

## HSE Specialist

Job ID  
REQ-10060444

9月 05, 2025

Mexico

### 摘要

The main responsibility of this role is to lead, develop, implement, and oversee effective Health, Safety Environment (HSE), Novartis Emergency Management (NEM) systems in line with local, regional, and global expectations. This involves technical support for numerous Health, Safety, and Environment (HSE) activities following established processes and lead effective implementation to the daily operations of the function.

To provide expertise in a specialized aspect of Health Safety Environment or Environmental Sustainability to the business and advice to ensure adherence to legal and Company internal documents in HSE on site for internals, externals.

### About the Role

#### Key Responsibilities:

- Keep track of the legislation and regulations in Health Safety and Environment. HSE experts

at Divisional or site level, responsible for key HSE activities including e.g. data management in a Division or support for project management activities in Group or a Division.

- Identify, assess and document Health Safety and Environment risks to the employees and third parties at work (analysis of work areas) and recommend the necessary technical, organization and personal protective measures in collaboration with the superior.
- Coordinate or introduce necessary Health Safety and Environment measurements in the work areas and monitor the implementation of the protective measures necessary on the basis of the work area analyses.
- Supports incident root cause investigations.
- Define Health Safety and Environment training requirements according to risks and provide appropriate coaching for the employees and advise the superiors on issues of Health Safety and Environment.
- Collect necessary data/information and report to Global Health Safety and Environment.
- Assist Site Head/s in ensuring HSE compliance as per country legislations and Novartis HSE policy, guidelines, guidance notes and programs in respective responsibility.
- Assisting in selection, controlling, monitoring and maintaining all aspects of respiratory and personal protective equipment on site.
- Advise project teams regarding detailed, functional system operation, Fire Fighting and Alarm System commissioning and integration.
- Manage all aspects of system testing and servicing as required by Company and Statutory requirements. Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt.

#### Minimum Requirements:

- B.A. in Chemical or Environmental Engineering.
- +2 years of experience handling HSE Management Systems. responsible for Occupational Hygiene, Safety and Health.
- GMP and GDP Knowledge
- English proficiency

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部门  
Operations

Business Unit  
CTS

地点  
Mexico

站点  
INSURGENTES

Company / Legal Entity  
MX06 (FCRS = MX006) Novartis Farmac é utica S.A. de C.V.

Functional Area  
Facilities & Administration

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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contact information. Please include the job requisition number in your message.

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