

## ERC Associate

Job ID  
REQ-10052315

7月 11, 2025

India

### 摘要

Enable and drive ethics-based, risk-based and integrity mindset and behaviors through effective business partnering and efficient processes and guidance in implementation of Codes of Ethics, DBE related to Novartis Compliance Program and/or in assigned focus area.

### About the Role

Major accountabilities:

- Assist to drive continuous evolution of business ownership, practices and compliance services in the Compliance Framework areas, with focus in area assigned.
- Actively engage in external and internal Compliance networks to identify emerging trends in the market, regulatory environment.
- Assist to provide partnership and trusted expertise to the business/functions in a solutions- and risk-based manner to facilitate their goals and ensure process execution.

- Support for effective communication, training, and stakeholder management related to the respective framework/focus area.
- Support the ERC monitoring in close collaboration with RAM lead. Taking part in ERM/RAM mitigation actions.
- Support business owners in the 3rd Party Risk Management process, in particular in compliance to the 3rd Party Anti-Bribery guideline.
- Assist to provide support of timely and effective implementation of any new deliverables or outcomes of internal reviews relating to the framework/focus area.
- Contribute to functional skill building within the ERC function by proactively sharing expertise on the respective framework/focus area.

#### Minimum Requirements:

- 2-3 years of work in pharmaceutical, device or healthcare industries with relevant exposure to compliance function or related components preferred
- Will consider other equivalent, highly regulated industry experience (e.g., financial services) in areas relevant to accountabilities listed above
- Experience with balancing global standards and local cultures
- Proven ability to lead complex projects and collaborate within and across cross-functional teams and business units, in a matrixed environment
- Knowledge of healthcare laws and regulations and compliance program structure and administration; compliance certification status a plus
- Project management
- Strong analytical skills (qualitative and quantitative aspects) and ability to communicate business requirements and methodologies
- Fluent English, plus local country language as deemed relevant
- Bachelor's Degree or equivalent 4 Year University Degree required

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部门  
Ethics Risk & Compliance

Business Unit  
Universal Hierarchy Node

地点  
India

站点  
Mumbai (Head Office)

Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area  
Legal & Intellectual Property & Compl.

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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