

Medical Engagement Partner

Job ID
REQ-10062149

9月 15, 2025

Latvia

摘要

Contributes to a country ' s medical strategy, builds partnerships with external stakeholders, di-rects regulatory activities, and supports the operational excellence. Develops and implements Medical Affairs activities / plans for portfolio brands. Ensures strong “tone from the top” on Quality and Compliance.

About the Role

MAJOR ACCOUNTABILITIES

Strategy and Operations

- Aligns the CPO Medical Affairs portfolio strategy with Regional and Global strategies and

plans.

- Establishes and implements local study protocols, reports and publication; is responsible for execution of Novartis Medical Affairs related local studies in the CPO.
- Leads medical communication, medical education and medical expert interaction at the country level.
- Ensures execution of medical affairs activities in the country with highest standards of quality and compliance.
- Ensures medical training of commercial associates.
- Contributes to regional Medical plans, including evidence generation plans, where applicable.
- Acts as main point of contact with Patient advocacy groups.
- Builds and executes the local Medical Affairs Plan and Medical External Engagement Plan, based on stakeholder needs and in line with the strategic plans.
- Supervises promotional and non-promotional materials preparation and checks their correctness and compliance with national and company ' s requirements/regulations from the medical point of view.
- Acts as a senior partner for a product/ group of products; is single point of contact for TA related communication with region.
- Contributes to regulatory documents (SmPC, BSS), and reimbursement files to health authorities
- Hybrid position implies 50% time allocation to desk work and 50% time allocation for field activities.
- On time reports own received spontaneous adverse events (AE) and technical complaints for all Novartis products.

Development activities:

- Assists in resolution/resolving country/CPO specific issues in clinical trial preparation/execution.
- Supports in contacting local physicians regarding international and local research projects.
- Develops and manages long-term relationships (in conjunction with peers) with external stakeholders / medical experts.
- May represent Novartis at key external Scientific, Clinical, Medical and Regulatory meetings.
- If needed, involves HCPs to obtain their support/advice or participation in specific medical and scientific activities such as advisory boards, education of other HCPs and drafting of publications.
- Responds to unsolicited requests from Medical Experts and other key stakeholders by sharing data on Novartis products.
- Works within Ethics & Compliance policies -Achievement of annual targets for medical activities
- Field medical metrix and strategic goal attainment
- External RelationshipsKey performance indicators:

Minimum Requirements:

Languages :

- Latvian
- English

Work Experience:

- Previous experience in pharmaceutical industry at least 2 years. Previous experience in Medical Affairs would be considered as advantage.

Skills:

- Collaborating across boundaries.
- Operations Management and Execution
- Project Management
- Clinical Research
- Presentation skills
- Active listening
- Relationship building
- Understanding industry regulations
- Strategic thinking and business acumen
- Analytical skills
- Data interpretation
- Problem solving
- Flexibility

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Business Unit
Innovative Medicines

地点
Latvia

站点
Latvia

Company / Legal Entity
LV01 (FCRS = LV001) SIA Baltics, Latvia

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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