

Associate Director, Strategy & Operations - AQS

Job ID
REQ-10059899

8月 13, 2025

China

摘要

This is an S&O role with a focus on Quality, Compliance, and Processes and the person selected will also represent AQS in Audits and Inspections, which would include preparation, participation and follow-up activities.

About the Role

Major accountabilities:

- Operational management of strategic functional initiatives within Advanced Quantitative Sciences (AQS)
- Provides strategic insights to the internal and external activities/interactions of Advanced Quantitative Sciences (AQS), to define future priorities of the function
- Identifies process improvements and best practices and supports implementation to ensure quality, consistency, efficiency and a high level of compliance

- Represents Advanced Quantitative Sciences (AQS), on cross-functional Operational Excellence initiatives
- Working with relevant process owners, contributes to the creation and update of functional trainings, SOPs, Working Practices, and functional KPIs relevant to Advanced Quantitative Sciences (AQS)
- Leads Audit readiness activities for Advanced Quantitative Sciences (AQS) (Data Integrity, internal/vendor training compliance, AQWA, inspections, etc.)
- Drives Business Continuity activities in Advanced Quantitative Sciences (AQS) ensuring optimal preparedness for key roles/systems
- Contributes to business operations activities within Advanced Quantitative Sciences (AQS) (Town Halls, newsletters, SharePoint governance, etc.)
- Collaborates with partner functions to support cross-functional operational activities in Advanced Quantitative Sciences (AQS) (Randomization Office, Drug Supply, etc.)

Key performance indicators:

- Achieves overall functional goals as defined each year by the Global Head - Advanced Quantitative Sciences (AQS)
- Ensures high quality, accurate, timely and realistic implementation of strategic functional initiatives and process improvement projects
- Contributes to a culture of 'operational excellence' both within the Advanced Quantitative Sciences (AQS) function and in line with the broader organization
- Extensive collaboration and effective partnerships within Strategy & Operations and other relevant stakeholders

Minimum Requirements:

- Master 's Degree in Quantitative/Life Sciences required
- Fluent oral and written English
- Minimum 8 years of relevant pharmaceutical industry experience with an indepth understanding of the drug development process
- Proven knowledge of statistical processes related to clinical trials and in particular the roles/activities of the Statistician and Pharmacometrician
- Understanding of the programming environment and data platforms relevant to the Advanced Quantitative Sciences (AQS) function
- Ability to collaborate successfully with internal and external stakeholders on technical/scientific issues related to Advanced Quantitative Sciences (AQS)
- Evidence of strategic thinking, scenario evaluation, contingency planning and operational effectiveness/innovation
- Agility and proven ability to multi-task in an environment with changing priorities
- Strong project management skills, and ability to adjust to multiple demands within a quantitative team
- Well organized and results-focused - ability to meet challenging timelines in a dynamic environment
- Considerable organizational awareness, including significant experience working cross-functionally on issues related to Advanced Quantitative Sciences (AQS)
- Excellent oral/written communication skills related to technical and scientific issues within

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部门

Development

Business Unit

Innovative Medicines

地点

China

站点

Shanghai (Shanghai)

Company / Legal Entity

CN14 (FCRS = CN014) China Novartis Institutes for BioMedical Research Co., Ltd.

Functional Area

Research & Development

Job Type

Full time

Employment Type
Regular

Shift Work
No

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