

Operativni vodja DD&IT ITOT platforme za velike molekule/Assoc. Director DD&IT ITOT LM Platforms

Job ID
REQ-10057665

9月 02, 2025

Slovenia

摘要

-Deliver on the approved initiatives and implement the process improvements -Provide data insights and financial reports -Support in developing the strategic plans and initiatives

About the Role

#LI-Hybrid

Kot Operativni vodja DD&IT ITOT platforme za velike molekule boste odgovorni za oblikovanje in izvajanje strateških inženiringov za platformo velikih molekul in zagotavljanje usklajenosti s poslovnimi, DD&IT in tehnološkimi strategijami. Podpiranje vodje platforme za velike molekule pri operativnem vodenju ter nadziranje ključnih procesov za zagotavljanje neprekinjenega poslovanja in poslovne

odličnosti. Delovanje skladno z zakonodajo, internimi predpisi, dobrimi praksami in poslovnimi cilji.

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We are seeking Associate Director DD&IT ITOT LM Platforms. In this role, you will be responsible for shaping and executing strategic plans for LM Platform, ensuring alignment with business, DDIT, and technology strategies. This role supports the Platform ITOT Head of LM in operational leadership and oversees key processes to ensure business continuity and performance excellence.

JOB DESCRIPTION:

Vaš e ključ ne odgovornosti:

- Prispevanje k razvoju in prepoznavnosti srednjeročnih strateških in portfeljskih načrtov za platformo velikih molekul s tehnološkega vidika.
- Zagotavljanje usklajenosti s poslovnimi, DD&IT in tehnološkimi strategijami z učinkovitim medfunkcionalnim sodelovanjem.
- Podpora vodji platforme ITOT velikih molekul pri vsakodnevnem operativnem upravljanju.
- Vodenje izvajanja temeljnih operativnih procesov, vključno s finančnim načrtovanjem in poročanjem strategijo zaposlovanja in lokacije, razvojem in usposabljanjem ljudi ter komunikacijami.
- Nadzorovanje kakovosti storitev, financ in kazalnikov uspešnosti; identificirati priložnosti za izboljšanje in zmanjšanje tveganja.
- Odgovornost za proračun LM ITOT in podpiranje poslovnih deležnikov pri upravljanju tehnoloških stroškov.
- Sodelovanje s proizvodnimi obrati za uskladitev načrtov lokacije z globalnimi in lokalnimi prioritetami naložb.
- Spodbujanje razvoja zmogljivosti dostave (npr. ITOT Project Management, CSV) za izboljšanje poslovne vrednosti in rezultatov projektov IT/OT.
- Prevajanje poslovne in ITOT strategije v izvedljive načrte za organizacijo organizacijo velikih molekul
- Sodelovanje z zunanjimi raziskovalnimi in inovacijskimi ekosistemi za prepoznavanje trendov in uvajanje inovativnih praks v funkcijo.

Vaš doprinos k delovnem mestu:

- Najmanj 5 let izkušenj pri načrtovanju, operacijah ali upravljanju programov, po možnosti v tehnološkem okolju ali okolju, ki ga poganja platforma.
- Dokazane izkušnje pri strateškem načrtovanju, upravljanju zmogljivosti in medfunkcionalnem usklajevanju.
- Izkušnje z delom v različnih organizacijah in upravljanjem kompleksnih področij delovnih procesov.
- Diploma iz poslovne administracije, inženirstva, računalništva ali sorodnega področja. Magisterij predstavlja prednost.
- Odlično pisno in govorno znanje angleškega jezika.
- Močne komunikacijske in pripovedovalske veščine za jasno in prepričljivo posredovanje zapletenih tem raznolikemu občinstvu.
- Sposobnost ustvarjanja in izvajanja predstavitev na izvršni ravni.

Z izbranim kandidatom bomo sklenili delovno razmerje za nedoločen čas s poskusno dobo 6 mesecev. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Ugodnosti in nagrajevanje: Konkurenčen plačni paket, letni bonus, fleksibilen način dela z možnostjo prilagajanja urnika in delom od doma, pokojninska shema, shema nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in fizičnega počutja (iniciativa Polni življenja), številne priložnosti za učenje in razvoj.

Predani smo raznolikosti in vključnosti Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Dostop in prilagoditve: V Novartisu si prizadevamo k vključnosti oseb z invalidnostjo in zagotavljanju ustreznih prilagoditev delovnega okolja posameznikom z omejitvami. V kolikor zaradi bolezni ali invalidnosti potrebujete ustrezne prilagoditve v kateremkoli delu selekcijskega procesa oziroma potrebujete prilagoditve pri izvajanju osnovnih nalog na delovnem mestu, nam pišite na naslov diversity.inclusion slo@novartis.com in navedite, kakšne prilagoditve potrebujete ter vaše kontaktne podatke. Prosimo, vključite tudi podatek o številki razpisa, na katerega se prijavljate.

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Key Responsibilities:

- Contribute to the development and visibility of mid-term strategic and portfolio plans for LM platform

from from technology point of view.

- Ensure alignment with business, DDIT, and technology strategies through effective cross-functional collaboration.
- Support the Head of ITOT LM Platform in day-to-day operational management.
- Lead execution of core operational processes including financial planning and reporting, hiring and location strategy, people development, training, and communications.
- Monitor service quality, financials, and performance metrics; identify opportunities for improvement and risk mitigation.
- Own LM ITOT budget accountability and support business stakeholders in managing technology costs.
- Collaborate with manufacturing sites to align site roadmaps with global and local investment priorities.
- Drive the evolution of delivery capabilities (e.g., ITOT Project Management, CSV) to enhance IT/OT project outcomes and business value.
- Translate business and DD&IT strategies into actionable plans for the LM organization.
- Engage with external research and innovation ecosystems to identify trends and introduce innovative practices into the function.

Essential Requirements:

- Minimum 5 years of experience in planning, operations, or program management roles, preferably in a technology or platform-driven environment.
- Proven track record in strategic planning, capacity management, and cross-functional coordination.
- Experience working in matrix organizations and managing complex stakeholder landscapes.
- Bachelor's degree in Business Administration, Engineering, Computer Science, or a related field. Master's degree is a plus.
- Excellent English proficiency (written and spoken).
- Strong communication and storytelling skills to convey complex topics clearly and persuasively to diverse audiences.
- Ability to create and deliver executive-level presentations.

We offer permanent employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

Benefits and Rewards: Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Well-being), Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation: Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusionslo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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部門
Operations

Business Unit

CTS

地点

Slovenia

站点

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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