboratoriju.
- Aktivno znanje angleškega jezika.
- Poznavanje orodja Microsoft Office.

Z izbranim kandidatom bomo sklenili delovno razmerje za nedoločen sporazumno dobo 6 mesecev.

Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Ugodnosti in nagrajevanje:

Konkurenčni paket, letni bonus, fleksibilna delažnostjo prilagajanja urnika in delom od doma, pokojninska shema, shema nagrajevanja in priznanja dosežkov, razširjeni programi promocije zdravja na področju telesnega, duševnega in fizičnega počutja (iniciativa Polni življenja), številne priložnosti za učenje in razvoj.

Preberite naš prireditev, da spoznate naše, s katerimi bomo spodbujali vaše osebni in profesionalni razvoj: <https://www.novartis.com/careers/benefits-rewards>

Predani smo raznolikosti in vključenosti Novartis si prizadeva ustvariti izjemno, vključno delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Dostop in prilagoditve: V Novartisu si prizadevamo k vključenosti oseb z invalidnostjo in zagotavljanju ustreznih prilagoditev delovnega okolja posameznikom z omejitvami. V kolikor zaradi bolezni ali invalidnosti potrebujete ustreerne prilagoditve v kateremkoli delu seleksijskega procesa ozziroma potrebujete prilagoditve pri izvajanju osnovnih nalog na delovnem mestu, nam pišite na naslov diversity.inclusionslo@novartis.com in navedite, kakšne prilagoditve potrebujete ter vaše kontaktne podatke. Prosimo, vključite tudi podatek o številki razpisa, na katerega se prijavljate.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva veliko inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminja življenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami?

<https://www.novartis.com/about/strategy/people-and-culture>

Pridružite se Novartisu! Ni pravo delovno mesto za vas? Prijavite se v našo bazo talentov, da ostanete v kontaktu z nami in se seznanite z ustreznimi kariernimi priložnostmi takoj, ko se pojavi:

<https://talentnetwork.novartis.com/network>

## Key Responsibilities:

- Independently and under minimal supervision design, plan, organize, perform and document scientific experiments /GMP tests; handle several activities at a time.
- Provide documentation of raw data, evaluate and interpret results; independently draw relevant conclusions, and design next experiments; supervise project-related scientific activities. Review and approve the raw data generated by others.
- Write protocols, scientific reports, lab procedures or SOPs under minimal supervision; write scientific documents intended for external partners or for the preparation of registration documents.
- Communicate, address and solve problems within own area of responsibility; efficiently communicate with interfaces in the organization; lead the transfer of know-how to other departments or external contractors, including troubleshooting and on-site training.
- Develop new methods/processes or optimize existing ones; contribute to the development and implementation of new technologies.
- Ensuring compliance of activities with standards with quality (GMP), in the field of ensuring health and safety at work and other Novartis standards.
- Provide scientific and technical guidelines; perform information and literature searches; actively foster knowledge exchange. Train and coach team members, temporary and employees under training; perform internal presentations of scientific/technical results, and contribute to publications, presentations and patents.
- Lead/ coordinate functional sub-teams, participate in function-specific internal and external teams; perform assigned project tasks and responsibilities under minimal supervision. Lead initiatives for proactive assurance of compliance and continuous improvements.
- Responsibility for personal and professional development.
- Other tasks determined during the annual objective setting process and by KPIs. Other tasks as assigned by the supervisor, and tasks based on a specific appointment.

## Essential Requirements:

- Bachelor of Science/ Master of Science (MSc) or equivalent technical education with 2 years of relevant industry experience or PhD with no industry experience.
- Basic knowledge of analytical methods and techniques including chromatography, spectroscopy, and other relevant phys-chem methods.
- Experience in design of experiments and technical writing.
- Desired experience and knowledge of GMP environment requirements.
- Excellent problem-solving skills and the ability to troubleshoot instrumentations and analytical methods.
- Desire for implementation of laboratory digitalization solutions
- Proficiency in oral and written English.
- Knowledge of Microsoft Office.

We offer permanent employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

## Benefits and Rewards:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Well-being), Unlimited learning and development opportunities.

**Commitment to Diversity and Inclusion:** Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

**Accessibility and accommodation:** Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusionslo@novartis.com](mailto:diversity.inclusionslo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:  
<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门  
Development

Business Unit  
Innovative Medicines

地点  
Slovenia

站点  
Menge š

Company / Legal Entity  
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area  
Research & Development

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusionslo@novartis.com](mailto:diversity.inclusionslo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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