

Senior Manager, Internal Audit

Job ID
REQ-10061764

11月 06, 2025

Singapore

摘要

To plan, execute and deliver high quality audits that meet Novartis Internal Audit (IA) methodology standards, strategies and directives. To lead audit teams in activities including assessment of business/information technology risks and evaluation of related internal controls.

About the Role

Key Requirements:

- Lead effective audit teams throughout assignments in countries and functional areas taking responsibility for the team members, including delivering on-boarding and coaching to new team members and guest auditors to provide technical support and feedback.
- Participate in audit engagements as a team member or as a team leader and ensure thorough execution of engagements in accordance with the Novartis Internal Audit methodology including comprehensive risk assessment, review/testing of audit procedures

including design and execution.

- Identify root causes of control issues and investigate, analyse and test possible solutions or measures for improvement. Prepare high quality audit reports and review and agree issues with responsible management.
- Mastering key company policies that Internal Audit provides assurance on, including their implementing guidelines and procedures.
- Apply effective project management to audit assignments in order to deliver work which meets quality standards, deadlines and the expectations of stakeholders.
- Establish and maintain key-contact relationships with local management in assigned countries and/or functional area(s) of responsibility to support the Regional Head Internal Audit (RHIA) in assessing risk across the region and developing the annual audit plan.
- Lead the risk-prioritized planning of standard operational audits and support audit managers and the Regional Head of internal audit in the planning of more complex audits on enterprise risks without pre-defined control frameworks.
- Build effective business partnering and advisory relationships with senior management on the audit and with managers in the relevant functions, while maintaining the independence and objectivity of self, team and the Internal Audit function.
- Perform special projects and lead initiatives to improve the technical and operational effectiveness of the audit group.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable).

Essential Requirements:

- 7+ years of relevant experience

Desirable Requirements:

- Compliance And Controls.
- Critical Thinking.
- Data/Digital savviness (usage of AI).
- E2E Process View.
- Excellent Stakeholder engagement skills

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部门
Corporate

Business Unit
Corporate

地点
Singapore

站点
Mapletree Business City (MBC)

Company / Legal Entity
SG90 (FCRS = SG015) Novartis Asia Pacific Pharmaceuticals Pte. Ltd

Functional Area
Audit & Finance

Job Type
Full time

Employment Type
Regular

Shift Work
No

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