

Group Head

Job ID
REQ-10058845

7月 28, 2025

India

摘要

To manage a team of RWS associates within an RWS function. Collaborate with other RWS Group and Function Heads to coordinate the timely production of high quality deliverables.

About the Role

Major Activities

1. Functional and Operational Manager for a group of associates.
2. Oversee day-to-day operations for group of associates and ensure adequate staffing of programs.
3. Ensure high quality and timely delivery of tasks/projects assigned to Group.
4. Responsible for project information flow (resources, status of assigned activities, issues) to teams and to Global/Unit Head.
5. Interact with other Group and Function Heads to ensure proper prioritization of programs and assign adequate resources according to agreed strategy and timelines.
6. Identify issues and resource gaps for the preparation and delivery of the different documents;

ensure resolution of issues including anticipation; negotiate and implement solutions in collaboration with other RWS Group and Function Heads.

7. Ensure adherence to internal policies and processes and to regulatory requirements.

8. Ensure effective development (development/training plans, Organizational Talent Review, coaching or mentoring, as appropriate) and performance (objectives setting, performance review and compensation planning) management of all assigned associates liaising with other Group and Function Heads, as appropriate.

9. Commitment to develop people, processes, innovation, and external focus.

10. Individual contributor within Line Function, as dictated by project needs and resource capacity, at corresponding individual contributor level (e.g., Senior Regulatory Writer, Senior Clinical Submission Manager).

Key Performance Indicators

Timeliness and quality of deliverables produced by group of associates in accordance with the KPIs specified with respect to timelines and compliance to internal and external standards.

Efficiency of resource usage by adequate staffing of programs.

Recruitment, retention and development of talent in the group.

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部门

Development

Business Unit

Innovative Medicines

地点

India

站点

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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