

## Procurement Manager, Integration & Separations

Job ID  
REQ-10060141

8月 14, 2025

Mexico

### 摘要

Project Manager Integrations & Separations leads, plans, and execute the integration processes associated with mergers, acquisitions, and divestitures. This role is an integral part of ensuring the smooth transition of newly acquired companies or entities into the broader Novartis organizational structure while aligning with strategic business goals. Support to secure the value of Novartis acquired assets (billions of US, depending on the acquired company value) that will build the future pipeline of products. Must have a deep understanding of overall mergers and acquisitions processes, project management principles, and change management strategies. Act as a central point of contact, leading and collaborating with cross-functional teams to manage dependencies, timelines, and deliverables while mitigating risks and maximizing synergies.

About The Role

Location: Mexico City#Hybrid

This role is based in Mexico City, Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

## About the Role

### Key Responsibilities :

- Develop and execute end-to-end Integrations & Separations (I&S) project plans, aligning with key business goals and timelines.
- Manage integration and separations activities, ensuring seamless operational transitions. Coordinate efforts between Novartis line functions, acquired company teams and third-party vendors.
- Collaborate with Novartis stakeholders representing multiple global and local line functions (FRA, REFS, S2P, IT, Insurance, P&O, G&A, etc.), global central integration office (CIO), global BR Integration office (BRIO) and global Development Integration office (Dev Opex) among others to gather decisions and analyze integration information that will enable next steps during the integration process.
- Identify integration or separation risks and opportunities and communicate timely to leadership in order to mitigate any business disruption. Develop contingency plans to address delays or conflicts based on the integration milestones and plans.
- Act as a liaison between internal teams, senior leadership, and external parties during I&S activities. Manage stakeholder communication plans, ensuring clarity and alignment across all parties involved.
- Coordinate and lead regular update calls to leadership and/or integration workstream on project status, milestones, risks and achievements.
- Develop tracking reports, dashboards and reports to monitor progress towards integration milestones and deliverables. Also create a closing report for every integration completion.

### Essential Requirements :

- 5+ years of experience in project management roles with focus on I&S, corporate integrations or strategic initiatives.
- Bachelor ' s degree in business administration, Finance, Management or a related field.
- Proven record of successful management of complex projects with multiple stakeholders and cross functional teams.
- Strong knowledge of mergers and acquisitions (M&A) processes, including integration planning and execution.
- Proficiency in project management tools such as MS Project, or similar platforms.
- Outstanding organizational, analytical, and decision-making skills.
- Excellent interpersonal, written, and verbal communication skills.
- Familiarity with financial models, legal contracts, organizational structures, and change management methodologies.
- Ability to manage competing priorities in a fast-paced environment.
- Strong deal with “ambiguity” across the project phases to ensure meeting project timelines and objectives. Collaborative team player who can influence without formal authority.
- Advanced English
- Results oriented mindset with hands-on approach to solving problems.
- MBA (preferred but not required)
- Certified M&A Specialist or similar certifications like project management (preferred but not mandatory). Lean Six Sigma or other process improvement certifications (preferred but not mandatory).

## Commitment to Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [tas.mexico@novartis.com](mailto:tas.mexico@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门

Operations

Business Unit

CTS

地点  
Mexico

站点  
INSURGENTES

Company / Legal Entity  
MX06 (FCRS = MX006) Novartis Farmac é utica S.A. de C.V.

Functional Area  
Procurement

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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## Accessibility and accommodation

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