

## Assoc. Director DDIT ISC BISE IES

Job ID  
REQ-10055109

7月 28, 2025

India

### 摘要

To lead and drive the implementation and continuous improvement of information security compliance initiatives across the organization. This role ensures alignment with global regulatory frameworks and internal policies, while proactively managing risk and audit readiness.

### About the Role

## Key Responsibilities

### Information Security Compliance & Governance

- Lead the design, implementation, and monitoring of security compliance programs aligned with HIPAA, SOX, NIST, CSA, and other relevant frameworks.
- Ensure adherence to internal ISRM (Information Security Risk Management) policies and procedures.

- Maintain up-to-date documentation and evidence for audits and regulatory inspections.

## Risk Management & Audit Coordination

- Own the end-to-end lifecycle of security risk assessments, including identification, evaluation, mitigation planning, and tracking.
- Coordinate internal and external audits, ensuring timely and accurate responses to findings.
- Develop and maintain risk registers and dashboards for leadership visibility.

## Technical Security Oversight

- Provide subject matter expertise on security controls related to:
  - Firewalls and network segmentation
  - Windows end-user systems and SCCM configurations
  - Active Directory security and access management
  - Vulnerability management tools and remediation workflows
- Collaborate with IT infrastructure and endpoint teams to ensure secure configurations and patch compliance.

## Metrics, Reporting & Continuous Improvement

- Define and track key performance indicators (KPIs) and control effectiveness metrics.
- Lead gap and vulnerability forums, driving remediation actions with stakeholders.
- Recommend and implement enhancements to compliance monitoring tools and processes.

## Stakeholder Engagement & Training

- Act as a trusted advisor to business and IT teams on compliance and risk topics.
- Deliver training and awareness sessions on security policies, audit readiness, and risk mitigation strategies.
- Represent the function in cross-functional governance forums and risk committees.

## Required Skills & Experience

### Mandatory

- Proven experience in Information Security Compliance, Risk Management, and Audit Readiness.
- Deep understanding of regulatory frameworks: HIPAA, SOX, NIST, CSA.
- Strong technical knowledge of firewalls, networks, SCCM, Windows systems, and Active Directory.
- Hands-on experience with vulnerability management processes.

### Preferred

- Experience in a regulated industry (e.g., pharma, healthcare, finance).
- Familiarity with ISRM tools and GRC platforms.
- Certifications such as CISA, CISM, CISSP, or CRISC.

## Total Relevant Experience

13-16 years of progressive experience in Information Security, Compliance, Risk Management, or related domains, with a proven track record of leading cross-functional initiatives and audit programs in complex enterprise environments.

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Business Unit  
Universal Hierarchy Node

地点  
India

站点  
Hyderabad (Office)

Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area  
Technology Transformation

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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