

## Associate Director, Methodology Expert, Lean Digital Core

Job ID  
REQ-10061647

9月 10, 2025

Czech Republic

### 摘要

Support IT Governance Practitioners across a process domain. Responsible to ensure that IT Governance Practitioners are following the right process management standards across a process domain

Location: Prague, Czech Republic #LI-Hybrid

### About the Role

Responsibilities:

- Drive operational excellence for a major ERP Business transformation program (implementing S/4 Hana)
- End to end ownership of Lessons Learned approach (including alignment with function leads, identify the mitigation actions and track for closure) for major business transformation

program

- Governance of LDC Training Methodology, ensure compliance and support team to meet the training expectations
- Oversight on Data Migration approach and coach team for any data migration related topics from compliance perspective
- Support Testing from compliance and validation perspective (test planning, scoping, test case writing, execution, documentation, defect management) and maintain traceability
- Maintain LDC deliverable templates and ensure adherence to organizational standards
- Participate in the Go/No-Go decision process for country-specific implementations
- Involve in ERP SOP and Work Instruction reviews and alignment with program methodologies
- Support of audits and inspections (documentation, approaches, queries etc.)
- When potential compliance gaps are identified, drive the identification of CAPA actions and proactively track closure of observed gaps wherever required
- In close collaboration with other M&T team members, actively pursue improvement opportunities in M&T (automation and simplification)

#### Required background:

- Hands-on experience with defining and managing compliance approach for ERP systems
- Knowledge of Waterfall and Agile methodologies
- Experience with Computer System Validation
- Experience of working with senior stakeholders in a global matrix environment
- Compliance, audit, or quality management background in a GxP industry
- Self-starter, driven and highly committed
- Structured, yet agile where priorities require it
- Excellent communicator

#### Desired skills:

- Experience of working in major programs in a GxP regulated environment.
- Working knowledge of JIRA and SAP Solution Manager (Solman and Document Navigator)
- Working knowledge of test management tool (ALM)

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部门

Operations

Business Unit

CTS

地点

Czech Republic

站点

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o.

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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