

Procurement Data Analyst

Job ID
REQ-10052081

7月 24, 2025

India

摘要

We are seeking a skilled ESO Data and Digital Analyst specializing in manufacturing procurement to lead the transformation and optimization of procurement processes through digital solutions. This role involves handling large datasets, preparing presentations for senior management, and supporting operations and strategy with digitalization. The ideal candidate will collaborate with various stakeholders to enhance efficiency, compliance, and performance across the procurement function within manufacturing settings.

About the Role

Key Responsibilities:

Digital Transformation Strategy:

- Develop and implement a digital strategy for manufacturing procurement.
- Identify opportunities for automation, data analytics, and integrated solutions to drive efficiencies.

Presentation and Reporting:

- Prepare and present data-driven insights and reports to senior management.
- Create intuitive data visualizations and dashboards to support strategic decisions.

Support Procurement Operations and Strategy:

- Assist in the digitalization of procurement processes to enhance operational efficiency.
- Support strategic initiatives with data analysis and digital solutions.

Stakeholder Management:

- Collaborate with cross-functional teams including operations, finance, and IT to understand procurement needs and requirements.
- Engage with suppliers, vendors, and internal stakeholders to ensure alignment on objectives and requirements.
- Facilitate workshops and meetings to gather feedback and foster strong relationships.

Requirements Analysis:

- Conduct detailed assessments of existing procurement processes and systems.
- Document functional requirements and develop comprehensive specifications for digital solutions.

System Implementation:

- Lead the implementation of procurement software and tools, ensuring proper integration with existing systems.
- Oversee user training and change management initiatives to encourage adoption of new technologies.

Performance Metrics:

- Establish KPIs and benchmarking standards to measure the effectiveness of procurement processes.
- Analyze procurement data to support decision-making and continuous improvement initiatives.

Compliance and Risk Management:

- Ensure procurement practices comply with organizational policies and legal regulations.
- Identify potential risks in procurement processes and propose mitigation strategies.

Continuous Improvement:

- Stay updated on market trends, technologies, and best practices in procurement and supply

chain management.

- Propose innovative solutions to enhance procurement efficiencies and reduce costs.

Essential Requirement:

- Education: Bachelor ' sdegree in Supply Chain Management, Business Administration, Information Technology, or a related field; Master ' sdegree preferred.
- Experience:
Minimum of 5 years of experience in procurement or supply chain management, with a strong focus on digital transformation initiatives.
- Proficiency in data analysis tools and procurement software (e.g., SAP Ariba, Coupa).
- Strong quantitative skills to analyze large datasets and identify trends.
- Skills in creating intuitive data reports and dashboards.
- Understanding of procurement processes and financial principles.
- Precision in running complex calculations.
- Soft Skills: Excellent communication skills; ability to work collaboratively with diverse teams.

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部门

Operations

Business Unit

Universal Hierarchy Node

地点

India

站点

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Procurement

Job Type

Full time

Employment Type

Regular

Shift Work

No

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