

Technician II, Warehouse (2-2-3 shift)

Job ID
REQ-10056804

7月 08, 2025

USA

摘要

The Technician II, Warehouse, is responsible for end to end warehousing such as receiving, storing, sampling, issuing, cycle counting and processing of outgoing Fed-Ex parcel shipments.

About the Role

Location: Durham, NC

Shift: This role is a 2-2-3 shift (work every other weekend)

Hours: 6:00am - 6:00pm

Work: Sat, Sun, Mon

Off: Tues & Wed

Work: Thurs & Fri

Off: Sat, Sun & Mon

Responsibilities:

- Receives, inspects, labels, and securely store all incoming materials.
- Records all inventory movements accurately and contemporaneously in Enterprise Resource Planning (ERP) systems.
- Delivers and properly documents all incoming QC samples.
- Supports manufacturing work order and/or KANBAN material requests.
- Coordinates the movement of finished product, released raw material, returned mfg/pkg components and kitted componentry through proper according to production schedule.
- Supports the secure and proper storage of internally manufactured products.
- Process Material Destruction Orders (MDO's) on a monthly basis to ensure accurate inventory management and proper destruction of expired and Rejected materials.
- Facilitates hazmat and temperature sensitive shipments.
- Stays current on all training requirements, including departmental SOP's, Work Instructions and general site procedures and policies.
- Completes weekly cycle counts to maintain inventory accuracy.
- Supports TR&D and QC Laboratory material requests.
- Completes daily report for communication between shifts.
- Safely performs all tasks associated with the loading and unloading of carriers.
- Operates Powered Industrial Vehicles in a safe and efficient manner.
- Maintains general good housekeeping and organization of materials within assigned workspace.
- Other related duties as assigned.

Requirements:

- H.S. Diploma.
- 2 years of pharmaceutical or other relevant related warehouse material handling experience.
- Prior experience with KANBAN system preferred.
- Forklift certified.
- Proficient with ERP system management.
- Basic Microsoft office skills.
- Strong communication and organizational skills, detail oriented.
- Physically able to lift and move materials (up to 50 lbs.) safely. *Must be able to lift boxes from the floor and place them on shelves, requiring frequent bending and turning.
- Ability to work well in a team setting.
- Ability to maintain a professional work environment.

Why Novartis: Our purpose is to reimagine medicine to improve and extend people 's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

The salary for this position is expected to range between \$39,100 and \$72,700 per year.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

To learn more about the culture, rewards and benefits we offer our people click [here](#).

Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

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Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

部门

Operations

Business Unit

Innovative Medicines

地点

USA

状态

North Carolina

站点

Durham

Company / Legal Entity

U473 (FCRS = US473) Novartis Gene Therapies

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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