

Vodja ZVO (m/ ž /d) / HSE Manager (m/f/d)

Job ID
REQ-10061445

9月 05, 2025

Slovenia

摘要

#LI-Hybrid

Lokacija: Menge š , Slovenija

Vodja ZVO (Vodja oddelka za zdravje, varnost in okolje) je odgovoren za izvajanje sistema upravljanja ZVO družbe Novartis na lokaciji GDD TRD Slovenija ter zagotavljanje skladnosti z notranjimi in zunanjimi predpisi. To delovno mesto predstavlja lokalno vodjo ZVO, ki vzpostavlja in vzdržuje procese, ki pomagajo linijskim vodjem pri izpolnjevanju zahtev glede zdravja, varnosti in okolja v skladu z Novartisovimi politikami in veljavnimi standardi. Vodja ZVO upravlja lokalno mrežo predstavnikov ZVO, usklajuje potrebno strokovno znanje in podporo ter zagotavlja strokovno znanje za razvojne enote TRD Bx na lokalni in globalni ravni pri sodelovanju z deležniki in organi oblasti.

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The HSE Manager SI is responsible for implementing the Novartis HSE management system at the GDD TRD Slovenia site, ensuring adherence to internal and external regulations. This position serves as the local HSE Manager, establishing and maintaining processes that assist line managers in meeting health, safety, and environmental requirements according to Novartis policies and

applicable standards. The HSE Manager manages the local HSE representative network, coordinates necessary expertise and support, and provides subject matter expertise for TRD Bx development units at both local and global levels when working with stakeholders and authorities.

About the Role

Va š e klju č ne odgovornosti:

- Odgovornost za koordinacijo in izvajanje strategije, ciljev, namenov in ciljev ZVO prek vodstvene ekipe na lokaciji.
- Upravljanje usposobljene podporne ekipe ZVO, ki zagotavlja podporo ZVO za lokacijo TRD Slovenija. Osredoto č anje sna izbolj š anje u č inkovitosti in standardizacije pri uporabi virov, procesov, postopkov in programov ZVO na lokaciji. Integriranje strategije ZVO v celotno poslovno strategijo lokacije in usklajevanje z dolgoro č nimi cilji lokacije. Prizadevanje za spodbujanje lastni š tva ZVO prek anga ž iranosti in spodbujanje kulture ZVO na vseh organizacijskih ravneh.
- Vzpostavljanje sistemov za prikaz in preverjanje skladnosti z vsemi zakonskimi zahtevami glede zdravja, varnosti in okolja (ZVO) ter drugimi zunanjimi obveznostmi. Zagotavljanje skladnosti z Novartisovim sistemom upravljanja ZVO (priro č niki), standardnimi operativnimi postopki (SOP) na lokaciji in podpornih programih. Izvajanje pregledov skladnosti Novartisa, pravnih revizij, in š pekciji in obiskov lokalnih oblasti, vklju č no z notranjimi revizijami/preverjanji poobla š č enih uradnikov ZVO.
- Izvajanje zakonskih zahtev, opredeljenih v lokalnih SOP.
- Zagotavljanje doslednih in objektivnih ocen u č inkovitosti izvajanja programa upravljanja ZVO na lokaciji, pri č emer se vklju č uje inovativne metode in tehnologije ter podjetni š ki na č in razmi š ljanja, da se zagotovi u č inkovito in stro š kovno u č inkovito izvajanje programov ZVO.
- Nadzor izvajanja celovitega programa integriranih in š pekcij, revizij in varnostnih pregledov na lokaciji ter zagotavljanje vzpostavitve jasnih mehanizmov odgovornosti za u č inkovito izvajanje programa.
- Omogo č anje sodelovanja s TechOps ZVO ekipo na lokaciji.
- Komuniciranje in poro č anje o ugotovitvah ZVO in prilo ž nostih za izbolj š ave vodstvu.
- Sodelovanje v globalnih / DEV/TRD / lokacijskih ZVO in medfunkcijskih ekipah, odborih in delovnih skupinah.

Va š doprinos k delovnem mestu:

- Visoko š olska stopnja izobrazbe s podro č ja varstva pri delu, tehni č ne ali naravoslovne smeri
- Najmanj 6 let ustreznih izku š enj na podro č ju farmacevtskega razvoja ali sorodnega industrijskega podro č ja (npr. NO, razvoj/proizvodnja medicinskih pripomo č kov).
- Izku š nje s postopki in praksami, povezanimi z zdravjem, varnostjo in okoljem, za zagotavljanje skladnosti s predpisi in politikami zdravja, varnosti in okolja.
- Vodenje lokalnih in/ali globalnih pobud ter po potrebi koordinacija/izvajanje ukrepov.
- Dokazane izku š nje s samostojnim in sodelovalnim delom v medfunkcijskih, matri č nih okoljih.
- Nacionalni certifikat za zdravje in varnost pri delu je obvezen.
- Zahteva se odli č no znanje angle š č ine (ustno in pisno) ter znanje sloven š č ine (ustno in pisno).

Z izbranim kandidatom bomo sklenili delovno razmerje za nedoločen čas poskusno dobo 6 mesecev. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Ugodnosti in nagrajevanje:

Konkurenčni plačni paket, letni bonus, fleksibilen način dela z možnostjo prilagajanja urnika in delom od doma, pokojninska shema, shema nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in fizičnega počutja (iniciativa Polni življenja), številne priložnosti za učenje in razvoj.

Preberite naš priročnik, da spoznate načine, s katerimi bomo spodbujali vaš osebni in profesionalni razvoj: <https://www.novartis.com/careers/benefits-rewards>

Predani smo raznolikosti in vključenosti Novartis si prizadeva ustvariti izjemno, vključujočo delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Dostop in prilagoditve: V Novartisu si prizadevamo k vključenosti oseb z invalidnostjo in zagotavljanju ustreznih prilagoditev delovnega okolja posameznikom z omejitvami. V kolikor zaradi bolezni ali invalidnosti potrebujete ustrezne prilagoditve v kateremkoli delu selekcijskega procesa oziroma potrebujete prilagoditve pri izvajanju osnovnih nalog na delovnem mestu, nam pišite na naslov diversity.inclusion@slo.novartis.com in navedite, kakšne prilagoditve potrebujete ter vaše kontaktne podatke. Prosimo, vključite tudi podatek o številki razpisa, na katerega se prijavljate.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo življenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami?
<https://www.novartis.com/about/strategy/people-and-culture>

Pridružite se Novartisu Ni pravo delovno mesto za vas? Prijavite se v našo bazo talentov, da ostanete v kontaktu z nami in se seznanite z ustreznimi kariernimi priložnostmi takoj, ko se pojavijo:
<https://talentnetwork.novartis.com/network>

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Key Responsibilities:

- Serves as the senior HSE professional responsible for coordinating and implementing the HSE strategy, objectives, goals, and targets through the site leadership team.
- Manages a lean, skilled HSE support team that provides HSE support to TRD Slovenia site. Focuses on improving efficiency and standardization in the use of HSE resources, processes, procedures, and programs at the site. Integrates the HSE strategy into the overall

site business strategy and aligns it with long-term site objectives. Works to encourage ownership of HSE through engagement and fosters an HSE culture at all organizational levels.

- Establishes robust systems to demonstrate and verify compliance with all Health, Safety, and Environment (HSE) regulatory requirements as well as other externally mandated obligations. Ensures adherence to the Novartis HSE Management System (Handbooks), site Standard Operating Procedures (SOPs), and supporting programs. Facilitates Novartis HSE conformance reviews, legal compliance audits, inspections, and visits from local authorities including internal audits/verifications of authorized HSE officers.
- Ensures implementation of legal requirements defined in local SOP
- Delivers consistent, objective, and evidence-based evaluations of the effectiveness of HSE management program implementation at the site, incorporating innovative methods and technologies as well as an entrepreneurial mindset to ensure HSE programs are executed efficiently and cost-effectively.
- Oversee the execution of a comprehensive program of integrated inspections, audits, and safety walks on site, ensuring clear accountability mechanisms are established for effective program delivery.
- Facilitates robust collaboration with the TechOps HSE Site team and leverages operational synergies.
- Communicates and reports HSE findings and opportunities for improvement to leadership.
- Participates in Global / DEV/TRD / site HSE and cross-functional teams, committees, and task forces.

Essential Requirements:

- University-level degree (occupational safety, technical or natural science degree)
- Minimum of 6 years of relevant experience in Pharmaceutical Development, or a related industrial area (e.g. NO, medical device development/ manufacturing).
- Experienced in HSE related procedures and practices to ensure compliance with HSE regulations and policies.
- Has managed and lead local and/or global initiatives and coordinated/executed actions if needed.
- Demonstrated experience working independently and collaboratively in cross-functional, matrixed environments.
- National OHS certification is must.
- Excellent English required (oral & written), Slovenian required (oral & written).

We offer permanent employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

Benefits and Rewards:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Well-being), Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation: Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusionslo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门
Development

Business Unit
Innovative Medicines

地点
Slovenia

站点
Mengeš

Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

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Accessibility and accommodation

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3. <https://www.novartis.com/about/strategy/people-and-culture>
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