

## Legal Trainee

Job ID  
REQ-10062047

9月 16, 2025

Latvia

### 摘要

-To be used only for Intern or Student positions. Please enter specific details in the Additional Specifications Details field

### About the Role

About the Role

At Novartis, we are reimagining medicine to improve and extend people's lives. As a Legal Intern for the Baltics, you will support legal operations across Lithuania, Latvia and Estonia. This internship offers a unique opportunity to gain hands-on experience in a global pharmaceutical company, working alongside experienced legal professionals in a dynamic

and international environment.

## Key Responsibilities

- Assist the legal team with research and documentation.
- Support in reviewing contracts and legal correspondence.
- Help maintain legal files and records.
- Participate in meetings and take minutes.
- Learn and apply legal principles under supervision.

## Qualifications

- Currently pursuing a degree in Law or a related field.
- Strong interest in corporate and commercial law.
- Excellent communication and organizational skills.
- Proficiency in English; knowledge of local languages is a plus.
- Eagerness to learn and contribute to a team environment.

## Why Join Us

This internship is ideal for law students or recent graduates who are passionate about corporate and commercial law. You ' ll be part of a collaborative team that values curiosity, integrity, and innovation. You ' ll have the chance to contribute to meaningful projects that impact healthcare delivery and gain insights into how legal strategy supports business operations in a highly regulated industry.

## What We ' re Looking For

- Currently pursuing or recently completed a degree in Law.
- Strong interest in pharmaceutical or healthcare law.
- Excellent communication and organizational skills.
- Proficiency in English.
- Eagerness to learn, adapt and contribute to a team environment.

Remuneration for position is starting from 1000.00 EUR gross monthly.

Location: Riga/ Vilnius.

Why Novartis: Helping people with disease and their families takes more than innovative science. It

takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:  
<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门

International

Business Unit

Universal Hierarchy Node

地点

Latvia

站点

Latvia

Company / Legal Entity

LV01 (FCRS = LV001) SIA Baltics, Latvia

Functional Area

Others

Job Type

Part time

Employment Type

Early Career (Fixed Term)

Shift Work

No

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