

Record to Report Manager

Job ID
REQ-10061294

9月 02, 2025

Mexico

摘要

-To support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FRA process/ area/ technology

About the Role

Location: Hybrid. CDMX

Your key responsibilities include, but are not limited to:

- Ensure the operational conversion of strategic finance objectives within a specific business area and oversee the performance and development of a small team of FRA specialists.
- It ensures the integrity, viability and interoperability of financial reporting processes and systems (Reales, Budgets and Latest Estimates), including tax data, inventory, corporate control, payments and purchases.
- Manage and operate the basic reporting processes for actual facts and forecasts with the agreed quality and fast deadlines.
- Provide timely and accurate financial accountability and data services, including fixed assets, cash and working money activities and resales; ensure that appropriate information is provided to relevant external individuals and agencies.
- Manage audit reporting processes and assist in compliance with various tax reports (i.e. VAT, corporate tax, employee tax); provide necessary data to internal and external authorities.
- Manage and automate the provision of routine information to local users from SAP and BW and perform super user responsibilities for the Finance and Controls modules in SAP.
- Monitor the development and maintenance of current reporting systems (SAP, BW, Excel); integrate other requirements and changing needs of the organization so that processes report real data, budgets, latest estimates and mid-range plans are met economically and agile.
- Prepares ad-hoc and routine accounting/management information and quality financial analysis to assist in global and organizational requirements
- Notification of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt. Distribution of marketing samples (where applicable)

Essential Requirements:

- Education (minimum/desirable): University level degree in Business Administration/ Economics/Finance or Chartered Accountant / MBA desirable
- Languages English require
- Experience: 8-10 years of experience
- Proven record of successfully managing projects driving performance (e.g. ERP implementation)
- Excellent communication skills, leadership exposure Demonstrated ability to work effectively in a multi-national, matrix organization
- PMP /Lean Six Sigma Certified

Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and Accommodation:

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

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Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门
Finance

Business Unit
Universal Hierarchy Node

地点
Mexico

站点
INSURGENTES

Company / Legal Entity
MX06 (FCRS = MX006) Novartis Farmac é utica S.A. de C.V.

Functional Area
Audit & Finance

Job Type
Full time

Employment Type
Regular

Shift Work
No

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