

Director, Corporate Affairs Communications & Engagement

Job ID
REQ-10059876

8月 18, 2025

USA

摘要

This is a high-impact opportunity for a visionary communications and engagement leader to align, inspire, and enable a global Corporate Affairs function to maximize its impact on the company's mission and reputation. In this role, you will serve as a strategic architect of the function's communications and engagement strategy, ensuring Corporate Affairs professionals worldwide are connected, inspired, and positioned to deliver exceptional value for the business, our stakeholders, and the patients we serve.

You will partner closely with the Corporate Affairs Leadership Team and colleagues across the enterprise to strengthen collaboration, accelerate execution of strategic priorities, and foster a high-performing, future-ready function.

About the Role

Key Responsibilities:

- Set the vision and lead the communications and engagement strategy for the global Corporate Affairs function, delivering integrated, high-impact programs that shape culture, drive alignment, and elevate performance.
- Curate and deliver flagship engagement platforms that connect leaders and teams worldwide around strategic priorities, from global town halls and senior leader forums to early-career initiatives that strengthen our talent pipeline and build lasting connection to our purpose.
- Shape the learning agenda and future capabilities of the function by designing and embedding programs that elevate expertise, enable innovation, and position Corporate Affairs to address emerging business and stakeholder needs.
- Lead the function 's internal and external digital presence and reputation, ensuring a consistent, compelling narrative that reflects our strategic priorities, expertise, and industry leadership—while reinforcing the company 's overall reputation.
- Serve as strategic communications counsel to the Chief Corporate Affairs Officer and Corporate Affairs Leadership Team, crafting messages that inspire, influence, and mobilize key audiences in support of business goals. Provide as-needed support for external speaking engagements and social media for the Chief Corporate Affairs Officer.
- Convene and facilitate leadership briefings on priority topics, enabling alignment and coordination across the global Corporate Affairs network.
- Lead and support special projects that promote growth and development.

Essential Requirements:

- Bachelors degree
- 10+ years in Communications

Benefits & Rewards

The salary for this position is expected to range between \$152,600 and \$283,400/per year. The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors. Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards. US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

部门
Corporate Affairs

Business Unit
Universal Hierarchy Node

地点
USA

状态
New Jersey

站点
East Hanover

Company / Legal Entity
U061 (FCRS = US002) Novartis Services, Inc.

Alternative Location 1
Cambridge (USA), Massachusetts, USA

Functional Area
Communications & Public Affairs

Job Type
Full time

Employment Type
Regular

Shift Work
No

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List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. <https://www.novartis.com/about/strategy/people-and-culture>
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