

## Director Medical Communications Lead (SPOC) - Remote - Multiple Openings

Job ID  
REQ-10056670

8月 07, 2025

USA

### 摘要

The Scientific Communications Lead is responsible for developing and executing strategic medical communication plans that align with therapeutic area objectives. This leadership role ensures the scientific accuracy, consistency, and compliance of all medical content, while fostering collaboration across internal teams and external stakeholders.

These are remote positions.

#### Key Responsibilities:

Accountability for aspects of Scientific communications, publications, and congresses strategies and work products.

#### Strategic Leadership:

Design and implement comprehensive medical communication strategies to support product launches, lifecycle management, and scientific engagement.

Lead publication planning and execution, including manuscripts, abstracts, posters, and congress

presentations.

#### Content Oversight:

Oversee the development of high-quality, scientifically accurate content for medical education, advisory boards, symposia, MSL tools and congresses.

Ensure consistency of messaging across all communication channels and materials.

#### Cross-Functional Collaboration:

Serve as a key liaison between medical affairs, regulatory, commercial, and clinical development teams

Act as SPOC within USMA to the Content Development NoCC , ensuring development high quality, scientifically accurate content

Partner with external agencies, key opinion leaders (KOLs), and scientific experts to ensure alignment and impact.

#### Compliance & Quality Assurance:

Ensure all materials comply with regulatory standards, company policies, and industry guidelines (e.g., GPP, ICMJE).

Review and approve content for scientific accuracy and strategic alignment.

#### Team & Project Management:

Lead and mentor medical writers or communication specialists within the Content Development NoCC.

## About the Role

### Minimum Requirements

#### Experience

- 5+ years in pharmaceutical industry
- 5+ years of experience in medical/scientific communications, preferably in a leadership or strategic role
- Deep understanding of medical affairs, clinical research, publication planning, and regulatory environments. Specific disease area and RLT experience preferred.
- Exceptional written and verbal communication skills.
- Strong project management and stakeholder engagement capabilities.
- Proven track record of leading within a matrixed organization
- Congress planning and management a plus

#### Education

- Advanced degree in life sciences, pharmacy, medicine, or a related field (PhD, PharmD, MD preferred)

The pay range for this position at commencement of employment is expected to be between \$168,000- \$312,000/year however, while salary ranges are effective from 1/1/25 through 12/31/25, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients’ lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential

functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

部门  
US

Business Unit  
Universal Hierarchy Node

地点  
USA

状态  
Remote, US

站点  
Remote Position (USA)

Company / Legal Entity  
U014 (FCRS = US014) Novartis Pharmaceuticals Corporation

Functional Area  
Research & Development

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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