

Financial reporting and Accounting Specialist

Job ID
REQ-10062418

9月 29, 2025

Israel

摘要

Financial reporting and Accounting Specialist will be responsible for multiple aspects of the accounting and reporting of financial statements, which also includes month-end closings, reporting, reconciliations, financial controls, while collaborating closely with business partners from country and above-country FRA teams, country BPAs. Furthermore, responsibilities embrace high quality reporting & reconciliation as per Novartis required standards

About the Role

Key responsibilities:

Your responsibilities include, but are not limited to:

- Manage customer accounts, issue invoices and credit notes, and monitor payments
- Perform collections from domestic and international clients

- Execute sales reconciliations and match payments to invoices
- Prepare monthly VAT reports in accordance with local and European regulations
- Work within a SOX-compliant environment, including implementation of internal controls
- Collaborate with global teams across Finance, Sales, Service, and Reporting
- Support month-end, quarterly, and year-end closing processes
- Work with SAP ERP systems - mandatory
- Integrate into a professional team while demonstrating continuous learning, mental flexibility, and effective collaboration

Essential Requirements:

- Certified Bookkeeper - Level 2 minimum (Level 3 preferred)
- Relevant years of experience in customer accounting
- Experience in an international work environment - an advantage
- Full proficiency in Excel and Microsoft Office tools
- High-level English - mandatory
- Familiarity with SOX compliance - strong advantage
- Strong self-learning ability, teamwork skills, operational agility, and excellent interpersonal communication

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部门
Finance

Business Unit
Universal Hierarchy Node

地点
Israel

站点
Israel

Company / Legal Entity
IL04 (FCRS = IL004) Novartis Israel

Functional Area
Audit & Finance

Job Type
Full time

Employment Type
Regular

Shift Work
No

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