

## Lead Governance - S2P and T&E

Job ID  
REQ-10060744

8月 25, 2025

India

### 摘要

The role governs global Source-to-Pay (S2P) and Travel & Expense (T&E) process, ensuring compliance with the Novartis Financial Control Management (NFCM) framework and alignment across end-to-end processes. It integrates key topics across S2P and T&E to align teams, including GPO, NOCC, FC&C, Procurement, TCM, ERC, and R2R standards, while fostering collaboration within the functional S2P and T&E leadership. The role manages updates to S2P/T&E documentation in the Finance Core, focusing on sharing current process maps and ensuring global harmonization. Additionally, it supports transformation initiatives and requires project management expertise to effectively drive governance and acts as a deputy to the Head Governance & Transformation.

### About the Role

#### Key Responsibilities:

- Act as the single point of contact for compliance and control-related inquiries, collaborate

closely with GPO, NOCC, Risk, and Compliance teams to ensure end-to-end integrated process support.

- Maintain an inclusive, globally integrated S2P/T&E process, focusing on controls, risk, governance, and performance. Ensure the governance and maintenance of standardized processes (Finance Core), in close cooperation with GPOs, NOCCs, and business stakeholders.
- Collaborate with GPO, NOCC, FRA OPS Financial Controls & Compliance and Group Financial Controls & Compliance teams to ensure process compliance, and to ensure controls are improving by measuring the right controls while simplifying and automating whenever possible
- Ensure cross divisional engagement and alignment for all decisions impacting compliance, controls and risk. Represent S2P/T&E in all Finance Core - related forums. Implement the global governance framework and roadmap
- Partner with Legal Compliance to ensure required process adjustments related to existing but changed regulations are being implemented. Monitor all internal and external audit issues relating to the standard process and ensure timely completion of action plans
- Drive and lead forums aimed at bringing together the broader functional S2P/T&E leadership team into a unified, cohesive, and collaborative group.
- Act as a change leader, managing stakeholder collaboration and promoting adopting new practices through effective change management. Establish and enforce governance frameworks
- Provides strategic input and continuous monitoring of transformation efforts, aligning initiatives with organizational objectives for long terms success. Governance and risk management to maintain compliance and mitigate challenges.
- Role model a leadership style which is inclusive, proactive, respectful, change agile, innovation/creativity and results driven with a strong customer service focus
- Build and develop talent and drive a continuous improvement mindset in the organization and develop and execute training in the defined areas of strategy, performance and governance.

#### Essential Requirements:

- University degree with focus on Finance/Accounting or related areas, or equivalent combination of education and experience
- Minimum of 12+ years of progressive work experience in process governance or process assurance, as well as (ideally) some experience of operational delivery of these services
- Minimum of 5 years of relevant experience around project management, governance standards and methodologies
- Proven experience in a cross-functional and international environment with a track record of achieving significant impact
- Minimum of 5 years of experience in leading international teams
- Excellent English (written and spoken), Any other European language will be a plus
- Hands-on experience building governance across processes to ensure compliance within S2P organizations in adherence to established controls

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部门  
Finance

Business Unit  
Universal Hierarchy Node

地点  
India

站点  
Hyderabad (Office)

Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Alternative Location 1  
Prague, Czech Republic

Alternative Location 2  
Selangor, Malaysia

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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