

## Buyer - Japanese speaker

Job ID  
REQ-10059029

8月 26, 2025

Malaysia

### 摘要

ひとつの国のひとつのカテゴリの担当を担って、カテゴリ戦略と年間カテゴリ計画の実施をサポートし、プロジェクトとイニシアチブを配送して、サプライヤーのパフォーマンスとイノベーションを実行します。カテゴリ管理のデイ・ツ・デイの活動でカテゴリのリーダーシップをサポートします。

### About the Role

Your Responsibilities:

Your responsibilities include, but not limited to:

- Support the development of the Category Strategy and the Annual Category Plan, as required by the Global Category Lead.

- Implement sourcing business plan for area of responsibility -Deploy actions within categories, support the development of Category targets, and deliver savings targets where appropriate -Support the aggregation of all Category level data across Divisions to inform the top-down target setting process.
- Support the collection of supplier, market, Category and internal business information at both the Category and sub-category levels.
- Assist the coordination of materials for supplier segmentation processes, as defined by the Novartis Supplier Performance and Innovation Framework and directed by the Global Category Lead.
- Supports the tracking and documentation of risk and issue management for the category.
- Facilitate contract management and execution (Cross-Divisional/Pharma spend <\$12m NCH/SDZ/NVD/NIBR spend <\$10 m).
- Understand applied practice, concepts and process in one or more procurement disciplines (e.g. category management,negotiation, contracts, systems and processes, project or information management).
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

What you ' ll bring to the role:

Work Experience:

- Organization Scope; Scale and Complexity.
- Functional Breadth.
- Major Change.
- Collaborating across boundaries.
- Representing the organization.
- Operations Management and Execution.

Skills:

- Internal And External Customer Needs Analysis & Satisfaction Studies.
- Negotiating.
- Root Cause Analysis And Problem-Solving.
- Vendor Management.

Languages :

- English and Japanese language (JLPT N1)

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each

other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门  
Operations

Business Unit  
CTS

地点  
Malaysia

站点  
Selangor

Company / Legal Entity  
MY01 (FCRS = MY001) Novartis Corporation (Malaysia) Sdn. Bhd. (19710100054)

Functional Area  
Procurement

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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