U NOVARTIS

R2R Senior Specialist - Statutory

Job ID REQ-10057606

7月 18, 2025

Malaysia

摘要

#LI-Hybrid To support the countries statutory process end to end.

About the Role

Major accountabilities:

- Ensure the operational conversion of the Finance strategic goals within a dedicated area of the business & supervise the performance and development of a small team of FSC specialists.
- Ensures the integrity, viability, and interoperability of financial reporting processes (Actuals, Budgets and Latest Estimates) and systems, including tax, inventory, corporate controls, and payment and purchasing data.
- Manage and operate the basic reporting processes for actuals and forecasts to agreed quality

and fast close timeline.

- Provide financial accounting services and data in a timely and accurate manner, including fixed assets, cash activities and divestment activities; ensures appropriate information is provided to relevant individuals and external bodies.
- Manage audit reporting processes and support compliance for various tax related reports (i.e.: VAT, corporate tax, employee tax); provide necessary data to internal and external authorities.
- Manage and automate the provision of routine information to local users from SAP and BW, and perform 'super user' responsibilities for Finance and Controlling modules in SAP.
- Supervise the development and maintenance of current reporting systems (SAP, BW, Excel); integrate other requirements and the changing needs of the organization so that processes to report actuals, budgets, latest estimates and mid-range plans are met cost effectively and responsively.
- Prepares ad-hoc and routine 'accounting / management' information and quality financial analysis in order to support global and organization's requirements.
- Manage, lead end to end statutory audit, reporting and filling process, including drafting the financial statement
- Working with internal and external stakeholder seamlessly to ensure quality deliverables for statutory financial statements

Key performance indicators:

 Internal customer satisfaction with quality, appropriateness, and timeliness of financial analyses provided -Customer satisfaction of service delivery and process specific KPIs in accordance with agreed SLAs

Minimum Requirements:

Work Experience:

- Functional Breadth.
- People Leadership.
- Operations Management and Execution.

Skills:

- Building Effective Teams.
- Compliance And Controls.
- Continuous Process Improvement.
- Critical Thinking.
- Esg Data Management.
- Financial Accounting.
- Financial And Management Reporting.
- People Development.
- Process Optimization.
- Rapid Problem Solving.

Languages :

• English.

Commitment to Diversity and Inclusion / EEO

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <u>https://www.novartis.com/about/strategy/people-and-culture</u>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <u>https://www.novartis.com/careers/benefits-rewards</u>

部门 Finance

Business Unit Universal Hierarchy Node

地点 Malaysia

站点 Selangor

Company / Legal Entity MY01 (FCRS = MY001) Novartis Corporation (Malaysia) Sdn. Bhd. (19710100054)

Functional Area Audit & Finance Job Type Full time

Employment Type Regular

Shift Work No

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