

Senior FRA Specialist Swiss Center

Job ID
REQ-10053856

6月 02, 2025

Czech Republic

摘要

As a Senior FRA Specialist in the Swiss Center team, you will play a key role in delivering high-quality financial reporting and compliance for Swiss legal entities. You will support Record-to-Report (R2R) processes, including GL management, period-end closing, balance sheet reviews, and FCRS reporting, ensuring alignment with the Novartis Accounting Manual and local regulatory requirements.

You will also contribute to the ongoing LDC (BDO responsible) migration to S/4 HANA, supporting data readiness, process alignment, and system transition activities.

About the Role

Your key responsibilities:

Your responsibilities include, but are not limited to:

- Execute and review journal entries, accruals, and provisions in SAP.
- Perform balance sheet reconciliations and ensure compliance with Blackline standards.
- Support period-end closing activities and reporting cycles.
- Collaborate with stakeholders in Basel and Prague to ensure timely and accurate financial submissions.
- Contribute to continuous improvement initiatives and process harmonization across Swiss entities.
- Act as a subject matter expert for GL and R2R topics within the Swiss Center.
- Support the LDC (BDO responsible) migration to S/4 HANA, including testing, documentation, and knowledge transfer.

Essential Requirements:

- University degree in Finance, Accounting, or related field.
- Minimum 3-5 years of experience in financial reporting or R2R processes.
- Strong knowledge of IFRS and Swiss GAAP is a plus.
- Proficiency in SAP and FCRS; experience with Blackline is an advantage.
- Previous experience with S/4 HANA or LDC migration is a strong plus.
- Excellent analytical skills and attention to detail.
- Strong communication skills in English; German is a plus

Desirable requirements:

- Good people skills, leadership exposure
- Strong communication, time-managing and organizing skills

You ' ll receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program - choice of benefits from Benefit Plus Cafeteria in the amount of 17,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card, Employee Shares Purchase Plan. Find out more about Novartis Business Services: <https://www.novartis.cz/>

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部门

Finance

Business Unit

CTS

地点

Czech Republic

站点

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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