

Procurement Manager - Corporate

Job ID
REQ-10052394

5月 20, 2025

Czech Republic

摘要

Would you like to make a significant impact in the pharmaceutical industry by producing innovative products and aspire for career progression in Procurement? Join our Procurement team for the Headquarters in Switzerland, based in Prague, and become a part of the transformative change in medicine!

In the role as Procurement Manager - Corporate, you will plan and lead Sourcing initiatives for multiple cross-divisional categories under Corporate Tower in Headquarters. You will develop the sub-category strategy as part of the wider Category Strategy, lead proactive sourcing projects, specification definition and demand management, as well as manage sub-category-specific supplier performance and innovation activities.

About the Role

Major accountabilities:

- Lead the implementation of sourcing plans for the sub-category and deliver sub-category savings targets following engagement in the target setting process.
- Provide input into the overall Category and sub-category strategy about segmentation and identification of key supplier relationships, and lead business planning activities and ensure these projects are staffed and executed on a timely basis in line with the targeted goals.
- Supervise the implementation of sourcing plans for the sub-category & deliver sub-category savings targets following engagement in the target setting process.
- Manage strategic sub-category supplier relationships and implement consistent key performance indicators for the sub-category, ensuring that any supplier performance risks and issues are resolved on a timely basis to end user satisfaction.
- Collect supplier information and feedback from Divisions, countries, sites, Category teams and Business Partners, and deliver Procurement Balanced Scorecard metrics for the relevant sub-category.
- Create, apply, complete and reviews major contracts for the sub-category, and ensure that negotiated contracts are clearly communicated for the sub-category area and that they are consistently applied.
- Manage the budget/resource allocation for the area of responsibility.

Essential Requirements:

- Experience of working in Procurement within Corporate categories in a global environment.
- Excellent communication and negotiation skills to manage senior stakeholders, internal teams and lead global negotiations with suppliers.
- Good understanding of operations and business culture of multinational company.
- Ability to work in virtual teams and with remote stakeholders.
- Strong sense for independence and self-drive.
- Curious mind and high motivation to learn.
- Fluency in English.

Desirable Requirements:

- Experience within Corporate categories (HR Services, Professional Services, etc.).
- Team management.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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部门
Operations

Business Unit
CTS

地点
Czech Republic

站点
Prague

Company / Legal Entity
CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area
Procurement

Job Type
Full time

Employment Type
Regular

Shift Work
No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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