

Scientific Writer, Content

Job ID
REQ-10054847

6月 18, 2025

India

摘要

The role of Scientific Writer - Content involves updating / creating scientifically / medically accurate content for commercial and medico-marketing assets such as newsletters, RTEs, civics, social media posts, websites, digital and print brochures, banners, etc. This person will be required to update the content for existing / new assets for Novartis Brand / products such that they reflect the most recent changes to Important Safety Information (ISI) / Prescribing Information (PI) / Other reference documents. These updates need to be consistent with the stringent MLR guidelines and specifications (Medical- Legal-Regulatory). The candidate in this role will be expected to work with colleagues located Hyderabad but work as per the shift aligned to US teams ' working hours. Typically operating hours will be from 2:00 PM to 10:00 PM IST - but the shift time is subject to change as per business needs. This role will be a part of 'Creative' under Centralized Asset Support Team (CAST) and will have to demonstrate strong collaboration with colleagues across all Novartis sites (India, US, Ireland and Mexico), operate in a metricized environment, maintain highest quality standards, and live Novartis values and behaviors every day.

About the Role

Location - Hyderabad #Hybrid

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Key Responsibilities:

- Update, edit, and develop scientific content for medico-marketing platforms and assets, while ensuring that the materials adhere to current ISI / PI, MLR and other reference guidelines.
- Collaborate with project managers and creative teams to deliver the assigned marketing materials with accuracy, clarity, consistency and in alignment with MLR, other regulatory and company policy.
- Support 2 to 5 brands simultaneously, ensuring time-bound and efficient label changes / updates to the US marketing materials.
- Periodically handle high-pressure work if multiple projects are running simultaneously to deliver within the strict timelines as regulated by US FDA / Project specifications.
- Gather requirements and clear understanding from Scientific Reviewers, Brand Content Owners, Delivery and Project Managers, and other stakeholders to effectively implement required changes.
- Comply with project management activities, such as - but not limited to - following standard operating procedures (SOPs), marking status updates on production trackers, completing tasks on project management tool, following ways-of-working with other support teams, etc.
- Uphold Novartis Brand standards and other specifications for documentation.
- Ensure exemplary communication and collaboration with colleagues across Novartis NOCCs, while efficiently managing stakeholder expectations and project requirements.
- Think from a continuous improvement mindset - and recommend efficiency / quality improvement ideas for the benefit of the team / business.
- Support the Team Lead in driving site or global initiatives related to automation, AI initiatives, and other ad-hoc projects.

Essential Requirements:

- M.Sc. / M. Pharm / Ph.D. or equivalent Qualification in Medical Sciences
- 1 to 3 years' experience, either with a Global Capability / Operations Center with a Pharmaceutical organization or a consulting organization with Pharma as a client

- Domain: Medical Communications, Medico Marketing, Project Management.
- Preferably 1 year 's exposure on working with MLR and US FDA regulated environment.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门
US

Business Unit
Universal Hierarchy Node

地点
India

站点
Hyderabad (Office)

Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area
Marketing

Job Type
Full time

Employment Type
Regular

Shift Work
No

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