

Procurement Manager - Procurement Technical Operations

Job ID
REQ-10060185

8月 18, 2025

Czech Republic

摘要

As a Procurement Manager at Novartis, you will lead multiple procurement categories and act as the main point of contact for key business areas such as manufacturing sites, divisions, or corporate functions. The role involves creating and executing strategies for indirect procurement across European manufacturing sites, driving performance through productivity, compliance, process efficiency, and customer satisfaction. Procurement Managers are also accountable for building strong relationships with internal stakeholders and key suppliers to deliver greater value for Novartis, and for guiding and developing their teams to help them grow and succeed.

About the Role

MAJOR ACCOUNTABILITIES

Implement country/cluster strategic goals from overall Procurement

strategy.

- Accountable productivity/cost efficiency targets in their area of responsibility.
- Accountable for key compliance metrics such as PO-compliance, process compliance in their area of responsibility. Support centrally led processes..
- Successful implementation of global, regional, and country projects across categories & functions, support stakeholder alignment and customer satisfaction.
- Manage quality of the country/cluster end-to-end Procurement process including compliance to policies, strategies, and processes. Support seamless integration of capability centres into the end-to-end process.

Manage relationships with stakeholders.

- Serve as key contact for stakeholders in their area of responsibility. Build effective relationships of mutual trust and understanding.
- Understand business priorities and ensure Procurement activities effectively support business strategies.
- Transmit relevant business insights to global/regional Category Management as well as to sourcing managers and buyers.

Manage supplier relationships.

- Manage and build effective relationships with key suppliers in their area of responsibility to drive value for Novartis through cost effectiveness and access to innovation.
- Ensure effective local implementation of global/regional/cluster supplier strategies (e.g. implementation of strategic suppliers, contracting principles, execution of global/regional contracts).
- Manage local supplier landscape in their area of responsibility in line with business strategies & global Procurement goals and strategies (e.g. payment terms, manage tail spend, local supplier management process).

MINIMUM REQUIREMENTS

- University/Advanced degree is required.
- 3-5 years of procurement experience in a large multinational organization.
- Project Management.
- Experience in change management and leading through change.
- Ability to influence and manage senior stakeholders.
- Bachelor ' s degree in Business, Organization Development, Finance or similar preferred.

Languages

- English.
- Fluency in another European language would be an advantage.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门

Operations

Business Unit

Universal Hierarchy Node

地点

Czech Republic

站点

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o.

Functional Area

Procurement

Job Type

Full time

Employment Type
Regular

Shift Work
No

[Apply to Job](#)

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to di.cz@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



Job ID
REQ-10060185

Procurement Manager - Procurement Technical Operations

[Apply to Job](#)

Source URL:

<https://www.novartis.com.cn/careers/career-search/job/details/req-10060185-procurement-manager-procurement-technical-operations>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Prague/Procurement-ManagerREQ-10060185-1>
5. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/Prague/Procurement-ManagerREQ-10060185-1>