

## Poslovni partner poslovnega planiranja in analiz (m/ ž /d) / BPA Business partner (m/f/d)

Job ID  
REQ-10061414

9月 04, 2025

Slovenia

### 摘要

Se želite pridružiti dinamični ekipi, ki oblikuje prihodnost poslovnega odločanja? Kot Poslovni partner za poslovno planiranje in analize (BPA) boste ključni sogovornik vodstva proizvodnih lokacij pri strateških finančnih odločitvah. Vaša naloga bo priprava poglobljenih analiz, napovedi in poročil, s katerimi boste soustvarjali uspeh podjetja. Če ste analitično usmerjeni, zanesljivi in želite delovati v okolju, kjer štejete vaš prispevek - vas vabimo, da se prijavite!  
Ta vloga sodeluje z BPA ekipo in neposredno poroča vodji BPA ekipe.

Are you ready to shape financial strategy at the heart of our production operations? As a BPA Business Partner, you'll deliver impactful analysis, forecasts and financial reporting that drive decision-making. You'll collaborate closely with site leadership and finance teams, acting as a trusted advisor in aligning business goals with best practices and compliance. Join a team where your insights matter and your voice helps steer the future.

This role works directly with the BPA team and reports to the BPA Team Lead.

## About the Role

Vaš ključna odgovornosti:

- Zagotavljanje operativne podpore strateški krmiljenim PPA (analize poslovnih procesov) v okviru dodeljenega področja poslovanja.
- Nudjenje podpore vodji financ na lokaciji (Site Finance Lead) in vodstvu, z zagotavljanjem natančnih in ustreznih poslovne analize pri mesečnih operativnih pregledih ter opravljanju sprotnih (ad hoc) zahtev ter zagotavljanje pravočasnega natančnega zbiranja informacij.
- Izvajanje analize za oceno tveganj ali priložnosti pri pripravljanju predlogov za zmanjšanje tveganj.
- Zagotavljanje ustreznega spremljanja poslovne uspešnosti skupaj s poslovnimi partnerji skrb za ustrezno preusmeritev virov.
- Zagotavljanje natančnih operativnih informacij in nasvetov, ki služijo kot podlaga in podpora za letno oblikovanje proračuna, tekočih napovedi in postopkov za strateško načrtovanje.
- Zagotavljanje celovitosti podatkov, posredovanih s strani proizvodnih timov in zagotavljanje podrobnih analiz ter podajanja priporočil za izboljšanje natančnosti napovedih.
- Zagotavljanje kakovostnih finančnih analiz, ki bodo omogočile izboljšanje poslovnih predlogov in sledenje donosnosti.
- Skrb za nenehne izboljšave in racionalizacije obstoječih procesov za poročanje in upravljanje ter nudenje podpore pri opredelitvi in izvajanju vitkih procesov za izpolnjevanje spreminjajočih se potreb poslovanja.
- Vodenje postopka za analizo proizvodnih stroškov in nudenje podpore poslovnim partnerjem pri njihovih predlogih, pregledovanje izračunov TPC, preverjanje njihove pravilnosti in pojasnjevanje sprememb v primerjavi s prejšnjimi izračuni TPC (usklajevanje).

Va šdoprinosa k delovnem mestu:

- Visoko šolskøstopnja izobrazbe ekonomske, finan nali druge ustrezne smeri.
- Aktivno znanje angle š kegjezika.
- Poznavanje orodja Microsoft Office.
- Minimalno 3 leta delovnih izku š enja finan nemali drugem ekonomskem podro ju.

Z izbranim kandidatom bomo sklenili delovno razmerje za nedolo en asø poskusno dobo 6 mesecev. Prijavo oddajte z ž ivljenjepisomv slovenskem in angle š kemjeziku.

Ugodnosti in nagrajevanje:

Konkuren en pla ni paket, letni bonus, fleksibilen na in dela z mo ž nostjo prilagajanja urnika in delom od doma, pokojninska shema, shema nagrajevanja in priznanja dose ž kov, raz š irjeni program promocije zdravja na podro ju telesnega, du š evnega in fizi nega po utja (iniciativa Polni ž ivljenja), š tevilne prilo ž nosti za u enje in razvoj.

Preberite na špriro niķda spoznate na ine s katerimi bomo spodbujali va šosebni in profesionalni razvoj:

<https://www.novartis.com/careers/benefits-rewards>

Predani smo raznolikosti in vključenosti. Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Dostop in

prilagoditve: V Novartisu si prizadevamo k vključenosti oseb z invalidnostjo in zagotavljanju ustreznih prilagoditev delovnega okolja posameznikom z omejitvami.

V kolikor zaradi bolezni ali invalidnosti potrebujete ustrezne prilagoditve v kateremkoli delu selekcijskega procesa oziroma potrebujete prilagoditve pri izvajanju osnovnih nalog na delovnem mestu, nam pišite na naslov [diversity.inclusionslo@novartis.com](mailto:diversity.inclusionslo@novartis.com) in navedite, kakšne prilagoditve potrebujete ter vaše kontaktne podatke. Prosimo, vključite tudi podatek o številki razpisa, na katerega se prijavljate.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi.

V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo življenje pacientov.

Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami?

<https://www.novartis.com/about/strategy/people-and-culture>

Pridružite se Novartisu: Ni pravo delovno mesto za vas? Prijavite se v našo bazo talentov, da ostanete v kontaktu z nami in se seznanite z ustreznimi kariernimi priložnostmi, ko se pojavijo: <https://talentnetwork.novartis.com/network>

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Key Responsibilities:

- Ensure the operational conversion of the BPA strategic goals within a dedicated area of the business.
- Provide Site Finance Lead and management with accurate, relevant business analysis to support monthly operational reviews and ad-hoc requests and ensure timely and accurate information gathering.
- Perform analysis to evaluate risks or opportunities; make recommendations to mitigate these risks.
- Ensure ongoing business performance is appropriately monitored and measured and drive early warning for re-direction of resources with Business Partners.
- Provide accurate operational information and advice to support the annual budgeting, rolling forecast and Strategic Planning processes.
- Ensure integrity of data provided by manufacturing teams, and provide value added analysis; provide recommendations on improving forecast accuracy.
- Provide well-managed and quality financial analysis in order to improve business case proposals and profitability tracking.
- Continually improve and streamline existing management reporting processes and support the definition and implementation of lean processes to meet the changing demands of the business.
- Lead the Product costing process, support Business Partners in providing required inputs, review the TPC calculations, check for correctness and explain changes vs previous TPCs (reconciliation).

#### Essential Requirements:

- Higher education degree in economics, finance or another relevant field.

- Fluent in English. Knowledge of Microsoft Office, additional knowledge of SAP and digital analytical tools is an advantage.
- Minimum 3 years of relevant work experience in financial or another economic field.

We offer permanent employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

#### Benefits and Rewards:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Well-being), Unlimited learning and development opportunities.

**Commitment to Diversity and Inclusion:** Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

**Accessibility and accommodation:** Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusionslo@novartis.com](mailto:diversity.inclusionslo@novartis.com) and

let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门  
Finance

Business Unit  
Innovative Medicines

地点  
Slovenia

站点  
Ljubljana

Company / Legal Entity  
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area  
Audit & Finance

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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### Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusionslo@novartis.com](mailto:diversity.inclusionslo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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