

## Team Lead AR&RM Strategy

Job ID  
REQ-10057002

7月 11, 2025

India

### 摘要

Responsible for defining the strategy for Aggregate Reports & Risk Management (AR&RM) in the short and medium term (1 to 5 years) to ensure there is an ongoing cycle of assessment, innovation, and improvement with the aim of achieving high quality deliverables in a cost-effective manner with special attention to implementing automation and ESP solutions. Represents AR&RM in projects of strategic value for the future of PS&PV.

### About the Role

#### Major accountabilities:

- Responsible for defining the strategy for AR&RM in partnership with the Head AR&RM Office & Strategy and in collaboration with stakeholders from other functions in PS&PV (Medical Safety, Process Excellence and Governance & Risk, QPPV, and others) and Development (RA, GMA, Clinical functions...), and from cross functional boards (GPTs).

- Responsible for assessing current capacities and capabilities of the AR&RM team and forecasting future needs for short to medium term maintaining the appropriate balance inhouse vs external for cost efficiency and quality.
- Responsible -in collaboration with the concerned team and Process Excellence and Governance & Risk - for exploring initiatives to streamline operations for process and quality improvement. When identified and approved, the person becomes responsible for successful execution of plans
- Responsible for contributing to and leading integration initiatives across aggregate reports (DSUR, PSUR, US PSR), risk management plans (RMPs), and implementation of RMPs in alignment with Development and PS&PV objectives and priorities
- Accountable for exploring new opportunities to develop and promote implementation of Artificial Intelligence solutions and other advanced tools to simplify and facilitate core activities of the AR&RM team. Seeks automation where possible in order to improve efficiency and productivity. This person or a delegate from his/her team will be the point of contact and/or main stakeholder representing the team in any automation project.
- Accountable for establishing close collaboration and alignment with internal PS&PV stakeholders (e.g., Medical Safety, Medical Safety Operations, Countries and Regions, QPPV Office, Process Excellence and Governance & Risk) to ensure their feedback is an important driver for the strategic goals of AR&RM
- Responsible for overseeing and where applicable leading cross-functional forward looking project teams relevant to the AR&RM future in addition to the automation ones described above.
- Support the product categorization list current and communicating internally and externally any changes and their impact.
- Responsible for contributing to BD&L and M&A projects strategy and assignment of SMEs. Acts as the business liaison with the EVE team until assignment takes place.
- Representing AR&RM Operations internally to ensure visibility and alignment with stakeholders and functions external to PVSO and PS&PV
- Supporting AR&RM Office & Strategy Head in recruiting, motivating, developing, and retaining high performing associates to maintain a state-of-the-art organization. Provides regular performance insights of subordinates and supports succession planning as well as their development.
- Representing Novartis externally; participate and/or join external conferences and networks for respective area of expertise.
- Deputizing for the Head of AR&RM Office & Strategy in meetings, boards and during holidays.
- Trains and mentors new AR&RM associates and where required associates from other line functions.

### Key performance indicators:

- 1. Champions creative solutions to simplify processes, automate where possible to increase efficiency and productivity
- 2. Cross functional team feedback on effectiveness of alignment of strategies for capabilities, quality of deliverables, process leanness, cost effectiveness
- 3. Value creation of innovative ideas and their execution
- 4. Adherence to Novartis policy and guidelines
- 5. Escalation of risks to PS&PV leadership and cross-functional boards adequately managed including effective contribution to boards (MSRB, PMC...)
- 6. Successful outcome of pharmacovigilance audits, Health Authorities inspections and Notified Body certification
- 7. Recruitment, retention, and development of talent in the internal and external team

## Minimum Requirements:

- Education and/or professional experience: · Graduate/Postgraduate/Doctorate degree in Life Sciences/Pharmacy/Medical Sciences or equivalent degree · May be an expert within certain project management methodologies, and/or expertise with multiple methodologies (e.g., Lean Six-Sigma, Agile, ...)

Languages: · Fluent English (oral and written)

## Experience / Professional

### Requirements: ·

- Demonstrated track record of success leading large scale cross functional/cross-divisional transformative projects or programs encompassing multiple projects. ·
- At least 8 years in the industry with direct or indirect leadership experience. ·
- Ability to influence and build consensus with senior leaders ·
- Excellent planning and tracking skills with attention to detail including experience with project management tools and systems ·
- Intermediate knowledge of pharmacovigilance processes, drug development processes, regulatory and business requirements of benefit ·
- Enterprise mindset and strategic vision ·
- Negotiation and conflict management skills ·
- Leads with emotional intelligence ·
- Strong interpersonal skills and expert team player with demonstrated ability to build collaborations ·
- Strong verbal and expert written communication skills · Knowledge of software applications (e.g., MS Project, Microsoft Word, PowerPoint, Excel, Office 365 SharePoint, Teams). · Knowledge of Novartis organizational structure and working practices is an advantage.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we 'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门

Development

Business Unit

Innovative Medicines

地点

India

站点

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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