

Vodja nabave za lokacijo (m/z/d) / Site Procurement Lead (m/f/d)

Job ID
REQ-10052847

6月 11, 2025

Slovenia

摘要

#LI-Hybrid

Responsible for acting the lead procurement contact for assigned sites for all supplier and material related activities under her/his area of responsibility for one or more Procurement categories and holding responsibility for material supply to sites (right time & quality), coordinating site PPV initiatives, External inventory, aligning Direct & Indirect Procurement strategy with sites and providing leadership on implementation and execution of agreed strategy. Working in accordance with legislation, internal rules, good practices and business objectives. Management and development of associates.

Odgovornost za opravljanje vodilne vloge kontakta nabave za dodeljene lokacije za vse aktivnosti glede dobaviteljev in materiala v svojem odgovornem področju za eno ali več nabavnih kategorij ter odgovornost za dobavo materialov na lokacije (pravi čas in kakovost), usklajevanje pobud za zmanjšanje stroškov nabave na lokacijah (PPV), zunanjih zalog, usklajevanje strategije nabave z lokacijami in zagotavljanje vodstva pri izvajanju dogovorjene strategije. Tesno sodelovanje z vodstvenimi timi na lokacijah in podpornimi funkcijami. Delovanje skladno z zakonodajo, internimi predpisi, dobrimi praksami in poslovnimi cilji. Skrb za vodenje in razvoj sodelavcev.

About the Role

Key Responsibilities:

- Act as the Single Point of Contact (SPOC) of whole ESO organization towards assigned sites, participates in sites governance meetings
- Manages Tier 3 suppliers to optimize costs and maximize value
- Conduct regular site PPV (Purchase Price Variance) reviews to identify and address any pricing variances
- Coordinates TGT and LF (target and latest forecast) cycles for 3rd party materials per site
- Coordinates major supply issues per site and manages escalations from Tier 3 suppliers

Essential Requirements:

- Bachelor ' s degree in Business or similar preferred.
- Minimum 5 years of relevant working experience.
- Excellent spoken and written English.
- Excellent communication skills; ability to work collaboratively with diverse teams

We offer permanent employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

Benefits and Rewards: Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Well-being), Unlimited learning and development opportunities.

Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy /people-and-culture>

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Va š e klju č ne odgovornosti:

- Delovanje kot enotna kontaktna to č ka (SPOC) celotne organizacije ESO do dodeljenih lokacij, sodelovanje na sestankih o upravljanju lokacij
- Upravljanje dobaviteljev stopnje 3 za optimizacijo stro š kov in pove č anje vrednosti
- Izvajanje rednih pregledov PPV (odstopanje nakupne cene) na spletnem mestu, za ugotavljanje in obravnavanje morebitnih odstopanj cen
- Usklajevanje ciklov TGT in LF za materiale 3rd party na lokacijo
- Usklajevanje glavnih te ž av z oskrbo na lokacijo in upravljanje eskalacije dobaviteljev stopnje 3

Va š doprinos k delovnem mestu:

- Za ž elena je diploma iz poslovanja ali podobnega podro č ja.
- Najmanj 5 let ustreznih delovnih izku š enj.
- Odli č no govorno in pisno znanje angle š kega jezika.
- Odli č ne komunikacijske ve š č ine; sposobnost sodelovanja z razli č nimi ekipami.

Z izbranim kandidatom bomo sklenili delovno razmerje za nedolo č en č asposkusno dobo 6 mesecev. Prijavo oddajte z ž ivljenjepisom v slovenskem in angle š kem jeziku.

Ugodnosti in nagrajevanje: Konkuren č en pla č ni paket, letni bonus, fleksibilen na č in dela z mo ž nostjo prilagajanja urnika in delom od doma, pokojninska shema, shema nagrajevanja in priznanja dose ž kov, raz š irjeni program promocije zdravja na podro č ju telesnega, du š evnega in fizi č nega po č utja (iniciativa Polni ž ivljenja), š tevilne prilo ž nosti za u č enje in razvoj.

Preberite na š priro č nik, da spoznate na č ine, s katerimi bomo spodbujali va š osebni in profesionalni razvoj: <https://www.novartis.com/careers/benefits-rewards>

Zakaj Novartis: Pomagati bolnikom in njihovim dru ž inam zahteva ve č kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo ž ivljenja pacientov. Ste pripravljeni ustvariti svetlej š o prihodnost skupaj z nami? <https://www.novartis.com/about/strategy/people-and-culture>

Pridru ž ite se NovartisuNi pravo delovno mesto za vas? Prijavite se v na š o bazo talentov, da ostanete v kontaktu z nami in se seznanite z ustreznimi kariernimi prilo ž nostmi takoj, ko se pojavijo: <https://talentnetwork.novartis.com/network>

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部门

Operations

Business Unit

Innovative Medicines

地点

Slovenia

站点

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Procurement

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusionslo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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