

POP Governance Regional Manager

Job ID
REQ-10055303

7月 31, 2025

Saudi Arabia

摘要

Drive the end-to-end Patient Oriented Programs (POP - Patient Support Programs, Market Research Programs and Insight Gathering) process and governance at a country organization or assigned cluster of countries.

Ensure the local implementation of the Novartis POP standards, policies, guidelines and processes. Assess local risks for Novartis related to POPs and establish risk mitigation plans.

The POP Governance Manager role has direct responsibility for the following countries/clusters: Saudi Arabia, West Africa Cluster (Benin, Burkina Faso, Cameroon, Cape Verde, Central African Republic, Chad, Congo Democratic Republic, Gabon, Ghana, Guinea, Guinea-Bissau, Guinea Equatorial, Ivory Coast, Liberia, Mali, Mauritania, Niger, Nigeria, Senegal, Sierra Leone and Togo) and East Southern Africa cluster (Angola, Botswana, Burundi, Comoros, Djibouti, Equatorial Guinea, Eritrea, Eswatini, Ethiopia, Kenya, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Rwanda, Sao Tome and Principe, Seychelles, Somalia, Sudan, Tanzania, Uganda, Zambia and Zimbabwe).

About the Role

Major Accountabilities:

- Responsible for the full implementation of the Local POP Governance Framework which enables the end-to-end POP process, embeds Medical, Quality, Patient Safety, Regulatory, Ethical, Risk and Compliance requirements and facilitates cross functional stakeholder involvement. at the same time, ensuring alignment with local laws and regulations.
- Provide guidance and support for local associates involved in POPs throughout the program lifecycle; Develop and deliver training for local associates and management to ensure standards are well understood and followed by all associates.
- Manage and oversee all Governance and POP monitoring activities at country organization or assigned cluster of countries.
- Lead the Local POP Governance Board or equivalent body ensuring timely and comprehensive review of programs and POP related issues.
- Proactively identify quality and compliance risks, establish mechanisms to mitigate these risks in collaboration with risk experts and Implement controls to measure compliance; review audit outcomes and perform country self-assessments as needed. Escalate issues if necessary to the Global POP Governance Office and local senior management.
- Participate in cross-functional initiatives, global task forces and project teams. Act as an integral member of local implementation team, working closely with key stakeholders to drive POP strategy and implementation in the local organization.
- Support preparation for of health authority inspections, internal audits related to POPs, as needed.
- Be an ambassador for the Novartis values and behaviors and support the journey towards an inspired, curious, unbossed and self-aware organization.
- Establish and maintain effective communication channels with global and local teams and senior leaders at Novartis, to continuously enhance the Novartis POP standards and share best practices.
- Support the Global Governance Office in the development and implementation of the Novartis POP standards, policies, guidelines, and procedures.

Key Performance Indicators:

- POP standards are implemented locally, and POPs are executed in a compliant way; potential risks are identified and mitigated.
- Health Authority inspections and internal audits have no critical POP findings due to lack of local governance.

Ideal Background:

Education:

Master 's degree in science

Doctor of Medicine (M.D.) or Pharm D. is a plus

Languages:

Excellent English language skills

Experience/Professional Requirement:

- Minimum 9 years' work experience in pharmaceutical industry.
- Must hold experience in business/commercial position

- Minimum 5 years of work experience in Patient Support and/or Market Research Programs, Drug development or patient safety.
- Must hold knowledge of the Middle East region business landscape.
- Exemplary interpersonal skills demonstrating the Novartis values for collaboration, quality and integrity.
- Proven track record in leading matrix teams in organizations
- High learning agility, comfortable with complexity and diversity, and highly interested in continuous improvement.
- Excellence in communicating effectively across different audiences and organizational levels; ability to bridge between scientific and business experts.
- Good awareness about regulatory trends and ability to proactively address needs based on external demands.
- Excellence in designing and continuously improving business processes to meet quality and compliance standards and to simplify the way we work.
- Proven ability to build strong and effective relationships with business partners in global organizations.
- Ability to facilitate and influence decision making with local and global senior leaders.
- Change management skills and ability to promote a cultural of high ethical standards and compliance.
- Availability to travel and work flexible hours.

Job Dimensions:

Number of employees: Matrix leadership for local associates involved in POPs.

Decision making: Authority to provide advice on setting and implementing governance standards locally.

Impact on the organization: Significant impact on Novartis; failure may lead into financial and reputational damage.

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部门
Development

Business Unit
Innovative Medicines

地点
Saudi Arabia

站点
Riyadh

Company / Legal Entity
SA01 (FCRS = SA001) Novartis Saudi Arabia Ltd

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

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