

## Vodja varstva osebnih podatkov ter skladnosti na področju digitalizacije in umetne inteligence (m/ ž /d) / Head of Data Privacy, Digital and AI Compliance (m/f/d)

Job ID  
REQ-10062600

3月 02, 2026

Slovenia

### 摘要

#LI-Hybrid

Lokacija / Location: Ljubljana, Slovenia

Interni naziv: Vodja varstva osebnih podatkov, digitalizacije in AI ECC (m/ ž /d) / Head Data Privacy, Digital & AI ECC (m/f/d)

Ta vloga ima sedež v Ljubljani, v Sloveniji. Novartis ne more ponuditi podpore pri selitvi za to vlogo: prijavite se le, če je ta lokacija dostopna za vas.

Iščete vlogo, kjer se prepletajo inovacije, strateško vodenje in družbeno odgovornost? Aka vas izjemna priložnost - postanite Vodja področja varstva osebnih podatkov ter skladnosti na področju digitalizacije in umetne inteligence.

V tej vlogi boste ključni sogovornik za strateške odločitve, ki oblikujejo prihodnost digitalne skladnosti v Novartisu. Vodili boste lokalno izvajanje globalnega programa DPDAI, svetovali deležnikom po klastru in zagotavljali skladnost z zakonodajo ter internimi politikami. Vaše delo bo neposredno

prispevalo k obvladovanju tveganj za ECN in upravni odbor Novartis AG ter k razvoju kulture odličnosti.

Ste vizionar z izkušnjami na področju varstva osebnih podatkov, digitalizacije in umetne inteligence ter želite delovati v okolju, ki spodbuja inovacije in integriteto – je ta vloga je za vas.

—  
This role is based in Ljubljana, Slovenia. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Are you ready to lead where innovation meets integrity? This is your opportunity to become the Head of Data Privacy and Artificial Intelligence.

In this high-impact role, you'll be the strategic voice guiding Novartis through the evolving landscape of data privacy and AI. You'll lead the local implementation of the global DPDAI program, advise stakeholders across the cluster, and ensure compliance with laws and internal policies. Your leadership will directly support risk assurance for the ECN and the Novartis AG Board, while fostering a culture of excellence.

If you're a visionary with expertise in data privacy, digital transformation, and ethical AI – and you thrive in environments that value innovation and integrity – this role is your next career milestone.

## About the Role

Va še ključne odgovornosti:

- Poznavanje regulatornega okvira v različnih državah in delovanje kot lokalni vodja za DPDAI. Sodelovanje z družbo pri poslovanju, pri čemer se zagotavlja usmerjanje v povezavi z regulatornim okvirom za podatke ter zagotavljanje odgovorne rabe podatkov.
- Izvajanje praktičnih smernic/postopkov (npr. v povezavi z zbiranjem privolitve, sekundarno uporabo osebnih podatkov, varnim uničenjem podatkov) in mehanizmov za prenos podatkov (npr. zavezujočih poslovnih pravil, standardnih pogodbenih klavzul in omejenih pravil o zasebnosti) na ravni skupine ali na globalni ravni, s katerimi se politika o varstvu zasebnosti preoblikuje na podlagi posebnih zahtev.
- Priprava in vzdrževanje obvestil o varstvu zasebnosti podatkov in s tem povezanih postopkov (npr. navodil za uporabo s strani zaposlenih) ter postopkov za posredovanje poizvedb/pritožb (npr. zahtev za dostop, pritožb) na podlagi Novartisovih globalnih standardov.
- Delovanje kot prva kontaktna točka za družbo v zvezi z razlago politik, postopkov in smernic DPDAI za celotno skupino.
- Ugotavljanje in obravnavanje podatkov o nastajajočih zakonodaji/regulativnih predpisih in njihovem vplivu na Novartisovo poslovanje, podpiranje dejavnosti prilagajanja, potrebnih za zagotavljanje ustrezne skladnosti, in sodelovanje z mednarodnim vodjo dejavnosti DPDAI v državi pri zagotavljanju skladnosti z zakonodajo/regulativnimi predpisi.
- Prepoznavanje poslovnih trendov ter spremljanje novosti na področjih poslovne strategije in prednostnih nalog, spodbujanje sodelovanja z omogočanjem redne izmenjave med vsemi ustreznimi notranjimi deležniki.
- Vodenje strategije za obvladovanje tveganj v zvezi z DPDAI v klastru: prepoznavanje tveganj na področju DP in AI, ki vplivajo na lokalno organizacijo kot celoto ali zahtevajo pozornost višjega vodstva, ter posredovanje teh tveganj mednarodnemu vodji dejavnosti DPDAI v državi prek kanalov in procesov, vzpostavljenih s strani oddelka za procese, upravljanje in nadzor

DPDAI.

- Priprava in posredovanje poročil o ravnanju z osebnimi podatki mednarodnemu vodji dejavnosti DPDAI v državi oziroma vodji DPDAI v regiji.
- Sodelovanje s pravnim svetovalcem za zasebnost podatkov v zvezi s posebnimi pravnimi zadevami.
- Sodelovanje z mednarodnim vodjo dejavnosti DPDAI v državi in lokalnim pravnim svetovalcem za zasebnost podatkov pri izvajanju raziskav o spremembah globalne zakonodaje in zakonodaje v posameznih državah.

Vaš doprinos k delovnem mestu:

- Diploma iz prava ali diploma iz ustrezne poslovne smeri z dodatnim vodstvenim izobraževanjem na področju varovanja osebnih podatkov.
- Tekoče znanje angleščine (govorno in pisno).
- Izkušnje z delom v mednarodni odvetniški pisarni ali pravnem oddelku mednarodnega podjetja. Izkušnje v farmacevtskem/zdravstvenem sektorju so prednost.
- Poglobljeno znanje o globalnih režimih varstva podatkov in poznavanje programov ter okvirov za skladnost z zakonodajo o varstvu podatkov.
- Izkušnje z upravljanjem umetne inteligence in upravljanjem tveganj na področju umetne inteligence.
- Certifikati CIPP-E in AIGP so zelo zaželeni.

Z izbranim kandidatom bomo sklenili delovno razmerje za nedoločeno poskusno dobo 6 mesecev. Prijavo oddajte z živiljenjepisom v slovenskem in angleškem jeziku.

Ugodnosti in nagrajevanje:

Konkurenčni plačni paket, letni bonus, fleksibilen način dela z možnostjo prilagajanja urnika in delom od doma, pokojninska shema, shema nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in fizičnega počutja (iniciativa Polni živiljenja), številne priložnosti za učenje in razvoj.

Preberite naš priročnik, da spoznate načine, s katerimi bomo spodbujali vaš osebni in profesionalni razvoj: <https://www.novartis.com/careers/benefits-rewards>

Predani smo raznolikosti in vključenosti. Novartis si prizadeva ustvariti izjemno, vključujočo delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Dostop in prilagoditve: V Novartisu si prizadevamo k vključenosti oseb z invalidnostjo in zagotavljanju ustreznih prilagoditev delovnega okolja posameznikom z omejitvami. V kolikor zaradi bolezni ali invalidnosti potrebujete ustrezne prilagoditve v kateremkoli delu selekcijskega procesa oziroma

potrebujete prilagoditve pri izvajanju osnovnih nalog na delovnem mestu, nam pišite na naslov [diversity.inclusionslo@novartis.com](mailto:diversity.inclusionslo@novartis.com) in navedite, kakšne prilagoditve potrebujete ter vaše kontaktne podatke. Prosimo, vključite tudi podatek o številki razpisa, na katerega se prijavljate.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo življenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami?  
<https://www.novartis.com/about/strategy/people-and-culture>

Pridružite se NovartisuNi pravo delovno mesto za vas? Prijavite se v našo bazo talentov, da ostanete v kontaktu z nami in se seznanite z ustreznimi kariernimi priložnostmi takoj, ko se pojavijo:  
<https://talentnetwork.novartis.com/network>

#### Key Responsibilities:

- Contribute to the global DPDAI strategy and program.
- Understand the regulatory framework in the different countries and act as local DPDAI leader. Partner with the business guiding them on the data regulatory framework and being accountable for responsible data use.
- Implement group-wide or global practical guidelines/procedures (e.g., on collecting consent preferences, secondary uses of personal data, secure destruction of data) and data transfer mechanisms (e.g., binding corporate rules, standard contractual clauses and cross-border privacy rules) translating the privacy policy into specific requirements.
- Develop and maintain data privacy notices and associated procedures (e.g., scripts for use by employees) as well as procedures for inquiries/complaints (e.g., access requests, complaints) based on Novartis global standards.
- Serve as first point of contact for the Business on matters relating to the interpretation of group-wide DPDAI policies, procedures and guidelines.
- Identify & address data emerging legislation/regulation and respective impact to Novartis operations, supporting the adaptation activities required for respective compliance and collaborating with Head DPDAI Country Operations International to ensure compliance.
- Identify Business operational trends and keep up to date with Business strategy and priority, enabling cooperation by facilitating regular exchange of all relevant internal stakeholders.
- Lead a DPDAI risk management strategy for the Cluster: identify DP & AI risks impacting the local organization as a whole or requiring senior management attention and raise these to the Head DPDAI Country Operations International and through channels and processes established by DPDAI Process, Governance & Controls.
- Prepare and disclose reports on handling of personal data to the Head DPDAI Country Operations International/Regional DPDAI Head.
- Liaise with Legal advisory for Data Privacy on specific legal issues.

## Essential Requirements:

- University Law degree, or business degree with executive education in Privacy.
- Fluent in English (spoken and written).
- Significant experience in an international law firm or legal department of an international company. Experience in the pharmaceutical/healthcare sector is a plus.
- Deep knowledge of global data privacy regimes and familiarity with data privacy compliance programs and frameworks.
- Experience with AI governance and AI risk management.
- CIPP-E and AIGP certifications are highly desirable.

We offer permanent employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

## Benefits and Rewards:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Well-being), Unlimited learning and development opportunities.

**Commitment to Diversity and Inclusion:** Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

**Accessibility and accommodation:** Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusionslo@novartis.com](mailto:diversity.inclusionslo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we 'll help you thrive personally and professionally.  
[Read our handbook \(PDF 30 MB\)](#)

部门

Ethics Risk & Compliance

Business Unit

Corporate & Division Services

地点

Slovenia

站点

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Legal & Intellectual Property & Compl.

Job Type

Full time

Employment Type

Regular

Shift Work

No

```
function adjustKalturaPlayer() { var deviceWidth = window.innerWidth ||
document.documentElement.clientWidth || document.body.clientWidth; var mediaElement =
document.getElementById("kalturaplayer69a63c14dbd57147690341"); var mediaContainer =
mediaElement.closest('.nc-kaltura-media'); var originalWidth = "1200px"; var originalHeight = "674px";
var originalWidthValue = parseFloat(originalWidth); var originalHeightValue =
```

```
parseFloat(originalHeight); var mediaType = "video"; var isResponsive = false; // Get computed styles
of the container element. var parentStyles = window.getComputedStyle(mediaContainer); var
finalWidth = parseFloat(parentStyles.width); if (finalWidth > 0) var config = { targetId:
"kalturaplayer69a63c14dbd57147690341", provider: { widgetId: "10m7rm1pm", partnerId:
"2076321", uiConfId: "55802022" }, playback: { autoplay: false, autopause: false,
allowMutedAutoPlay: false, loop: false }, sources: { options: {}, startTime: 0 }, plugins: { download: {
disable: true }, "playkit-js-transcript":{ position: "right", // Default: bottom;( ' left ', ' right', ' top ', 'bottom ' ) to
enable transcript. expandMode: "over", // Default: alongside;( ' alongside', ' hidden ', 'over ' )
expandOnFirstPlay: false, showTime: true, downloadDisabled: false, printDisabled: false, disable:
true } }, ui: { showCCButton: false, settings: { showQualityMenu: true, showSpeedMenu: false },
components: { fullscreen: { disableDoubleClick: false } }, uiComponents: [ { presets: ['Playback',
'Live'], area: 'BottomBarRightControls', replaceComponent: 'Fullscreen', get:
KalturaPlayer.ui.components.Remove } ] } }; config.plugins.preventSeek = { preventSeekForward:
false, preventSeek: false }; config.plugins.floating = { disable: true }; config.plugins.navigation = {
position: "right", expandMode: "over", expandOnFirstPlay: false, visible: false }; config.plugins['playkit-
js-hotspots'] = { disable: true }; config.plugins['playkit-js-moderation'] = { disable: true };
config.plugins['playkit-js-info'] = { disable: true }; config.plugins.share = { disable: true };
config.ui.uiComponents = []; config.plugins.googleTagManager = {};
config.plugins.googleTagManager.customEventsTracking = {};
config.plugins.googleTagManager.containerId = 'GTM-57RJQ5';
config.plugins.googleTagManager.customEventsTracking.custom = [];
config.plugins.googleTagManager.customEventsTracking = { preset: { coreEvents: true, UIEvents:
false, playlistEvents: false, castEvents: false } };
```

```
try { var kalturaPlayer = KalturaPlayer.setup(config); // Add the player to the global array. if (typeof
kalturaPlayerVideos !== 'undefined') { kalturaPlayerVideos.push(kalturaPlayer); } else { var
kalturaPlayerVideos = []; kalturaPlayerVideos.push(kalturaPlayer); } // Load the Player for other
media. kalturaPlayer.loadMedia({entryId: "1_dgfvmafo"}); setTimeout(() => {
setupAutoPause(kalturaPlayerVideos); }, 500); function setupAutoPause(players) {
players.forEach((currentPlayer) => { currentPlayer.addEventListener('play', () => {
players.forEach((otherPlayer) => { if (otherPlayer !== currentPlayer && typeof otherPlayer.pause ===
'function') { otherPlayer.pause(); } }); }); }); } catch (e) { console.error(e.message) }
```



**VIDEO**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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10. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Ljubljana/Vodja-varstva-osebnih-podatkov-ter-skladnosti-na-podroju-digitalizacije-in-umetne-inteligence--m--d----Head-of-Data-Privacy--Digital-and-AI-Compliance--m-f-d-REQ-10062600-1>